

बिड दस्तावेज़ / Bid Document

बिड विवरण/Bid Details	
बिड बंद होने की तारीख/समय /Bid End Date/Time	02-03-2026 12:00:00
बिड खुलने की तारीख/समय /Bid Opening Date/Time	02-03-2026 12:30:00
बिड पेशकश वैधता (बंद होने की तारीख से)/Bid Offer Validity (From End Date)	120 (Days)
मंत्रालय/राज्य का नाम/Ministry/State Name	Ministry Of Textiles
विभाग का नाम/Department Name	Na
संगठन का नाम/Organisation Name	National Institute Of Fashion Technology (nift) Head Office New Delhi
कार्यालय का नाम/Office Name	Nift Campus Near Gulmohar Park Hauzkhas, New Delhi 110016
वस्तु श्रेणी /Item Category	Hiring of Sanitation Service - Manpower Based Model - Sanitation Officer; 6; All Areas; All Areas; Daily; 3 , Hiring of Sanitation Service - Manpower Based Model - Sweeper; 6; All Areas; All Areas; Daily; 3
अनुबंध अवधि /Contract Period	1 Year(s)
बिडर का न्यूनतम औसत वार्षिक टर्नओवर (3 वर्षों का) /Minimum Average Annual Turnover of the bidder (For 3 Years)	469 Lakh (s)
उन्हीं/समान सेवा के लिए अपेक्षित विगत अनुभव के वर्ष/Years of Past Experience Required for same/similar service	3 Year (s)
इसी तरह की सेवाओं का पिछला आवश्यक अनुभव है/Past Experience of Similar Services required	Yes
वर्षों के अनुभव एवं टर्नओवर से एमएसई को छूट प्राप्त है / MSE Relaxation for Years Of Experience and Turnover	Yes Complete
स्टार्टअप के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है /Startup Relaxation for Years of Experience and Turnover	No
विक्रेता से मांगे गए दस्तावेज़/Document required from seller	Experience Criteria,Bidder Turnover,Certificate (Requested in ATC),Additional Doc 1 (Requested in ATC),Additional Doc 2 (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer

बिड विवरण/Bid Details	
क्या आप निविदाकारों द्वारा अपलोड किए गए दस्तावेजों को निविदा में भाग लेने वाले सभी निविदाकारों को दिखाना चाहते हैं? संदर्भ मेनू है/Do you want to show documents uploaded by bidders to all bidders participated in bid?	Yes (Documents submitted as part of a clarification or representation during the tender/bid process will also be displayed to other participated bidders after log in)
बिड लगाने की समय सीमा स्वतः नहीं बढ़ाने के लिए आवश्यक बिड की संख्या। / Minimum number of bids required to disable automatic bid extension	10
दिनों की संख्या, जिनके लिए बिड लगाने की समय-सीमा बढ़ाई जाएगी। / Number of days for which Bid would be auto-extended	5
ऑटो एक्सटेंशन अधिकतम कितनी बार किया जाना है। / Number of Auto Extension count	1
बिड से रिवर्स नीलामी सक्रिय किया/Bid to RA enabled	No
बिड का प्रकार/Type of Bid	Two Packet Bid
तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय /Time allowed for Technical Clarifications during technical evaluation	2 Days
मूल्यांकन पद्धति/Evaluation Method	Total value wise evaluation
मूल्य दर्शाने वाला वित्तीय दस्तावेज ब्रेकअप आवश्यक है / Financial Document Indicating Price Breakup Required	Yes
मध्यस्थता खंड/Arbitration Clause	No
सुलह खंड/Mediation Clause	No

ईएमडी विवरण/EMD Detail

एडवाइजरी बैंक/Advisory Bank	AXIS BANK LTD
ईएमडी राशि/EMD Amount	350000

ईपीबीजी विवरण /ePBG Detail

एडवाइजरी बैंक/Advisory Bank	AXIS BANK LTD
ईपीबीजी प्रतिशत (%) /ePBG Percentage(%)	5.00
ईपीबीजी की आवश्यक अवधि (माह) /Duration of ePBG required (Months).	15

(a). जेम की शर्तों के अनुसार ईएमडी छूट के इच्छुक बिडर को संबंधित केटेगरी के लिए बिड के साथ वैध समर्थित दस्तावेज़ प्रस्तुत करने है। एमएसई केटेगरी के अंतर्गत केवल वस्तुओं के लिए विनिर्माता तथा सेवाओं के लिए सेवा प्रदाता ईएमडी से छूट के पात्र हैं। व्यापारियों को इस नीति के दायरे से बाहर रखा गया है।/EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy.

(b).ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए। / EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

लाभार्थी /Beneficiary :

DIRECTOR

National Institute of Fashion Technology, NIFT Campus, No.21, 27th Main Road, 16th Cross, Sector-1, HSR Layout
Bengaluru - 560 102 Karnataka - India
(Yathindra L)

बोली विभाजन लागू नहीं किया गया/ Bid splitting not applied.

एमआईआई अनुपालन/MII Compliance

एमआईआई अनुपालन/MII Compliance	Yes
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एमएसई खरीद वरीयता/MSE Purchase Preference

एमएसई खरीद वरीयता/MSE Purchase Preference	Yes
सूक्ष्म और लघु उद्यम मूल उपकरण निर्माताओं को खरीद में प्राथमिकता, यदि उनका मूल्य $L1+X\%$ तक की सीमा में हो / Purchase Preference to MSE OEMs available upto price within $L1+X\%$	15
सूक्ष्म और लघु उद्यम को खरीद में प्राथमिकता के लिए बिड की मात्रा का अधिकतम प्रतिशत / Maximum Percentage of Bid quantity for MSE purchase preference	100

1. If the bidder is a Micro or Small Enterprise as per latest orders issued by Ministry of MSME, the bidder shall be relaxed from the eligibility criteria of "Experience Criteria" as defined above subject to meeting of quality and technical specifications. The bidder seeking Relaxation from Experience Criteria, shall upload the supporting documents to prove his eligibility for Relaxation.
2. If the bidder is a Micro or Small Enterprise (MSE) as per latest orders issued by Ministry of MSME, the bidder shall be relaxed from the eligibility criteria of "Bidder Turnover" as defined above subject to meeting of quality and technical specifications. If the bidder itself is MSE OEM of the offered products, it would be relaxed from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. The bidder seeking Relaxation from Turnover, shall upload the supporting documents to prove his eligibility for Relaxation.
3. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.
4. Years of Past Experience required: The bidder must have experience for number of years as indicated above in bid document (ending month of March prior to the bid opening) of providing similar type of services to any Central / State Govt Organization / PSU. Copies of relevant contracts / orders to be uploaded along with bid in support of having provided services during each of the Financial year.
5. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued

by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference for services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered service. If L-1 is not an MSE and MSE Service Provider (s) has/have quoted price within L-1+ 15% of margin of purchase preference /price band as defined in the relevant policy, then 100% order quantity will be awarded to such MSE bidder subject to acceptance of L1 bid price. The buyers are advised to refer to the [OM_No.1_4_2021_PPD_dated_18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017. Benefits of MSE will be allowed only if the credentials of the service provider are validated on-line in GeM profile as well as validated and approved by the Buyer after evaluation of submitted documents.

6. Past Experience of Similar Services: The bidder must have successfully executed/completed similar Services over the last three years i.e. the current financial year and the last three financial years(ending month of March prior to the bid opening): -

1. Three similar completed services costing not less than the amount equal to 40% (forty percent) of the estimated cost; or
2. Two similar completed services costing not less than the amount equal to 50% (fifty percent) of the estimated cost; or
3. One similar completed service costing not less than the amount equal to 80% (eighty percent) of the estimated cost.

