



NIT No.: 30/2018(Pur-Kol)

राष्ट्रीय फैशन टेक्नोलॉजी संस्थान, कोलकाता केन्द्र



**Tender Form Fee**  
**Rs. 210/-**  
**(Including 5% GST)**

**राष्ट्रीय फैशन टेक्नोलॉजी संस्थान, कोलकाता केन्द्र**  
**(वस्त्र मंत्रालय, भारत सरकार)**  
**NATIONAL INSTITUTE OF FASHION TECHNOLOGY, KOLKATA**  
(A Statutory Body governed by the NIFT Act 2006 &  
set up by Ministry of Textiles, Govt. of India)

**TENDER**  
**For**

**“CONSTRUCTION OF RCC COVER STRUCTURE OVER THE EXISTING MAIN GATE AT OLD BLOCK”**

**Tender No.: 30/2018(Pur-Kol)**

|                                                 |                             |
|-------------------------------------------------|-----------------------------|
| Date of publication of tender notification      | 13-10-2018                  |
| Sale of tender document commence from           | 13-10-2018                  |
| Last date for Sale of tender document           | 05-11-2018 up to 12.00 noon |
| Last date for receipt of duly filled in tenders | 05-11-2018 upto 1:00 p.m.   |
| Date and Time for opening of Technical Bid      | 05-11-2018 at 2.00 pm       |

**Opening Date and Time of Financial Bidding:** will be notified to the short listed bidders only

**PREAMBLE / INTRODUCTION**

National Institute of Fashion Technology is a Statutory Body governed by the NIFT Act 2006 & set up by the Ministry of Textiles, Govt. of India

**Note:** 1. NIFT Donations are exempted u/s 80 (G) of Income Tax Act.  
2. Being registered with DSIR, NIFT is entitled for Custom/Central Excise duty exemption.

**(A) TENDER NOTICE**

NIFT Kolkata invites sealed tenders for under two bid system **“Construction of RCC Cover Structure Over The Existing Main Gate at Old Block”** at NIFT, Kolkata from eligible, reputed firms/agencies. The quotation should be addressed to the Purchase Officer, National Institute of Fashion Technology, Block-LA, Plot-3B, Sector-III, Salt Lake City, Kolkata-700098. Bidders are requested to sign on all the pages. The Technical Bid & the Financial Bid should be sealed by the bidder in separate covers duly superscribed with “Construction of RCC Cover Structure Over The Existing Main Gate at Old Block – Technical Bid” and “Tender for Construction of RCC Cover Structure Over The Existing Main Gate at Old Block – Technical Bid – Financial Bid” respectively and both these sealed covers are to be put in a bigger cover which should also be sealed & duly superscribed with **“Tender for Construction of Temporary Shed**

Seal & Signature of the tenderer with date & seal

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[30/2018(Pur-Kol)]" at the top of the envelope. The tender, duly sealed, may be dropped in the Tender Box kept at the said address as per schedule. The Technical Bids will be opened as per the schedule during which tenderer or its authorised representative(s) may remain present.

### Terms and Conditions

1. Tender shall be submitted in official tender form only (enclosed). If submitted in any other form, the same shall be summarily rejected. No tenderer shall be issued more than one tender form neither any tenderer should submit more than one quote.
2. Please read the terms & conditions carefully before filling up the document. Incomplete tender documents will be rejected.
3. A separate **Demand Draft of Rs.210/-** including 5% GST (Non-Refundable) drawn in favour of NIFT Kolkata payable at Kolkata towards Tender Fee shall be attached with Technical Bid in case the tender document is download from NIFT website ([www.nift.ac.in/kolkata](http://www.nift.ac.in/kolkata)) and not purchased from NIFT Counter.
4. Bidders are required to submit **Earnest Money Deposit (EMD) of Rs.5,000/-** (Rupees Five Thousand Only) through Demand Draft (drawn after the date of NIT) in favour of NIFT, Kolkata along-with the Technical Bid. The Earnest Money will be refunded after finalization of tender. This EMD will not bear any interest. The EMD will be forfeited in following cases:
  - If information declared/document submitted found false/fake/forged
  - If selected bidder does not execute the work [either fully or partially]
  - If selected bidder supplies sub-standard materials
5. Tender received without EMD or if the EMD amount is less than the amount specified shall not be considered.
6. EMD of successful bidder will be retained and will be returned only on receipt of performance security. No interest shall accrue on this deposit.
7. The Financial Bids of technically qualified bidders only will be opened.
8. Even after qualifying in technical bid, the financial bid may not be accepted if found not in order.
9. The tenderer must have at least 3 years of experience in the relevant field and execution of similar kind of works in the Govt., PSU, reputed MNCs/ organisations.
10. 'Credential' issued by the officer not below the rank of Exe. Engineer of the deptt./ sector will be accepted.
11. In case of L-1 is more than one, the selection criteria [viz. the past performance, experience, turnover, etc.] would be at the discretion of NIFT. The decision of NIFT, in this regard and for selection of successful bidder in such situation, will be final in all respect and will be binding on all the tenderers.
12. Lowest bid may not be the only criteria for selection and NIFT is not bound to issue work order to the agency being the 'L-1' bidder; weightage/ preference will also be given to the other factors, viz. previous experience, quality of service, number of client, yearly turnover, etc. to select the agency to award the work and the decision of NIFT in this regard and for selection of successful bidder will be final in all respect and will be binding on all the tenderers.
13. All Taxes & other charges, if any, should be mentioned clearly; otherwise, the quote may not be considered. Statutory rates are subject to change and will be considered as may fixed by the Govt.
14. The annual turnover of the tenderer during the last two years should not be less than Rs.10.00 Lakhs per year (FY 2015-16 & 2016-17).
15. The successful bidder needs to deposit Security Money of 5% of the Work Order value through Demand Draft favouring NIFT Kolkata which will be refunded/ returned, without any interest, after one year from the date of completion of the work with deduction, if any and as applicable.

