



राष्ट्रीय फैशन टेक्नालॉजी संस्थान, कोलकाता केन्द्र

NIT No.: e-25/2018(Pur-Kol)



राष्ट्रीय फैशन टेक्नालॉजी संस्थान, कोलकाता केन्द्र

(वस्त्र मंत्रालय, भारत सरकार)

NATIONAL INSTITUTE OF FASHION TECHNOLOGY, KOLKATA

(A Statutory Body governed by the NIFT Act 2006 &

set up by Ministry of Textiles, Govt. of India)

(ISO 9000:2008 certified Institute)

TENDER

For

“SUPPLY AND INSTALLATION OF CCTV AT CAMPUS”

Tender No.: e-25/2018(Pur-Kol)

OPENING DATE FOR ONLINE SUBMISSION OF TENDER	03/07/2018
CLOSING DATE FOR ONLINE SUBMISSION OF TENDER	26/07/2018 up to 2.00 pm.
Date and time of opening of tenders (Technical Bid)	26/07/2018 at 3.00 pm.

Opening Date and Time of Financial Bidding: will be notified to the short listed bidders only

PREAMBLE / INTRODUCTION

National Institute of Fashion Technology is a Statutory Body governed by the NIFT Act 2006 & set up by the Ministry of Textiles, Govt. of India

Note: 1. NIFT Donations are exempted u/s 80 (G) of Income Tax Act.
2. Being registered with DSIR, NIFT is entitled for Custom/Central Excise duty exemption.

(A) TENDER NOTICE

NIFT Kolkata invites **online** tender under two bid systems for “SUPPLY AND INSTALLATION OF CCTV AT CAMPUS” from the eligible reputed Firms/ Agencies.

The hard copy of the tender alongwith fees (DD for EMD), necessary/relevant documents should be placed in a sealed envelope superscribed with “Tender for SUPPLY AND INSTALLATION OF CCTV AT CAMPUS – NIT No: e-25/2018(Pur-Kol)” and shall be addressed and sent to the Purchase Officer, National Institute of Fashion Technology, Block-LA, Plot-3B, Sector-III, Salt Lake City, Kolkata- 700098 or dropped in the Tender Box kept at the said address as per the schedule mentioned above and in the following manner. Hard copy of Financial Bid/ Quotation need not be submitted.

Seal & Signature of the tenderer with date & seal



(B) SUBMISSION OF BID

The interested firms should apply online and submit their bids along with scanned copies of all the relevant certificates, documents, etc. in support of their technical & price bids – all duly signed – on the <https://nifttenders.eproc.in> as per the said schedule.

Tender documents are also available for viewing on the “tenders” link of the NIFT website i.e. <https://nifttenders.eproc.in>

Applications to this tender will be accepted only in the online mode through the website <https://nifttenders.eproc.in>. No other mode of application will be considered & accepted.

For applying online, the prospective bidder/Firm should get itself registered [if not registered already/ registration not valid] at <https://nifttenders.eproc.in>

- Registration Charges of Rs. 2,000/- + 360/- (GST) = Rs-2,360/- (Two Thousand Three Hundred Sixty) non-refundable.
- Bid Processing Fee charges of Rs.634/- (Incl. GST) (Rupees Six Hundred Thirty Four Only) non-refundable.

The interested firms are advised to read carefully the entire tender document before submitting their tender and the tender documents not received online in the prescribed format and/or found incomplete in any respect shall be summarily rejected.

Any further clarifications can be sought from the NIFT office on working days during office hours (10.00 am to 5.00 pm) on Telephone No. 033- 23357546, NATIONAL INSTITUTE OF FASHION TECHNOLOGY, NIFT Campus, Block-LA, Plot-3B, Sector-III, Salt Lake City, Kolkata-700098.

For online procedure:

For more enquiries/For Helpdesk officers:-

E-mail:- sandeep.bhandari@c1india.com

Phone No.:- 0124-4302033/36/37

Earnest Money Deposit: Rs 20,000/- (Rupees Twenty Thousand only) (Refundable)

Security Deposit: 5% of the order value (to be submitted by the successful bidder only after receiving of Work Order)

Scope of Work:

1. The existing system (CCTV Surveillance) installed is of “Secureye” make and the same is to be extended with the items mentioned in Annexure-V. The compatibility should be ensured. The tentative location of installation of the new CC Cameras are mentioned in Annexure-IV. The new installation must be compatible with the existing system already installed and functional.