एक्सेल में अपलोड किए जाने की आवश्यकता /Excel Upload Required :

Financial Breakup - [1771403323.xlsx](#)

अतिरिक्त योग्यता /आवश्यक डेटा/Additional Qualification/Data Required

Additional Scope of Work and Size of Areas to be Serviced:[1771065237.pdf](#)

Machinery,Cleaning Agent and equipment requirements to be indicated if it is to be supplied by the service provider:[1771065267.pdf](#)

Hiring Of Sanitation Service - Manpower Based Model - Sanitation Officer; 6; All Areas; All Areas; Daily; 3 (2)

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Category of Resource	Sanitation Officer
Number Of Working Days in Week	6
Type of Area	All Areas
Area Inclusions	All Areas
Cleaning Cycle	Daily
Cleaning Frequency	3
Consumables/Equipments and cleaning agents to be provided by	Service Provider
Machineries to be provider by	Service Provider
Is Geographical presence of the Service Provider registered office is required in the consignee's State	Yes
Name of states/ UT for geographical presence is required	Karnataka

विवरण/ Specification	मूल्य/ Values
एडऑन /Addon(s)	
Garbage Lifting and Disposal (Per Ton Cost)	Yes
Consumables/Equipments and cleaning agents to be provided by Service Provider	Yes
Machineries to be provider by service provider	NA

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No
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अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

प्रेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	प्रेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of Resources	अतिरिक्त आवश्यकता /Additional Requirement
1	Nagaraj .T.R.	560102,NATIONAL INSTITUTE OF FASHION TECHNOLOGY, C.A. Site 21, 16th Cross, 27th Main, HSR Layout, Sector-1, BENGALURU	2	- Monthly Volume of Garbage (In Tons) : 30 - Approx Area in Sq.Ft : 23994.82 - Minimum Wage Per Month Per Resource (Including ESI,PF,ELDI, PF Admin Charge, and relieving charges if applicable) in INR exclusive of GST : 29640

Hiring Of Sanitation Service - Manpower Based Model - Sweeper; 6; All Areas; All Areas; Daily; 3 (30)

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Category of Resource	Sweeper
Number Of Working Days in Week	6

विवरण/ Specification	मूल्य/ Values
Type of Area	All Areas
Area Inclusions	All Areas
Cleaning Cycle	Daily
Cleaning Frequency	3
Consumables/Equipments and cleaning agents to be provided by	Service Provider
Machineries to be provider by	Service Provider
Is Geographical presence of the Service Provider registered office is required in the consignee's State	Yes
Name of states/ UT for geographical presence is required	Karnataka
एडऑन /Addon(s)	
Garbage Lifting and Disposal (Per Ton Cost)	Yes
Consumables/Equipments and cleaning agents to be provided by Service Provider	Yes
Machineries to be provider by service provider	NA

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No
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अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of Resources	अतिरिक्त आवश्यकता /Additional Requirement
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क्र.सं./S.No.	प्रेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of Resources	अतिरिक्त आवश्यकता /Additional Requirement
1	Nagaraj .T.R.	560102,NATIONAL INSTITUTE OF FASHION TECHNOLOGY, C.A. Site 21, 16th Cross, 27th Main, HSR Layout, Sector-1, BENGALURU	30	- Monthly Volume of Garbage (In Tons) : 30 - Approx Area in Sq.Ft : 23994.82 - Minimum Wage Per Month Per Resource (Including ESI,PF,ELDI, PF Admin Charge, and relieving charges if applicable) in INR exclusive of GST : 23560

क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें/Buyer Added Bid Specific Terms and Conditions

1. Generic

OPTION CLAUSE: The buyer can increase or decrease the contract quantity or contract duration up to 25 percent at the time of issue of the contract. However, once the contract is issued, contract quantity or contract duration can only be increased up to 25 percent. Bidders are bound to accept the revised quantity or duration

2. Generic

Bidder financial standing: The bidder should not be under liquidation, court receivership or similar proceedings, should not be bankrupt. Bidder to upload undertaking to this effect with bid.

3. Generic

Buyer Organization specific Integrity Pact shall have to be complied by all bidders. Bidders shall have to upload scanned copy of signed integrity pact as per Buyer organizations policy along with bid. [Click here to view the file](#)

4. Generic

Products supplied shall be nontoxic and harmless to health. In the case of toxic materials, Material Safety Data Sheet may be furnished along with the material.

5. Service & Support

AVAILABILITY OF OFFICE OF SERVICE PROVIDER: An office of the Service Provider must be located in the state of Consignee. DOCUMENTARY EVIDENCE TO BE SUBMITTED.

6. Service & Support

Dedicated /toll Free Telephone No. for Service Support : BIDDER/OEM must have Dedicated/toll Free Telephone No. for Service Support.

7. Service & Support

Escalation Matrix For Service Support : Bidder/OEM must provide Escalation Matrix of Telephone Numbers for Service Support.

8. **Service & Support**

The Service Provider is required to have at least 30 % of the required manpower on service provider's payroll for at least one year. Necessary documents relating to such manpower will be uploaded by the bidder for verification of the buyer. Such manpower will be part of total manpower to be provided by the Service Provider in case he gets the contract against this bid.

9. **Certificates**

Bidder's offer is liable to be rejected if they don't upload any of the certificates / documents sought in the Bid document, ATC and Corrigendum if any.

10. **Payment**

PAYMENT OF SALARIES AND WAGES: Service Provider is required to pay Salaries / wages of contracted staff deployed at buyer location first i.e. on their own and then claim payment from Buyer alongwith all statutory documents like, PF, ESIC etc. as well as the bank statement of payment done to staff.

11. **Past Project Experience**

Proof for Past Experience and Project Experience clause: For fulfilling the experience criteria any one of the following documents may be considered as valid proof for meeting the experience criteria:a. Contract copy along with Invoice(s) with self-certification by the bidder that service/supplies against the invoices have been executed.b. Execution certificate by client with contract value.c. Any other document in support of contract execution like Third Party Inspection release note, etc.**Proof for Past Experience and Project Experience clause:** For fulfilling the experience criteria any one of the following documents may be considered as valid proof for meeting the experience criteria:a. Contract copy along with Invoice(s) with self-certification by the bidder that service/supplies against the invoices have been executed.b. Execution certificate by client with contract value.c. Any other document in support of contract execution like Third Party Inspection release note, etc.

12. **Forms of EMD and PBG**

Bidders can also submit the EMD with Account Payee Demand Draft in favour of

NIFT Bengaluru
payable at
Bengaluru

Bidder has to upload scanned copy / proof of the DD along with bid and has to ensure delivery of hardcopy to the Buyer within 5 days of Bid End date / Bid Opening date.

13. **Forms of EMD and PBG**

Bidders can also submit the EMD with Fixed Deposit Receipt made out or pledged in the name of A/C

The Director, NIFT Bengaluru

. The bank should certify on it that the deposit can be withdrawn only on the demand or with the sanction of the pledgee. For release of EMD, the FDR will be released in the favour of the bidder by the Buyer after making endorsement on the back of the FDR duly signed and stamped along with covering letter. Bidder has to upload scanned copy/ proof of the FDR along with bid and has to ensure delivery of hardcopy to the Buyer within 5 days of Bid End date/ Bid Opening date

14. **Forms of EMD and PBG**

Successful Bidder can submit the Performance Security in the form of Account Payee Demand Draft also (besides PBG which is allowed as per GeM GTC). DD should be made in favour of

NIFT Bengaluru
payable at

Bengaluru

. After award of contract, Successful Bidder can upload scanned copy of the DD in place of PBG and has to ensure delivery of hard copy to the original DD to the Buyer within 15 days of award of contract.

15. **Forms of EMD and PBG**

Successful Bidder can submit the Performance Security in the form of Fixed Deposit Receipt also (besides PBG which is allowed as per GeM GTC). FDR should be made out or pledged in the name of

The Director, NIFT Bengaluru

A/C (Name of the Seller). The bank should certify on it that the deposit can be withdrawn only on the demand or with the sanction of the pledgee. For release of Security Deposit, the FDR will be released in favour of bidder by the Buyer after making endorsement on the back of the FDR duly signed and stamped along with covering letter. Successful Bidder has to upload scanned copy of the FDR document in place of PBG and has to ensure delivery of hard copy of Original FDR to the Buyer within 15 days of award of contract.

16. **Buyer Added Bid Specific ATC**

Buyer Added text based ATC clauses

The bidder is advised to visit and examine the service providing site and its surroundings and obtain for itself on its own responsibility all information that may be necessary for preparation of bid. The cost of the visiting the service providing site (NIFT Bengaluru, HSR Layout) shall be borne by the bidder.