Seal & Signature of the tenderer with date & seal

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16. Construction works should be completed within two months from the date of receiving of Work Order failing which a penalty @0.1% of the order value per day will be imposed subject to a maximum of 10% of the Order Value. However, delay due to any applicable/ unforeseen reason, viz.natural calamity, non-availability of site etc., may/ may not be considered as may be decided by NIFT Authority.
17. The DD(s) [EMD] is to be submitted along with the Technical Bid only and NOT with the Financial Bid.
18. All statutory obligations under various laws, imposed from time to time will have to be met by the contractor for which no extra payment shall be made to him. NIFT will no way be responsible for any default with regard to statutory obligation, if any.
19. The quotes should be valid for at least 3 months from the date of opening of the tender however, for the successful bidder the rates will be valid till completion of the job.
20. No payment shall be made in advance. The payment shall be made after commissioning of works and on the basis of certification by the concerned NIFT Official(s). TDS etc., if any and as applicable, will be deducted during payment.
21. The quantity of items of work may vary and payment will be made based on actual.
22. NIFT shall not provide any mode of transport in respect of men or material required by the contractor for execution of the work.
23. Any query/ clarification with respect to the tender (T&Cs, specification(s), etc.) may get cleared prior to submission of bid; concerned NIFT official(s) may be contacted (Ph.:033-23357546) in this regard in between 10 am to 5 pm on any working day. NIFT will not entertain or clarify any such query during post bid.
24. Works shall be executed at NIFT Campus, Block-LA, Plot-3B, Sector – III, Salt Lake City, Kolkata - 700098 by the successful bidder.
25. The schedule issued with the form of tender listing the details of item to be executed must not be altered by the tenderer. Any modifications/ alterations of the schedule considered necessary by the tenderer, should be in a separate letter accompanying the tender.
26. The tender is liable to be rejected if complete information is not given or if the particulars and data (if any) asked for in the Schedule of the tender are not filled in correctly.
27. Late submission of tender will not be considered.
28. Tender shall be accompanied by the relevant documents including the following:-
  - a) Copy of Trade License
  - b) Copy of GST Registration Certificate of the company/firm
  - c) Copy of PAN of the company/firm
29. As per NIFT policy, payments and receipts of Government and Semi Government Agencies would be rounded off to the next higher rupee and in other cases the rounding off will be to nearest i.e. paise 50 or above will be rounded off to the next higher rupee and paise less than 50 will be ignored.
30. The details specification of works has been provided at **Annexure 'IV'**.
31. *It is strongly recommended that the tenderer should inspect the site any time during working hours on any working day with prior appointment [contact no.033-2335-7546]; no extra shall be payable for non- awareness of the site conditions and constraints.*
32. Tenderer must sign along with company seal on all the pages submitted with the tender document.
33. All disputes are subject to Kolkata Jurisdiction only.

***NIFT reserves the right to accept or reject any or all the tenders either fully or partly or may cancel the tender without assigning any reason and is not bound to accept the lowest bid since due weightage shall***

Seal & Signature of the tenderer with date & seal



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***be given to several factors besides the commercial bid and decision of NIFT in this regard shall be final & binding on all the tenderers.***



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**ANNEXURE- I**

**(TENDERER TO FILL UP THIS PAGE)**

1. a. Name of the tenderer / organization .....
- b. Name of the proprietor/partner(s).....
- c. Date of Establishment: .....
- d. Please specify as to whether Tenderer is sole proprietor/ Partnership firm/ Private or Limited Company.....

