

ANNEXURE – ‘A’

**INATIONAL INSTITUTE OF FASHION TECHNOLOGY,
BENGALURU- 560102**

APPLICATION FORM FOR ENGAGEMENT AS LEGAL RETAINER

To

The Director,
National Institute of Fashion Technology,
HSR Layout,
Bengaluru- 560102

FORMAT OF BIO-DATA

1.	Name of the Advocate	
2.	Name of the Law Firm	
3.	Date of Birth (in case of Advocate)/Date of incorporation (in case of Law firm)	
4.	Office Address	
5.	Residential Address (enclose copy)/residential address of Proprietor(s) (in case of law firm)	
6.	Date of Enrolment in the Bar Council (in case of Advocate)	
7.	Details of partnership with the firm and his/her date of enrolment in the Bar Council. (Use separate sheets, if required)	
8.	Period of Practice	
9.	Details of Experience/Practice (use separate sheets, if required)	

10.	Specialization, if any (constitution/taxation/service etc.) and the details of a few important cases the advocate/firm has dealt with/handled, if any.	
11.	Whether engaged as Central/State Govt. Counsel/Pleader (indicate period) (with documentary evidence)	
12.	Brief list of clients, e.g., Govt./Organization/Institutes or Autonomous body/PSUs (enclose the documentary evidence)	
13.	The Courts where the Advocate/firm is regularly practising (enclose copy of Bar Association Member Certificate)	
14.	Income Tax PAN Number (enclose copy of PAN Card)	
15.	A brief note on your suitability for empanelment. (If required, please enclosed separate sheet)	
16.	2 Years Income Tax Return (Enclose supporting documents)	
17.	2 years Audit Reports (in case of law firm) (Enclose supporting documents)	

I, declare that I have never been penalized/convicted by any bar Council/Court of Law.

I Agree with the Fee Scheduled notified by NIFT, Bengaluru and I have agreed the terms and conditions of engagement.

Place: **Signature of Advocate/ Authorized Signatory (Law Firm)**

Date: **Name:**