The % (percentage) of service charge should comprise of all estimated expenditure payable GeM authority (registration charges, Annual milestone charges, etc., further, financial bid and the percentage quoted should match to the quoted amount in the format requested in **Annexure -II A & B** etc.), GST, TDS, any other statutory deduction and agency expenditure.

all the indented materials need to supply as per schedule failing which the recovered from the forth coming bills as per market rate or provided breakup of quote rate whichever higher with additional penalty up to 10% for laps of supply in time.

A dedicated contact person will be provided to NIFT.

The agency must have own office in Bengaluru for immediate response. No exception will be made in this clause.

Any Company/Agency/Firms/ that have provided any contract services to NIFT Bengaluru for continuously 3 years (prior to this contract) in the past 7 years are not eligible to participate in this tender process and it will not be considered for any subsequent contract.

No agencies will be awarded more than one contract (Security Service, House Keeping Service or Manpower Service) at a time. "In order that no vested interests are developed in the campus, it is felt imperative that companies/firms/any other service providers who have rendered services previously for any three continuous years or more in the past 7 years shall be barred from participation".

In no case, wage of personnel supplied should be less than the minimum mandatory rates/ wages per month per person as prescribed by Central government.

The Security service contract shall be valid initially for a period of one year only from the date of award of the contract. The contract could be renewed maximum two years only in writing on yearly basis on the same rate.

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17. **Buyer Added Bid Specific ATC**

Buyer uploaded ATC document [Click here to view the file.](#)

18. **Buyer Added Bid Specific SLA**

Text Clause(s)

The Service provider should have registered office Bengaluru, copy of the proof for having have registered office at Consignee place (Bengaluru, Karnataka), (Rental agreement cannot be considered as registered for office at Consignee Place. The agency must have its own office in Bengaluru for immediate response. No exception will be made in this clause (Registered office means it should be local (Consignee) place operating office).

The Contract shall be valid initially for a period of one year from the date of award of the contract. The contract could be renewed maximum of two years only in writing on yearly basis at the mutually agreed terms & conditions. Either party can terminate the contract once awarded, after giving two months' notice to the other party. Nevertheless, NIFT may terminate the contract of the contractor without any notice in case of breach of the contract. NIFT's decision that a breach has occurred will be final and shall be accepted without demur by the contractor. No agencies will be awarded more than one contract (Security Service, Housekeeping, or Manpower) at a time.

The Service Charges are admitted on wages (as per Central Govt. Rules) paid and claimed as reimbursement.

Integrity Pact: In order to ensure transparency and probity in public procurement activities, the National Institute of Fashion Technology has adopted and implemented the Integrity Pact (IP) as per the guidelines issued by the Central Vigilance Commission in respect of manpower outsourcing contracts valued at Rs. 1 Crore and above.

a) The Pact shall be an agreement between the prospective vendor /bidder and the buyer committing both the parties not to exercise any corrupt influence on any aspect of the contract.

b) Only those vendors/ bidders who have entered into such an Integrity Pact with the NIFT would be competent to participate in the bidding with the NIFT whenever the value of such contract is equal to or exceeds Rs. 1 crore.

PRE-CONTRACT INTEGRITY PACT: To be executed on plain paper at the time of submission of bid and on Non-Judicial Stamp Paper of appropriate value by successful Bidder (Contractor) prior to signing of Contract Agreement

Only those Vendors/ Bidders who have entered into Integrity Pact with the NIFT shall be eligible to participate in the bidding process. Entering into Integrity Pact as per Performa (Enclosure - IV) provided in the tender is a basic qualifying requirement.

The successful bidder shall execute an agreement in Karnataka non-judicial stamp paper of value of Rs.500/- (Rupees Five Hundred only) agreeing to abide by all the terms and conditions mentioned therein and for the due fulfilment of the contract, within seven days from the date of issue of purchase order apart from the execution of Integrity pact (totally 500x 2). The expenses incidental to the execution of agreement shall be borne by the successful bidder. The conditions stipulated in the agreement should be strictly adhered to and violation of any of the conditions will entail termination of the contract without prejudice to the right of NIFT Bengaluru to recover any consequential loss from the successful tenderer.

All persons engaged on contract through placement agency shall be allowed to join only after thorough scrutiny, antecedents and police verification.

ARBITRATION: All disputes arising between the parties shall be referred to and settled through Arbitration conducted in accordance with the provisions of the Arbitration & Conciliation Act, 1996 and the rules framed there on. Such Disputes shall be adjudicated by an arbitral tribunal comprising of three arbitrators, one to be appointed by each party and the two appointed arbitrators shall jointly appoint the third arbitrator for the purposes of constituting the arbitration tribunal. The arbitrators shall have powers to award only such remedy as is contemplated by this Agreement, including

as appropriate, injunctive relief. The place of arbitration shall be Bengaluru. The language of the arbitration shall be English.

JURISDICTION: Notwithstanding any other court or courts having jurisdiction to decide the question(s) forming the subject matter of the reference if the same had been the subject matter of the suit, any and all actions and proceedings arising out of or relating to the contract including any arbitration in terms

19. Buyer Added Bid Specific Scope Of Work(SOW)

File Attachment [Click here to view the file.](#)

अस्वीकरण/Disclaimer

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. If any clause(s) is / are incorporated by the Buyer regarding following, the bid and resultant contracts shall be treated as null and void and such bids may be cancelled by GeM at any stage of bidding process without any notice:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process. (However, in bids for [attached categories](#), trials are allowed as per approved procurement policy of the buyer nodal Ministries)
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.
15. Any ATC clause in contravention with GeM GTC Clause 4 (xiii)(h) will be invalid. In case of multiple L1 bidders against a service bid, the buyer shall place the Contract by selection of a bidder amongst the L-1 bidders through a Random Algorithm executed by GeM system.
16. Buyer added ATC Clauses which are in contravention of clauses defined by buyer in system generated bid template as indicated above in the Bid Details section, EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid, unless otherwise allowed by GeM GTC.
17. In a category based bid, adding additional items, through buyer added additional scope of work/ additional terms and conditions/or any other document. If buyer needs more items along with the main item, the same must be added through bunching category based items or by bunching custom catalogs or bunching a BoQ with the main category based item, the same must not be done through ATC or Scope of Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in

the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

All GeM Sellers/Service Providers shall ensure full compliance with all applicable labour laws, including the provisions, rules, schemes and guidelines under the four Labour Codes i.e. the Code on Wages, 2019; the Industrial Relations Code, 2020; the Occupational Safety, Health and Working Conditions Code, 2020; and the Code on Social Security, 2020 as and when notified and brought into force by the Government of India.

For all provisions of the Labour Codes that are pending operationalisation through rules, schemes or notifications, the corresponding provisions of the pre-existing labour enactments (such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972, etc. and relevant State Rules) shall continue to remain applicable.

The Seller/ Service Providers shall, therefore, be responsible for ensuring compliance under:

- **All notified and enforceable provisions of the new Labour Codes as mentioned hereinabove; and**
- **All operative provisions of the erstwhile Labour Laws until their complete substitution.**

All obligations relating to wages, social security, safety, working conditions, industrial relations etc. and any other statutory requirements shall be strictly met by the Seller/ Service Provider. Any non-compliance shall constitute a breach of the contract and shall entitle the Buyer to take appropriate action in accordance with the contract and applicable law.

This Bid is governed by the [सामान्य नियम और शर्तें/General Terms and Conditions](#), conditions stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in सामान्य नियम और शर्तें/General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्यवाई का आधार होगा।/In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---धन्यवाद/Thank You---



राष्ट्रीय फैशन प्रौद्योगिकी संस्थान, बेंगलूर

(निफ्ट अधिनियम 2006 द्वारा शासित और स्थापित एक वैधानिक निकाय, वस्त्र मंत्रालय, भारत सरकार)

NATIONAL INSTITUTE OF FASHION TECHNOLOGY, BENGALURU

(A statutory body governed by the NIFT Act 2006 and set up by the Ministry of Textiles, Govt. of India)

NIT No: 12/25-26 NIFT-B/Pur./Housekeeping Service-2024-25

राष्ट्रीय फैशन प्रौद्योगिकी संस्थान, बेंगलूर

(निफ्ट अधिनियम 2006 द्वारा शासित और स्थापित एक वैधानिक निकाय, वस्त्र मंत्रालय, भारत सरकार)

निफ्ट, सीए साइट, नंबर 21, 16वां क्रॉस, 27वां मेन रोड, सेक्टर - 1, एचएसआर लेआउट, बेंगलूर -560 102

NATIONAL INSTITUTE OF FASHION TECHNOLOGY, BENGALURU

(A statutory body governed by the NIFT Act 2006 and set up by the Ministry of Textiles, Govt. of India)

NIFT, CA Site, No.21, 16th Cross, 27th Main Road, Sector – 1, HSR Layout, Bengaluru –560 102.