2. a. Address (Office):

- b. Telephone No.:
- c. Mobile No.:
- d. Email Id.:

3. List of reputed clients:

| Sl. No. | Client's Name | Contact Person | Contact number<br>(with email-id, if any) | Remarks, if any |
|---------|---------------|----------------|-------------------------------------------|-----------------|
| 1       |               |                |                                           |                 |
| 2       |               |                |                                           |                 |
| 3       |               |                |                                           |                 |

4. Furnish copies of the following documents:

- i) Current Trade License
- ii) Copy of PAN [in the name of firm/agency or proprietor]
- iii) Copy of Professional Tax reg.
- iv) Copy of GST Registration Certificate
- v) Document supporting yearly turnover
- vi) Document supporting Experience

5. DD [enclosed] details:

1. DD no.\_\_\_\_\_, dtd.\_\_\_\_\_, amt.\_\_\_\_\_, bank\_\_\_\_\_ [EMD]

- NB: 1. Tenderer has to submit the entire set of tender papers duly signed while dropping the tender.  
2. Additional paper to furnish the above information may be used.

Seal & Signature of the tenderer with date & seal

**TECHNICAL BID**
**CONSTRUCTION OF RCC COVER STRUCTURE OVER THE EXISTING MAIN GATE AT OLD BLOCK**

| <b><u>Sl.</u></b> | <b><u>Particulars</u></b>                                                                                                                                                                                                                                                        | <b><u>Mention<br/>'Yes' or 'No'</u></b> |
|-------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------|
|                   | Whether 'Technical' & 'Financial bids submitted separately and the respective envelopes superscribed properly.                                                                                                                                                                   |                                         |
|                   | Whether demand Draft of <b>Rs.210/-</b> (Rupees Two Hundred Ten Only)(Including 5% GST) favouring NIFT Kolkata is enclosed as tender form fee (if tender document is downloaded from website/not purchased).                                                                     |                                         |
| 01                | Whether Demand Draft of <b>Rs.5,000/-</b> (Rupees Five Thousand only) (refundable) in favour of NIFT, KOLKATA is enclosed as EMD with the Technical Bid submitted.                                                                                                               |                                         |
| 02                | Whether capable and agreed to submit 5% of Work Order Value as <b>Security Deposit</b> , if work order is awarded.                                                                                                                                                               |                                         |
| 03                | Whether document in support of having minimum 3 (Three) years experience in execution of similar works alongwith a list of organizations (Govt., PSU, reputed MNCs/ organisations) where the Contractor is currently/earlier has executed similar/related (civil) job submitted. |                                         |
| 04                | Whether 'Credential' duly issued by the officer not below the rank of Executive Engineer of the deptt./ sector has been submitted                                                                                                                                                |                                         |
| 05                | Whether Trade License for this kind of jobs enclosed                                                                                                                                                                                                                             |                                         |
| 06                | Whether copy of Pan Card and GST Registration Certificate enclosed                                                                                                                                                                                                               |                                         |
| 07                | Whether copy of Professional Tax registration submitted                                                                                                                                                                                                                          |                                         |
| 08                | Whether minimum Annual turnover is Rs.10.00 Lakhs <u>per year</u> during the last 2 years [i.e. F.Y. 2015-2016 & 2016-2017]<br>[Please attach relevant authentic documents (audit report from authorized chartered Accountant/P&L St./Income Tax Return etc.) as proof]          |                                         |
| 09                | Whether agreed to abide by all the terms & conditions of this tender                                                                                                                                                                                                             |                                         |
| 10                | Whether all DDs, Annexure-I III & III duly filled and 'Declaration' has been submitted with the Technical Bid                                                                                                                                                                    |                                         |

***All above enclosures should be valid***



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**Annexure-III**

**Declaration by the Tenderer**

This is to certify that I/We, before signing this tender have read and fully understood all the terms and conditions contained herein and undertake myself/ourselves to abide by me/us.

I/We hereby undertake that the information provided above and elsewhere in the tender is true and the tender is liable to rejection if the same is found to be false or the information is found to have been suppressed by me/us.