Terms and Conditions

2. Only online bids will be considered.

In addition to on-line, the hardcopy of the Technical Bid (Annexure-I, II & III only) along with necessary fees through DD, and relevant documents should be submitted within the specified date & time at the said address. Annexure-V (Financial Bid) to be submitted online only.

3. Please read the terms & conditions carefully before filling up the document. Incomplete tender documents will be rejected.
4. Conditional or offline tender will not be accepted or the condition(s) may not be considered.
5. Bidders are required to submit **Earnest Money Deposit (EMD) of Rs.15,000/-** (Rupees Fifteen Thousand Only) through Demand Draft (drawn after the date of NIT) in favour of NIFT, Kolkata along-with the Technical

Seal & Signature of the tenderer with date & seal



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Bid. The Earnest Money will be refunded after finalization of tender. This EMD will not bear any interest. The EMD will be forfeited in following cases:

- If information declared/document submitted found false/fake/forged
 - If selected bidder does not execute the work [either fully or partially]
 - If selected bidder supplies sub-standard materials
6. Tender received without EMD or if the EMD amount is less than the amount specified shall not be considered.
 7. EMD of successful bidder will be retained and will be returned only on receipt of performance security. No interest shall accrue on this deposit.
 8. The Financial Bids of technically qualified bidders only will be opened.
 9. Even after qualifying in technical bid, the financial bid may not be accepted if found not in order.
 10. The tenderer must have at least 3 years of experience in the relevant field and execution of similar kind of works in the Govt., PSU, reputed MNCs/ organisations.
 11. In case of L-1 is more than one, the selection criteria [viz. the past performance, experience, turnover, etc.] would be at the discretion of NIFT. The decision of NIFT, in this regard and for selection of successful bidder in such situation, will be final in all respect and will be binding on all the tenderers.
 12. Lowest bid may not be the only criteria for selection and NIFT is not bound to issue work order to the agency being the 'L-1' bidder; weightage/ preference will also be given to the other factors, viz. previous experience, quality of service, number of client, yearly turnover, etc. to select the agency to award the work and the decision of NIFT in this regard and for selection of successful bidder will be final in all respect and will be binding on all the tenderers.
 13. All Taxes & other charges, if any, should be mentioned clearly; otherwise, the quote may not be considered. Statutory rates are subject to change and will be considered as may fixed by the Govt.
 14. The annual turnover of the tenderer during the last two years should not be less than Rs.15.00 Lakhs per year (FY 2015-16 & 2016-17).
 15. The successful bidder needs to deposit Security Money of 5% of the Work Order value through Demand Draft favouring NIFT Kolkata which will be refunded/ returned, without any interest, after one year from the date of completion of the work with deduction, if any and as applicable.
 16. The said Supply and Installation works should be completed within one month from the date of receiving of Work Order failing which a penalty @0.1% of the order value per day will be imposed subject to a maximum of 10% of the Order Value. However, delay in installation due to any applicable/ unforeseen reason, viz.natural calamity, non-availability of site, etc., may be considered as may be decided by NIFT Authority.
 17. The successful bidder/ agency should ensure that the new installation must be compatible with the existing system already installed and functional.
 18. The bidder should be authorized dealer/partner/reseller, etc. of the concerned OEM and submit the authorization letter of the OEM; however, tender specific authorization of the respective OEM may also be considered and tenderer should enclose a copy of the same with the Technical bid.
 19. You are requested to visit the site in between 10 am to 5 pm on any working day to ensure the compatibility with the existing installed CCTV System and submit your quote accordingly. The item enlisted in Annexure-IV should be compatible with the existing system.
 20. The DD(s) [EMD] is to be submitted along with the Technical Bid only and NOT with the Financial Bid.
 21. All statutory obligations under various laws, imposed from time to time will have to be met by the contractor for which no extra payment shall be made to him. NIFT will no way be responsible for any default with regard to statutory obligation, if any.