सेवा का नाम: हाउस कीपिंग सेवा के लिए निविदा दस्तावेज

Name of the Service: TENDER DOCUMENT FOR HOUSE KEEPING SERVICE

निविदा आमंत्रण सूचना (एनआईटी) क्रमांक / Notice Inviting Tender

NIT No: 12/25-26 NIFT-B/Pur./Housekeeping Service-2024-25 दिनांक / Dated 12.02.2026

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नोट: इस निविदा दस्तावेज में 30 पृष्ठ हैं (अनुलग्नकों सहित कुल पृष्ठों की संख्या) और निविदाकारों से अनुरोध है कि वे सभी पृष्ठों पर हस्ताक्षर करें।

Note: This tender document contains 30 pages (total No. of pages including Annexures) and tenderers are requested to sign on all the pages.

Email – purchase.bengaluru@nift.ac.in, admin.bengaluru@nift.ac.in

Web: <http://www.nift.ac.in/bengaluru/tenders>, Ph. 080 2255 2550 – 55.

निफ्ट, सीए साइट, नंबर 21, 16वां क्रॉस, 27वां मेन रोड, सेक्टर - 1, एचएसआर लेआउट, बेंगलूर -560 102

NIFT, CA Site, No.21, 16th Cross, 27th Main Road, Sector – 1, HSR Layout, Bengaluru –560 102

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1. परिचय:

- 1.1 राष्ट्रीय फैशन प्रौद्योगिकी संस्थान (NIFT) की स्थापना वस्त्र मंत्रालय, भारत सरकार द्वारा 1986 में की गई थी, जिसे 2006 में संसद के अधिनियम (NIFT अधिनियम 2006) के तहत वैधानिक दर्जा प्राप्त हुआ है, जिसका उद्देश्य फैशन प्रौद्योगिकी के क्षेत्र में शिक्षा और शोध को बढ़ावा और विकास करना है। NIFT देशभर में अपने 19 केंद्रों के नेटवर्क के माध्यम से फैशन बिजनेस शिक्षा प्रदान करता है। यह डिजाइन और प्रौद्योगिकी में चार वर्ष का अंडर ग्रेजुएट (UG) प्रोग्राम, डिजाइन, फैशन प्रबंधन और फैशन प्रौद्योगिकी में दो वर्ष का पोस्ट ग्रेजुएट (PG) प्रोग्राम और फैशन के क्षेत्र में प्रोफेशनल और छात्रों की विशेष आवश्यकताओं को पूरा करने के लिए अल्पकालिक शिक्षा कार्यक्रम प्रदान करता है। NIFT का मुख्य कार्यालय नई दिल्ली में है और इसके कैम्पस बंगलुरु, भोपाल, भुवनेश्वर, चेन्नई, दमण, दिल्ली, गांधीनगर, हैदराबाद, जोधपुर, कांगड़ा, कन्नूर, कोलकाता, मुंबई, पंचकुला, पटना, रायबरेली, शिलांग, श्रीनगर और वाराणसी में स्थित हैं।
- 1.2 NIFT, बेंगलुरु सेंटर की स्थापना साल 1997 में अंडरग्रेजुएट और पोस्ट ग्रेजुएट प्रोग्राम के साथ हुई थी। NIFT, बेंगलुरु GeM पोर्टल के ज़रिए इच्छुक एजेंसियों से ओपन टेंडर आमंत्रित करता है, जिनके पास सभी ज़रूरी कानूनी रजिस्ट्रेशन हों और जिन्हें NIFT बेंगलुरु में हाउसकीपिंग सर्विस देने का कम से कम 3 साल का अनुभव हो।

1. INTRODUCTION:

- 1.1 National Institute of Fashion Technology (NIFT) was set up by the Ministry of Textiles, Government of India in 1986 which has been accorded statutory status under the Act of Parliament in 2006 (NIFT Act 2006) for the promotion and development of education and research in field of Fashion Technology. NIFT provides fashion business education across the country through its network of 18 centres. It provides four years under graduate (UG) program in design and technology, two years post graduate (PG) program in design, fashion management & fashion technology and short duration education program to address the specialized needs of professional and students in the field of fashion. NIFT has its head office at New Delhi with its campuses located at Bengaluru, Bhopal, Bhubaneswar, Chennai, Daman, Delhi, Gandhinagar, Hyderabad, Jodhpur, Kangra, Kannur, Kolkata, Mumbai, Panchkula, Patna, Raebareli, Shillong and Srinagar.
- 1.2 NIFT, Bengaluru Centre was established in the year 1997 with undergraduate and post graduate programmes. NIFT, Bengaluru invites open tender through GeM portal from interested agencies with all necessary statutory registrations, having experience in providing HOUSEKEEPING SERVICE AT NIFT BENGALURU" having experience at least 3 years in the same field.



2. NOTICE INVITING TENDER:

- 2.1 NIFT BENGALURU Centre invites sealed tenders through GeM under "TWO BIDS SYSTEM" for selection of an expert agency to hire a **Housekeeping Service at the NIFT Campus**, situated at HSR Lay out, Bengaluru – 560102, The tenderer should take due care to submit the tender by the requirement in sealed cover(s).
- 2.2 Bids received shall be evaluated as per the criteria prescribed in the tender document. NIFT will not entertain any modifications after the opening of bids and bids not conforming to tender conditions shall be liable to be rejected. Therefore, bidders are advised to submit their bids complete in all respects as per the requirement of a tender document specifying their acceptance of all the clauses of Bid Evaluation Criteria, General terms and conditions, compliance with the Scope of Work requirement, etc.
- 2.3 **Closing date & time for submission of online bids: As notified in GeM portal.**
- 2.4 **Date & time of opening of Technical Bid online: As notified in GeM portal**
 - Price Bid: After evaluation of Technical Bid
 - Bid validity up to: **120 days** from the date of opening of Price Bid
 - Correspondence Address: The Director, National Institute of Fashion Technology, NIFT Campus, No.21, 16th Cross, 27th Main Road, Sector – 1, HSR Layout, Bengaluru – 560 102.
- 2.5 Bidders must go through the Tender Document for details before submission of their Bids.
- 2.6 NIFT BENGALURU Centre invites sealed tenders under the "**TWO BIDS SYSTEM**" for selection of an expert agency to hire a **Housekeeping Service at the NIFT Campus**. The tenderer should take due care to submit the tender by the requirement in sealed cover(s). Bids received shall be evaluated as per the criteria prescribed in the tender document. NIFT will not entertain any modifications after the opening of bids and bids not conforming to tender conditions shall be liable to be rejected. Therefore, bidders are advised to submit their bids complete in all respects as per the requirement of a tender document specifying their acceptance of all the clauses of Bid Evaluation Criteria, General terms and conditions, compliance with the Scope of Work requirement, etc.
- 2.7 The tender document is not transferable to any other person.
- 2.8 Applications to this tender will be accepted only through the Gem portal only. No other mode of application will be considered & application will not be accepted
- 2.9 Tender documents details are also available for viewing on the NIFT website <https://www.nift.ac.in/bengaluru/tenders>
- 2.10 The service provider should ensure that it complies with the requirements as per works before applying for tender.
- 2.11 The service provider should quote for service, materials for Housekeeping and disposal of garbage in GeM portal.
- 2.12 **No agencies will be awarded more than one contract (Security Service, House Keeping Service or Manpower Service)** at a time in NIFT Bengaluru Campus. "In order that no vested interests are developed in the campus, it is felt imperative that companies/ firms/ any other service providers who have rendered services previously for any three continuous years or more in the past 7 years shall be barred from participation"
- 2.13 The Service provider should have registered officer or branch office in Bengaluru.
- 2.14 The **TECHNICAL BID** must contain the technical bid in prescribed Performa along with:
The service provider should submit the copy of the document as reference in **Annexure- I**