**(Signature of Tenderer with seal)**

**Name :**

**Address:**

**Phone No (O):**

**Date:**

**(Seal & Signature of the tenderer with date & seal)**



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# **ANNEXURE-IV**

## **FINANCIAL BID**

### **(CONSTRUCTION OF RCC COVER STRUCTURE OVER THE EXISTING MAIN GATE AT OLD BLOCK)**

| S.N<br>(A) | Description<br>(B)                                                                                                                                                                                                                                                                                                                                                                                                                                      | Unit<br>(C) | Qty.<br>(D)    | Rate (Rs)<br>(E) | Amount<br>(Rs)<br>(F=DxE) | GST as<br>applicable (Rs)<br>(G) | Amount<br>with GST<br>(Rs)<br>(H=F+G) |
|------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|----------------|------------------|---------------------------|----------------------------------|---------------------------------------|
| 01         | Reinforced cement concrete work in beams, suspended floors, roofs having slope up to 15° landings, balconies, shelves, chajjas, lintels, bands, plain window sills, staircases and spiral stair cases up to floor five level, excluding the cost of centering, shuttering, finishing and reinforcement, with 1:2:4 (1 cement : 2 coarse sand : 4 graded stone aggregate 20 mm nominal size). – all complete<br>[As per CPWD DSR '14, item code No. 5.3] | cum         | 4<br>(±20%)    |                  |                           |                                  |                                       |
| 02         | Smooth finishing of the exposed surface of R.C.C. work with 6 mm thick cement mortar 1:3(1 cement : 3 find sand)<br>[As per CPWD DSR '14,, item code No. 5.23]                                                                                                                                                                                                                                                                                          | Sqm         | 50<br>(±20%)   |                  |                           |                                  |                                       |
| 03         | Reinforced cement concrete in .....columns excluding the cost of centering, shuttering, finishing and reinforcement, with 1:1:2 (1 cement: 1 coarse sand: 2 graded stone aggregate 20 mm nominal size). – All complete. column size will be minimum 250 mm x 250 mm<br>[As per CPWD DSR '14,, item code No 5.2.1]                                                                                                                                       | cum         | 3<br>(±20%)    |                  |                           |                                  |                                       |
| 04         | Centering and shuttering including strutting, propping etc. and removal of form for columns...<br>[As per CPWD DSR '14,, item code No 5.9.6]                                                                                                                                                                                                                                                                                                            | sqm         | 25<br>(±20%)   |                  |                           |                                  |                                       |
| 05         | Steel reinforcement for R.C.C. work including straightening, cutting, bending, placing in position and binding all complete above plinth level.<br>Thermo-Mechanically Treated bars - all complete<br>[As per CPWD DSR '14,, item code No 5.22A.6]                                                                                                                                                                                                      | Kg          | 1000<br>(±20%) |                  |                           |                                  |                                       |
| 06         | Brick works with common burnt clay ( non modular) brick of clay .....for super structure ..... in all shapes and size in : cement mortar 1:4 (1 cement: 4 coarse sand) – all complete.                                                                                                                                                                                                                                                                  | cum         | 10<br>(±20%)   |                  |                           |                                  |                                       |

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|    |                                                                                                                                                                                                                                                          |     |               |  |  |  |  |
|----|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|---------------|--|--|--|--|
|    | [As per CPWD DSR '14,, item code No 6.4.1]                                                                                                                                                                                                               |     |               |  |  |  |  |
| 07 | Providing and applying plaster of Paris putty of 2mm thickness over plastered surface to prepare the surface even and smooth complete.<br>[As per CPWD DSR '14,, item code No 13.26]                                                                     | sqm | 130<br>(±20%) |  |  |  |  |
| 08 | Finishing walls with textured exterior paint of required shade:<br>New work ( Two or more coats applied @3.28 ltr/ 10 sqm) over and including priming coat of exterior primer applied @ 2.20 kg / 10 sqm<br>[As per CPWD DSR '14,, item code No 13.45.1] | sqm | 130<br>(±20%) |  |  |  |  |
| 09 | 12 mm cement plaster of mix :<br>1: 4 (1 cement : 4 coarse sand)<br>[As per CPWD DSR '14,, item code No 13.4.1]                                                                                                                                          | sqm | 45<br>(±20%)  |  |  |  |  |
|    | Total (Rs.)                                                                                                                                                                                                                                              |     |               |  |  |  |  |

**N.B.:** a) The rate of items shall be for execution of work at all levels and height. Nothing extra shall be paid on this account. The agency shall visit the site and satisfy himself as to conditions under which the work is to be performed. He shall also check and ascertain the locations if any existing structures or equipment or any other situations, which may affect the work. No extra claim for ignorance or on the ground of insufficient description will be allowed at a later date.

b) All debris / rubbish accumulated due to the execution of work shall be disposed of / removed from the campus by the contractor without any extra charge.

c) Tenderer to quote for all the items with GST to be mentioned specifically.

d) The quantity of items may vary and payment will be made based on actual

Seal & Signature of the tenderer with date & seal