Seal & Signature of the tenderer with date & seal



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22. The quotes should be valid for at least 3 months from the date of opening of the tender however, for the successful bidder the rates will be valid till completion of the job.
23. No payment shall be made in advance. The payment shall be made after commissioning of works and on the basis of certification by the concerned NIFT Official(s). TDS etc., if any and as applicable, will be deducted during payment.
24. The quantity of items may vary and payment will be made based on actual.
25. NIFT shall not provide any mode of transport in respect of men or material required by the contractor for execution of the work.
26. Any query/ clarification with respect to the tender (T&Cs, specification(s), etc.) may get cleared prior to submission of bid; concerned NIFT official(s) may be contacted (Ph.:033-23357546) in this regard in between 10 am to 5 pm on any working day. NIFT will not entertain or clarify any such query during post bid.
27. Works shall be executed at NIFT Campus, Block-LA, Plot-3B, Sector – III, Salt Lake City, Kolkata - 700098 by the successful bidder.
28. The schedule issued with the form of tender listing the details of item to be executed must not be altered by the tenderer. Any modifications/ alterations of the schedule considered necessary by the tenderer, should be in a separate letter accompanying the tender.
29. The tender is liable to be rejected if complete information is not given or if the particulars and data (if any) asked for in the Schedule of the tender are not filled in correctly.
30. Late submission of tender will not be considered.
31. Tender shall be accompanied by the relevant documents including the following:-
 - a) Copy of Trade License
 - b) Copy of GST Registration Certificate of the company/firm
 - c) Copy of PAN of the company/firm
32. As per NIFT policy, payments and receipts of Government and Semi Government Agencies would be rounded off to the next higher rupee and in other cases the rounding off will be to nearest i.e. paise 50 or above will be rounded off to the next higher rupee and paise less than 50 will be ignored.
33. The details specification of works has been provided at **Annexure 'V'**.
34. It is strongly recommended that the tenderer should inspect the site any time during working hours on any working day with prior appointment [contact no.033-2335-7546]; no extra shall be payable for non- awareness of the site conditions and constraints.
35. Tenderer must sign along with company seal on all the pages submitted with the tender document.
36. All disputes are subject to Kolkata Jurisdiction only.

NIFT reserves the right to accept or reject any or all the tenders either fully or partly or may cancel the tender without assigning any reason and is not bound to accept the lowest bid since due weightage shall be given to several factors besides the commercial bid and decision of NIFT in this regard shall be final & binding on all the tenderers.



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ANNEXURE- I

(TENDERER TO FILL UP THIS PAGE)

1. a. Name of the tenderer / organization
- b. Name of the proprietor/partner(s).....
- c. Date of Establishment:
- d. Please specify as to whether Tenderer is sole proprietor/ Partnership firm/ Private or Limited Company.....
2. a. Address (Office):
- b. Telephone No.:
- c. Mobile No.:
- d. Email Id.:
3. List of reputed clients:

Sl. No.	Client's Name	Contact Person	Contact number (with email-id, if any)	Remarks, if any
1				
2				
3				

4. Furnish copies of the following documents:
 - i) Current Trade License
 - ii) Copy of PAN [in the name of firm/agency or proprietor]
 - iii) Copy of GST Registration Certificate
 - iv) Document supporting yearly turnover
 - v) Document supporting Experience

5. DD [enclosed] details:

1. DD no. _____, dtd. _____, amt. _____, bank _____ [EMD]

- NB: 1. Tenderer has to submit the entire set of tender papers duly signed while dropping the tender.
2. Additional paper to furnish the above information may be used.



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ANNEXURE-II

TECHNICAL BID

SUPPLY AND INSTALLATION OF CCTV AT CAMPUS

<u>Sl.</u>	<u>Particulars</u>	<u>Mention 'Yes' or 'No'</u>
01	Whether Demand Draft of Rs.15,000/- (Rupees Fifteen Thousand only) (refundable) in favour of NIFT, KOLKATA is enclosed as EMD with the Technical Bid submitted.	
02	Whether capable and agreed to submit 5% of Work Order Value as Security Deposit , if work order is awarded.	
03	Whether document in support of having minimum 3 (Three) years experience in execution of similar works alongwith a list of organizations (Govt., PSU, reputed MNCs/ organisations) where the Contractor is currently/earlier has executed similar/related (civil) job submitted.	
04	Whether Authorization of OEM enclosed.	
05	Whether Trade License for this kind of jobs enclosed	
06	Whether copy of Pan Card enclosed	
07	Whether copy of GST registration enclosed	
08	Whether minimum Annual turnover is Rs.15.00 Lakhs <u>per year</u> during the last 2 years [i.e. F.Y. 2015-2016 & 2016-2017] [Please attach relevant authentic document (audit report from authorized chartered Accountant/P&L St./Income Tax Return etc.) as proof]	
09	Whether agreed to abide by all the terms & conditions of this tender	
10	Whether all DDs, Annexure-I II & III duly filled and 'Declaration' has been submitted with the Technical Bid	

All above enclosures should be valid

Seal & Signature of the tenderer with date & seal



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Annexure-III

Declaration by the Tenderer

This is to certify that I/We, before signing this tender have read and fully understood all the terms and conditions contained herein and undertake myself/ourselves to abide by me/us.