- i. Earnest Money Deposit (EMD) (As indicate in GeM Bid)
- ✓ EMD Drawn in favor of National Institute of Fashion Technology, Bengaluru and payable at Bengaluru, OR can also pay through RTGS / NEFT, to National Institute of Fashion Technology, Bengaluru, bearing Account No: 546202050000013, with IFSC Code – UBIN0568864, Union Bank of India, Branch: NIFT Campus, HSR Layout, Bengaluru - 560102).
- ✓ For seeking exemption from EMD, the supporting documents (NSIC /MSME certificate) along with the Bid Security Declaration on original office Letter Head as in **Enclosure-I** to be submitted.
- ✓ Cheque will not be accepted towards Earnest Money Deposit.
- ✓ Without EMD tender document shall be rejected.
- ii. Copy of PAN Card & Copy GSTIN registration Certificate.
- iii. Copy of Shop and Establishment certificate/ Copy of Company Registration Certificate.
- iv. Copy of License under Contract Labour Act (Copy of valid registration certificate / license with Labour Department under Contract Labour (Regulation & Abolition) Act, 1970)
- v. Undertaking and Declaration by the bidder on their original office letter head to be provided in **Enclosure – II and Enclosure - III**
- vi. Copy of Employee Provident Fund (EPF) Registration
- vii. Copy of Employees state Insurance Corporation (ESIC) Registration
- viii. Copy of income tax return (ITR) filed by agency during last 3 financial years
- ix. Copy of Audited Annual financial statements for last three years (2020-21, 2021-22, 2022-23) or consolidate certificate certified by the registered Chartered Account.
- x. List of Clients - to where service provided in last 3 years (copy of Evidence of successful completion of at least 3 (three) orders) as per GEM provisions to be provide in **Enclosure – IV** (NIFT project if any and under taken with reputed institutes like (IIT, NIT, NID, Govt sector, PSU's etc. separately).
- xi. If the company is under partnership - copy of partnership deed for partnership firm or Memorandum of understanding (MOU) and Article or Association (AOA) including Certificate of Incorporation for change in name, if any, for limited/ private limited company.
- xii. Copy of the proof for having have registered office at Consignee place (Bengaluru, Karnataka), (Rental agreement cannot be considered as registered for office at Consignee Place.
- xiii. Original Tender Document (except Financial Bid) duly signed & Stamped on all pages of tender documents as an acceptance of tender conditions should be uploaded in the portal.
- xiv. Any other detail/ confirmation asked in specifications.
- xv. Technical Bid document should be presented in the order as per the Checklist requirements requested in - **Annexure- I** and should submit the self-attested copy of all the document as requested in **Annexure- I** to prove eligibility for the tender
- xvi. In case of any clarification required relating to this tender, the same can be sought from the following officers of NIFT: Sr. Asst. Director or Sr. Asst. (Admin) 080-22552551- 4 lines or mail to: admin.bengaluru@nift.ac.in or purchase.bengaluru@nift.ac.in
- xvii. Correspondence Address: The Director, National Institute of Fashion Technology, C.A Site No.21, 16th Cross, 27th Main Road, Sector-1, HSR Layout, Bengaluru-560 102.



2.15 FINANCIAL BID:

- Price Bid form with Competitive quotes in the GeM portal format without any condition.
- The service provide has to quote keeping in view that Consumables and equipment to be provided by the Service Provider including garbage lifting charges and Other Charges, Allowances over and above Minimum Wage (% Per Month) + inclusive of GST all the cost to be included by the service provider in his offered price
- Garbage accumulation is expected to accumulated per annum is to an extent of 20 ton in the campus. Addon value for Garbage Lifting and Disposal (Per Ton cost) need to consider in the financial bid.
- The break working provide in Annexure -II (A& B) should co-related with the total percentage and amount provide in GeM portal.
- Bid will be rejected in case submitted in any other format or with the Technical/ tender document.

3. **SUBMISSION OF BIDS AND GENERAL TERMS AND CONDITIONS:** The Service Provider are requested to go through the following terms and conditions before submitting their tender documents:

- 3.1 The tender is liable to be ignored if complete information is not given there-in, or if the particulars and data (if any) asked for in the schedule to the tender are not filled in.
- 3.2 Any conditional offers made by the service provider or any alterations/corrections made in the tender form shall not be considered.
- 3.3 The tender shall be ignored, if complete information is not given there-in, or if the particulars and data (if any) asked for in the Schedule to the tender are not filled.
- 3.4 Individual signing the tender or other documents connected with the tender must specify whether he/ she signs as: -
 - i. A sole proprietor of the concern or constituted attorney of such sole proprietor.
 - ii. A partner of the firm if it is a partnership firm, in which case he/she must have authority to execute contracts on behalf of the firm and refer to arbitration disputes concerning the business of the partnership either by virtue of the partnership agreement or by a power of attorney duly executed by the partners of the firms.
 - iii. Director or Principal Officer duly authorized by the Board of Directors of the company.
 - iv. In case of (ii) a copy of the partnership agreement or general power of Attorney, in either case attested by a Notary Public should be furnished or an affidavit on stamp paper duly sworn or affirmed by all the partners admitting execution of the partnership agreement or the general power of attorney should be furnished. The attested copy of the certificate of registration of firm should be attached along with the tender papers. In case of partnership firm, where no authority to refer dispute concerning the business of the partnership has been conferred on any partner, the tender and all other related documents must be signed by all the partners of the firm. In case of (iii) the person signing the tender should be authorized by a resolution passed by the Board of Directors and a copy of the resolution attested by the Principal Officer should be attached.
- 3.5 Please note that offers not accompanied by the required EMD shall be out rightly rejected. Seeking exemption show be provide relevant supported document (in case of bidders having valid NSIC/ MSME certification) along with the Bid Security Declaration (**Enclosure -I**)



- 3.6 The tender shall be awarded to the lowest financial bidder. The EMD of unsuccessful bidders will be refunded in due course of time. Tenderers who satisfy the technical conditions stipulated in the tender document and who have enclosed all the documents (as listed **Annexure - I**) required will alone be considered as qualified Tenderers and alone will be considered for "Opening the Financial Bid". For the items mentioned in Financial Bid the lowest price quoted is the criterion for selection.
- 3.7 An Agreement is signed by the awarded service provider in the prescribed form within 10 (Ten) days of the receipt of letter awarding the contract. The tenderer will have to provide Housekeeping Service immediately on receipt of the work order. If the Service provider fails to execute the Earnest Money deposit shall be liable to be forfeited.
- 3.8 The bids should be valid for at least 90 days from the date of opening of the tender and if any tenderer withdraws or alters the terms of the tender during the period, the Earnest Money Deposit shall be forfeited by NIFT.
- 3.9 Any conditional offers made by the service provider or any alterations/ corrections made in the tender form shall not be considered. Similarly, incomplete and unsigned tender shall also not be considered.
- 3.10 NIFT reserves the right to accept or reject any or all the offers either fully or partly without assigning any reasons and is not bound to accept the lowest bid.
- 3.11 The Service provider shall not appoint any Sub-company/Sub-Agency to carry out any obligation under the contract.
- 3.12 The Service provider shall maintain an Occurrence Book which will be made available to the supervisory staff of the Service provider deployed at NIFT Bengaluru.
- 3.13 The payment for each month shall be made within seven working days of the succeeding month. If the payments are delayed for more than 30 days beyond the prescribed seven working days in any month, NIFT reserves its right not to pay the administrative/ service charges for that month, without seeking any further clarification from the Service Provider.
- 3.14 The Service provider shall in no case pay - its employees less than the minimum mandatory rates as specified by central government per month. The payment should be made through ECS (Electronic Clearing Service) and a record of that should be kept in a register which may be examined by the Institute at any time. In case of ESI, EPF and any other statutory commitments paid to individual employees, the Service provider shall produce attested copy of challans/ receipts to the Institute for the records.
- 3.15 NIFT, Bengaluru will decide wages of the incumbent which shall be not less than minimum wages prescribed by the Central government. In the event wages fixed by NIFT Bengaluru is found less than the minimum wages of central government, the Service Provider should request for revision accordingly. The "Onus" for producing the copy of notification of Minimum Wages will be of the Service Provider.
- 3.16 The service provider shall strictly follow the applicable labour laws with respect to maximum hours for which a deputed person can work.
- 3.17 The Service provider shall be responsible for engaging adequately manpower required for providing good service in the Institute and the service provider shall be responsible for engaging adequately trained, good housekeeping staff to NIFT
- 3.18 The employees of the Service provider should possess sound health and be free from any diseases, especially contagious and frequently recurring diseases and they should be in uniform while on duty. Medical certificate in respect of fitness of guards/ employees deputed may be produced.



- 3.19 The Service provider will, prior to the commencement of the operation of contract, make available to NIFT the particulars of all the employees who will be employed: such particulars inter-alia should include age, date of birth, permanent address and the police verification report of the employees should be enclosed. The age of the deputed personnel should not exceed 60 years.
- 3.20 The Service Provider shall also abide by and comply with the Labour laws, Workmen Compensation Act, EPF Laws, ESIC Laws, Income tax laws and Minimum Wages Laws, Contract Labour (Regulations Abolition Act) or (all statutory payable) any other law in force.
- 3.21 The selected Service Provider shall be solely responsible for redressal of grievances/ resolution of disputes relating to the persons supplied to NIFT. NIFT shall in no way responsible for settlement of such issues whatsoever. NIFT will not be responsible for any damages, losses, financial or other injury claims to any person supplied by the Service Provider as part of the contract, in performing the functions/duties, or for payment towards any compensation.
- 3.22 The Service Provider shall be solely and exclusively responsible to adhere to meet all statutory obligations under Indian laws in respect of compliance of all the rules, regulations and directions given by any statutory authority with regard to safety, labour laws (ESI, PF, etc.), Tax laws (Income Tax, Goods and Service Tax (GST) or any other extra taxes levied by the Govt. from time to time, Companies Act etc., and also in respect of Tax Deduction liabilities, welfare measures of its employees and all other obligations that enjoin in such cases and are not essentially enumerated and defined herewith or any other prevalent laws.
- 3.23 The Service provider shall be responsible for proper discipline of the employees engaged by them and their work besides observing other obligation. No child labourers shall be permitted by NIFT under this contract
- 3.24 The Service Provider shall be responsible for the workforce supplied to keep discipline in and outside the campus. The Service Provider shall be responsible if the personnel deputed are found mishandling/ misusing the articles/ items / Machineries etc., provided for maintenance. In case of any damage the Service Provider shall be responsible to carry out the repairs without any delay to avoid any interruption in service. Cost of repairs shall be borne by the Service Provider itself.
- 3.25 The Service provider shall be responsible to pay all the dues of employees, as well as statutory dues applicable under labour laws. In the event there is any violation of any contractual or statutory obligation regarding the personnel/ labour, the Service provider shall be responsible and liable for the same. Further, in the event any claim, action or suit is instituted against NIFT, the Service provider shall be required to reimburse to NIFT any payment made under such orders or judgments of any competent authority which it may be liable to pay as a Principal Employer as and when such liability is determined. NIFT shall also have the right to deduct these amounts from the payment due to the Service provider while releasing the payments.
- 3.26 NIFT shall in no way be responsible for any default with regard to any statutory obligation and the Service provider will indemnify NIFT in case of any damage or liability, which may arise on account of action of Service provider.
- 3.27 The Service provider shall maintain an Attendance Book (Manual/Biometric), which should be made available at entrance desk along with in and out time of personnel supplied by the Service Provider at NIFT Bengaluru and the same should be counter signed by the officer in-charge. Monthly attendance should be get vetted by the NIFT Authorities before process the monthly claim. The Service provider should provide Bank mandate details (ECS) for online transaction and the same will be maintained till the end of tenure of the contract period.



- 3.28 In case of any theft or pilferages, loss or others offences, the Service provider will investigate and submit a report to NIFT and maintain liaison with the Police. FIR will be lodged by NIFT, wherever necessary. If need be joint enquiry comprising of both the parties shall be conducted and responsibility fixed if found in need. Further the employees deputed at NIFT must be trained in respect of operation in respective area.
- 3.29 In case of any loss that might be caused to NIFT due to lapse on the part of personnel discharging responsibilities will be borne by the Service provider and in this connection, NIFT shall have the right to deduct appropriate amount from the bill of contracting Service provider to make good such loss to NIFT besides imposition of penalty. In case of frequent lapses on the part of the personnel deployed by the Service provider, NIFT shall be within its right to terminate the contract forthwith or take any other action without assigning any reason whatsoever.
- 3.30 In case the Service Provider wants to discontinue the contract, he shall give three months advance notice to NIFT in writing stating reasons for the same. Contractor shall be required to apply for continuance of the contract before three months before the expiry of the contract, if so desired and if such extension is within the scope of the terms of contract. If the contractor does not receive the extension letter before expiry of the contract in spite of his request the contract shall be automatically treated as expired and no extension shall be granted in any circumstances.
- 3.31 As per NIFT policy, payments and receipts to Government and Semi Government Agencies would be rounded off to the nearer higher rupee and in other cases the rounding off will be to nearest i.e. paise 50 or above will be rounded off the near higher rupee and paise less than 50 will be ignored.
- 3.32 The workmen employed by the Service provider shall be directly supervised and controlled by the Service provider, and shall have no relation whatsoever with National Institute of Fashion Technology. NIFT shall have no power to control or supervise such workmen or to take any action against them except as permissible under law. Such workmen shall also not have any claim against NIFT for service or regularization of services by virtue of being employed at NIFT against any temporary or permanent posts at NIFT.
- 3.33 The Service provider will liaise with the designated officer of NIFT and report on daily basis to make checks on day-to-day activities. The services rendered shall be to the satisfaction of the NIFT authorities.
- 3.34 On Completion/ termination of the agreement the person/s deputed by the Service Provider should hand over all the equipment's/ articles as supplied by the NIFT in good working condition as it was given to them and if any damages are found, the cost/charges thereof shall be recovered from the Service Provider.
- 3.35 None of the personnel deployed to NIFT by the Service Provider as part of the contract shall enter into any kind of private work at any other locations during NIFT working hours.
- 3.36 The Service provider will work in close co-operation and co-ordination with other agencies working at site.
- 3.37 The Service Provider shall be fully responsible about the conduct of his employees and shall ensure that their behavior with all other persons in the office and campus (ex: students, officers, staff etc.) is always good and cordial. If any such person is found to have misbehaved or misconduct or have indulged in any kind of activities against the interest of NIFT, or efficiency of any person employed by the Service Provider is found unsatisfactory, the Service Provider shall have to remove such person immediately. The decision of the Designated Officer in this regard shall be final and binding on the Service Provider. The Service Provider will be responsible for supplying suitable replacement in such cases