I/We hereby undertake that the information provided above and elsewhere in the tender is true and the tender is liable to rejection if the same is found to be false or the information is found to have been suppressed by me/us.

(Signature of Tenderer with seal)

Name :

Address:

Phone No (O):

Date:

(Seal & Signature of the tenderer with date & seal)



Location for Installation of CC Cameras

Sl. No.	Location	Camera Type	Qty
A – New Campus			
1	Finance & Accounts Department (2nd Floor)	IP Varifocal Dome	1
2	Video Conference Room (do)	IP Varifocal Dome	1
3	Jewellery Lab (do)	IP Varifocal Dome	1
4	FC Class Room (1st Floor)	IP Varifocal Dome	2
5	FD Class Room (1st Floor) [New Campus-1 & Old Campus-1 (PM Lab Gr. Floor)]	IP Varifocal Dome	1
B – Old Campus			
1	Chemical Lab (Ground Floor)	IP Varifocal Dome	1
2	FD PM Lab (Ground Floor)	IP Varifocal Dome	1
3	FP Class Room (Group-III, IV & V)(3nos) (1st Floor)	IP Varifocal Dome	3
4	LD Class Room (1 st Floor)	IP Varifocal Dome	1
5	FC (Photo Lab) (1 st Floor)	IP Varifocal Dome	1
6	GMT Class Room (1st Floor)		1
6	Staff Room (1st Floor)	IP Varifocal Dome	1
C- Temporary Shed			
1	F&LA Class Room (Ground Floor)	IP Varifocal Dome	1
2	KD Class Room (do)	IP Varifocal Dome	1
3	FP (T) Lab (do)	IP Varifocal Dome	1
4	LD –PM Lab (do)	IP Varifocal Dome	1
5	Canteen (do)	IP Varifocal Dome	1
Total no. of Camera			20



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ANNEXURE-V

FINANCIAL BID

(SUPPLY AND INSTALLATION OF CCTV AT CAMPUS)

A-Components:

Sl. No.	Particulars	Reqd. Qty.		Unit Rate (Rs.)	GST (Rs.)	Amount with GST (Rs.)
1	IP IR PoE 2Mp Dome Camera with 3.6mm fixed lens, with 20 to 30mtr IR Coverage for 0 lux condition	20	nos.			
2	CAT-6 UTP Cable	1200	mtrs			
3	SM 6 Core Armoured OFC	270	mtrs			
4	White Colored 25mm PVC conduit	250	mtrs			
5	Misc. Accessories (saddles/screw/Back Box, Wooden Gullies/RJ45/SM Pigtail/ OFC Spice Connector/Splice Box) for mounting cameras	1	Set			
6	HDPE pipe of dia 0.5"	100	mtrs			
7	GI Pipe 1" dia for cross road cable path	10	mtrs			
8	Desktop PC – Intel Core i5/8GB RAM/500GB HDD/Gigabite NIC/Keyboard/Win10Prof / Mouse/18.5"TFT/3 years warranty	1	no.			
9	40" LCD Display with VGA Connector / HD connector	1	no.			
10	Media Converter-Single Mode with 10/100 Mbps OFC to Copper & vice versa	2	pair			
11	24 Port Smart Managed 10/100Mbps PoE Switch with 2x10/100/1000 Gbps SFP uplink slot with total PoE wattage supply minimum 96 watt auto-negotiable across all ports	3	nos.			
12	32 Channel HD NVR with support upto 5Mp resolution with all standard features loaded with 4x4TB Surveillance HDD compatible with the existing NVR system, so that both the NVR can be viewed under a common console through existing CMS software. NVR should support recording under video compression standard –H.264, and audio compression standard of G.711. NVR must have 1Gb NIC port and RS485 communication port for PTZ.	1	no.			
	B-Service:					
13	Splicing & Termination of OFC Core	1	job			
14	Installation of IP PoE Cameras	20	nos.			
15	Configuration of NVR	1	no			
16	Configuration of Desktop for VmS Console	1	no			
17	Laying of OFC Cable through HDPE & GI Pipe	270	mtrs			
18	Laying of HDPE Pipe under-ground for soft soil	100	mtrs			
19	Laying of GI Pipe underground cross road (Optional)	10	mtrs			
20	Laying of UTP Cat-6 Cable through PVC conduit	1200	mtrs			
21	Laying of PVC Conduit Over wall /above ground	250	mtrs			
	Total					
(RupeesOnly)						

N.B.: a) Tenderer to quote for all the items with GST to be mentioned specifically.

b) The quantity of items may vary and payment will be made based on actual

Seal & Signature of the tenderer with date & seal