- 3.38 Except in the aforesaid situation, the Service Provider shall not withdraw any personnel supplied by it as part of the contract without due notice of one month and supply of substitute immediately.
- 3.39 NIFT is not bound to provide any mode of transport or accommodation or material required in respect of personnel deputed for the contract.
- 3.40 The Service Provider shall be responsible for fulfilling the requirements of all statutory provisions of relevant enactments viz. Minimum Wages Act, Payment of Wages Act, Industrial Disputes Act, Contract Labor Act and all other labor and industrial enactment at his own risk and cost in respect of all personnel supplied by the Service Provider to NIFT Bengaluru and shall keep NIFT Bengaluru indemnified for any action brought against it for any violation/noncompliance of any of the provisions of any of the Acts etc. The Service Provider will abide by all the rules and regulations of the labour laws and rules framed there under and maintain all the Registers and display notices as required under the above-mentioned rules and regulations and authorized representative of NIFT Bengaluru shall be entitled to inspect all such records at any time.
- 3.41 The payment of wages shall be made directly by the Service provider to his workmen and not through Thekedars. No amount shall be deducted from the wages of the workmen by way of commission of the Thekedars.
- 3.42 The Service provider shall at all times indemnify the owner and its officers, servants and agents for and against all third party claims whatsoever (including time not limited to property loss and damage, personal accident, injury or death of/ or property or person of any sub-contract and or the servants or agents of the Agency any sub-Agency (s) and or the owner and the service provider shall at his own cost and initiative at all times, maintain all liabilities under Workman's Compensation Act/ Fatal Accident Act, Personal Injuries, Insurance Act and/or their Industrial Legislation from time to time in force.
- 3.43 NIFT shall in no way be responsible for any default with regard to any statutory obligation in regard to supply of workforce and the Service Provider shall at all-time indemnify NIFT and its officers, servants and agents for and against all third party claims whatsoever (including time not limited to property loss and damage, personal accident, injury or death of/ or property or person of any sub-contract and or the servants or agents of the Service Provider any sub-Agency (s) and or the owner and the Service Provider shall at his own cost and initiative at all times, maintain all liabilities under Workman's Compensation Act/ Fatal Accident Act, Personal Injuries, Insurance Act and/or their Industrial Legislation from time to time in force.
- 3.44 The payment shall be released on monthly basis after satisfactory completion of the services. The bills should be accompanied by same certificate as NIFT may prescribe from time to time for proof of payment to workers and statutory liabilities.
- 3.45 NIFT will make payments/ reimbursement to the Service Provider through NEFT/ RTGS within 15days from the date of receipt of bill(s) and due verification of the bill(s). The Service Provider shall furnish the mandatory details for making payments.
- 3.46 All Statutory deductions as per Government orders issued from time to time shall be made from the bill amounts. NIFT reserves the right to recover any amount due for whatsoever reason from the bill(s) submitted by the Service provider.
- 3.47 Grievance/ complaints if any received from the personnel or group of personnel or from any other Government/statutory authorities in regard to payments/remittance of statutory dues will be viewed seriously and penalty as stated above will be imposed. In such cases, NIFT reserves the right to black list the Service Provider from participating in any tender invited by NIFT in future.



- 3.48 The Service provider shall be responsible for the deposit of employee's and employer's share of statutory contributions to the ESI/ EPF, EDLI, if applicable at his own level and maintenance of such records as per rule. The Service provider shall furnish the subscription details of EPF/ ESI of each individual employee deployed on outsource basis. If the personnel supplied is having ECHS (Ex-servicemen Contributor Health Scheme) benefit or any other kind of free medical benefit which included their family, no ESI contribution need to be remitted. This will be considered only when the employee produced ECHS cards or any other scheme cards which is valid and attested by both employees and Service Provider (attested copy as proof for records).
- 3.49 The service provider company or firm will provide monthly challan for payment of GST along with bill
- 3.50 Except the statutory recoveries such as contribution towards EPF and ESI, no other amount in whatever name (such as charities, relief fund) shall be recovered from the wages of the personnel supplied.
- 3.51 The Service provider shall be liable with regard to compliance of all the laws, regulation, rules and directions given by any statutory authority with regard to safety, labour laws or any other laws in force in the State of Karnataka and GOI.
- 3.52 NIFT will not pay more than quoted amount in the price bid for disposal of garbage.
- 3.53 Apart from the above any other payments payable under the Rules/ Notifications of GOI will be refundable on production of proof of payment and authority.
- 3.54 No agencies will be awarded more than one contract (Security Service, House Keeping Service or Manpower Service) at a time.
- 3.55 The Service Provider should have registered officer or branch office in Bengaluru.
- 3.56 A service to be provided by Agency is indicated in the Scope of Work.
- 3.57 All the terms and conditions are as per GeM GTC/ ATC/ STC will be consider for bidding evaluation and contract execution.
- 3.58 **Eligibility to participate and preference:**
- Service provider should have registered office at Consignee place with in the vicinity of Consignee location (Bengaluru, Karnataka) and should provide details in **Enclosure -III**.
 - company or firm must be registered under private security Act 2005.
 - Proof of Rental agreement cannot be considered for office at Consignee state.
 - If there is one or more L1 offers found in Financial Bid, the decision of NIFT authority is final (to give Preference Local service providers or to choose by Running GeM options).
 - Preference will be given to service provider with experience in any service NIFT Centers, and/or with reputed institutes (like /IIT/ NIT/ NID or any other National Importance educational institution and/or service provider), and/ or with State /Central Government/ PSU/ statutory bodies/Autonomous bodies etc.,
 - The bidder should have at least three-year experience in providing workforce to Central/ State Government Organizations/ banks/ autonomous organizations or reputed educational institutions. Certificate in support of experience for having undertaken similar kind of business along with a list of organizations where the Agency is currently providing/ the above said service.
 - The bidder must have at least 10 personnel continuously on roll for the last six months.
 - The annual turnover of the Agency by way of providing similar services, in the last three year). The minimum average annual turnover for past three years should not be less than the **amount specified in GeM portal**, which should be substantiated by financial accounts and IT returns, copy of audited Statement of Profit & Loss and Income tax returns with matching PAN No. must be enclosed.



- The Bidder /OEM {themselves or through reseller(s)}, should have executed project for supply and installation /commissioning of same or similar Category Products during preceding 3 financial years (i.e. current year and three previous financial years) as on opening of bid, as per following criteria:
 - I. Single order of at least 35% of estimated bid value; or
 - II. Two orders of at least 20% each of estimated bid value; or
 - III. Three orders of at least 15% each of estimated bid value.Satisfactory Performance certificate issued by respective Buyer Organization for the above Orders should be uploaded with bid. In case of bunch bids, the Category related to primary product having highest bid value should meet this criterion.
- The bidder should have a valid registration/ license with the appropriate registering/ licensing authority for supplying work force.
- The bidder should have a valid registration under EPF &ESI Rules.
- The bidder should have valid PAN and GST Registration
- The Service provider/ Agency should submit undertaking & Acceptance in letter head in original stationery in the prescribed format (**Enclosure-II**).
- All the details in **Annexure-I** should be submitted by the bidder
- Financial bid of those bidders who are evaluated as technically qualified only will be considered for opening.
- 3.59 The policy of the Govt. of India to encourage “Make in India” and promote manufacturing and production of goods and services in India as per the revised “Public Procurement (Preference to Make in India), Order 2017”, circulated by the Department of Promotion of Industry and Internal trade, Ministry of Commerce & Industry, Govt. Of India vide Order No. P-45021/2/2017-PP (BEII) dated 04.06.2020 will be applicable for this tender.
- 3.60 The Public Procurement (Preference to Make in India), Order 2017 issued by Govt. of India indicates that if there are any general or specific restrictive clauses to restrict participation of Indian companies in those countries’ procurement tenders, reciprocity clause need to be invoked as per the order. Hence Govt. of India come across that Indian suppliers of an item are not allowed to participate and / or compete in procurement by your government, the bid submitted by you will be not be considered and excluded from eligibility for procurement. This aspect may please be noted.
- 3.61 Any complaint from the personal deputed from the service provide regarding recovery of wages, demanding to favour is not acceptable, if any such case evidenced this will be treated as breach of contract and NIFT authority decision is final in this regard.
- 3.62 Abolishing contract in proof of any corrupt practices by the service provider/ vendor.
- 3.63 **Integrity Pact:** In order to ensure transparency and probity in public procurement activities, the National Institute of Fashion Technology has adopted and implemented the Integrity Pact (IP) as per the guidelines issued by the Central Vigilance Commission in respect of the procurement of goods costing Rs. 1 Crore and above.
 - a) The Pact shall be an agreement between the prospective vendor /bidder and the buyer committing both the parties not to exercise any corrupt influence on any aspect of the contract.
 - b) Only those vendors/bidders who have entered into such an Integrity Pact with the NIFT would be competent to participate in the bidding with the NIFT whenever the value of such contract is equal to or exceeds Rs. 1 crore.



- c) The IP envisages the appointment of two Independent External Monitors (IEMs) who are eminent and experienced persons of high integrity and reputation to oversee the implementation of IP and the details are
(i) Shri. Sunil Sreekirshna Dadhe, Former IA&AS, Email: sunildadhe@gmail.com and
(ii) Dr. Rabindra Kumar, Former IFoS, Email: Rabindra_us@yahoo.com.
- d) The vendors/bidders signing IP shall not approach the Courts while representing the matters to IEMs and he /she will await their decision in the matter.
- e) Any violation of the Integrity Pact would entail disqualification of the bidders and exclusion from future business dealings, as per the existing provisions of GFR 2017, PC Act, 1988 and other Financial Rules /Guidelines etc., as may be applicable to the organization concerned.
- f) Pre-contract Integrity Pact is to be executed on plain paper with NIFT at the time of submission of Bids. The successful Vendor /Bidder shall submit duly executed Integrity Pact on Non-Judicial Stamp paper of an appropriate value for issue of Purchase Order.
- g) Only those Vendors /Bidders who have entered into Integrity Pact with the NIFT shall be eligible to participate in the bidding process. Entering into Integrity Pact as per Performa **(Enclosure - IV)** provided in the tender is a basic qualifying requirement.
- 3.64 The successful bidder shall execute an agreement in Karnataka non-judicial stamp paper of value of Rs.500/- (Rupees Five Hundred only) agreeing to abide by all the terms and conditions mentioned therein and for the due fulfillment of the contract, within seven days from the date of issue of purchase order. The expenses incidental to the execution of agreement shall be borne by the successful bidder. The conditions stipulated in the agreement should be strictly adhered to and violation of any of the conditions will entail termination of the contract without prejudice to the right of NIFT Kannur to recover any consequential loss from the successful tenderer.
- 3.65 **Interpretation of Clauses:** In case of ambiguity in the interpretation of any of the clauses in the tender/ contract document, the Tendering authority's interpretation of the clause shall be final and binding on the Agency.
- 4. ARBITRATION:**
- 4.1 Disputes, if any, arising out of the Housekeeping Service contract shall be settled by mutual discussion between the parties within 30 days from the date of receipt of the notice of negotiation and amicable settlement by either party.
- 4.2 The decision of NIFT about the interpretation of the terms and conditions shall be final and binding on the Agency.
- 4.3 In the event no amicable resolution or settlement is reached between the parties within 30 days after receipt of notice by one party, the dispute/ differences shall be referred to arbitration by the sole Arbitrator to be appointed by the Director NIFT/ Director General of NIFT as per the provisions of the Arbitration and Conciliation Act, 1996 and the Rules framed thereunder. Any Arbitrator appointed shall not have the jurisdiction to pass any interim awards, or to grant interest higher than 8% charged simply on the award amounts, or amounts payable to either party.
- 4.4 The Arbitration proceedings shall be held at Bengaluru Jurisdiction only.
- 4.5 The language of the arbitration proceedings shall be in English. The Arbitrator shall give a speaking and reasonable award.



5. PERFORMANCE SECURITY DEPOSIT:

- 5.1 5% of the contract value as specified in GeM needs to be deposited in form of Demand Draft would be deposited with NIFT by the contractor, which is non-interest performance security deposit. This amount shall be refunded on completion of the contract after adjusting dues if any, to the contractor
- 5.2 This Security Deposit should be furnished within 10 days of the issue of the contract order. This Security Deposit will not bear any interest. The Security Deposit will be refunded 60 days after satisfactory completion of the contract.
- 5.3 The whole amount of the security deposit shall be liable to be forfeited in case of breach of any of the terms agreed upon by the contractor. The security deposit shall also be liable to appropriation against any dues payable to the NIFT, under the agreement or any expenses that may be incurred by NIFT, as a result of negligence or such acts and omissions on the part of the contractor or the persons deployed by him at NIFT. In the event of appropriation of security deposit fully or partly the contractor shall immediately make good the amount so appropriated from the security deposit in the form of demand draft failing which it shall be adjusted from the amount payable to the contractor.
- 5.4 The whole amount of the security deposit will be liable to forfeiture in the event of the contractor not being able to continue the contract for the entire duration of the contract at the same rates, terms and conditions.
- 5.5 If any theft or loss of property is reported by any department /section due to the negligence or improper action of any trespass of unauthorized persons, the agency shall be responsible and the NIFT shall have the right to recover damages from the payment dues & the security deposit of the agency.

6. PERIOD OF CONTRACT:

- 6.1 The agreement will be valid for one-year subject to review at the discretion of NIFT authorities at mutually agreed terms and conditions.
- 6.2 The contract once awarded can be terminated by either party after giving two months' notice to the other party. Nevertheless, NIFT may terminate the contract without any notice in case the contractor commits breach of any of the terms of the contract. NIFT's decision that a breach has occurred will be final and shall be accepted without demur by the contractor.
- 6.3 The contract shall remain valid for a period of one year and it may be renewed on the same terms and conditions on mutual consent basis as per NIFT policy based on the periodical performance review, feedback from the stake holders report. The contract once awarded can be terminated by NIFT after giving one-month notice to the other party. Nevertheless, NIFT may terminate the contract with the Service Provider without any notice in case the Service Provider/ the personnel supplied by the Service Provider commit breach of any of the terms of the contract. NIFT's decision that a breach has occurred will be final and shall be accepted without demur by the Service Provider.
- 6.4 Contractor shall be required to apply for continuance of the contract before three months of expiry of the contract if so desired and if such extension is within the scope of the terms of contract.
- 6.5 If the contractor does not receive the extension letter before the expiry of the contract in spite of his request the contract shall be automatically treated as expired and no extension shall be granted in any circumstances.
- 6.6 The Service contract shall be valid initially for a period of one year only from the date of award of the contract. The contract could be renewed maximum of two years (1+2) only in writing on yearly basis on the same rate. Willing or non-willingness should communicate through proper channel in advance (minimum two & half month) to enable us to proceed for further necessary action.



7. SCOPE OF WORK: HOUSE KEEPING SERVICE

- 7.1 The scope of work to be carried out by the Housekeeping Agency for providing cleaning and allied services on day-to-day basis includes sweeping, swabbing, cleaning and mopping-up the entire premises along with the open spaces in and around of the Institute campus, including Girls hostel, separate scope is described
- 7.2 **WORKING HOURS:** The cleaning of Toilets (including fixtures such as the cleaning of toilets (including fixture such as WC's, urinals, wash basin, etc.) lobby, corridors and other area shall be done continuously and regularly during office hours as per required usage and instruction given by the NIFT official, from 07.00 am to 08.30 pm i.e. (for two shifts).
- 7.3 The Agency should not pay its employees less than the minimum mandatory rates as specified by Central Government per day. The payment should be made through ECS (Electronic Clearing Service) and a record of that should be kept in a register which may be examined by the Institute at any time. In case of ESI, EPF and Bonus to individual employees, the Agency shall produce original challans/ receipts to the Institute for the records.
- 7.4 The Contractor shall maintain Attendance and Wages registers for all workers engaged under the contract at NIFT and will also take out Workmen's Compensation Insurance policy. The Contractor must make the payment of wages to workers on or before 7th day of every month to respective workers bank account and submit the bank advice along with salary slip to NIFT. The wages of labourers engaged for providing housekeeping services shall be as per minimum wages (including VDA) notified by the Central Govt. Notification, Labour Commissioner, from time to time.
- 7.5 The remuneration indicated above is the remuneration payable by NIFT excluding Employer's share of EPF/ ESI which would be paid in accordance with instructions issued by the GOI from time to time. Service Tax as applicable shall also be paid. However, employee's share of EPF/ ESI contribution shall be deducted and paid to EPF and ESI authorities by the Agency. Income Tax shall be deducted as per rule.
- 7.6 The Agency shall ensure that the engaged personnel are having good conduct. The Agency will be held responsible for any illegal action by the deployed personnel. The deployment will be on a general shift or shifts basis. The Agency should provide uniform and identity Cards for all deployed personnel while on duty. The Agency will also ensure the distribution of caps for all the engaged personnel.
- 7.7 The Agency / Firm / Company shall provide Housekeeping service at NIFT BENGALURU by deploying adequately trained and well-discipline supervisor and Worker and they should be young and energetic preferably below 60 years of age with good physique.
- 7.8 The agency shall be fully responsible for the sanitation/ housekeeping services in the NIFT Campus as laid down in the tender and the agency shall work under over all supervision and direction of the authorized official of NIFT.
- 7.9 Mechanical device/ Machine for cleaning shall be used only after obtaining approval from NIFT authority. All the machinery used should be appropriate for cleaning the surfaces existing on the site and in no way damage the surface/ fixtures/ fittings/ furniture beyond normal wear and tear. In case the agency or its employee damages the surface/ fixtures/ fittings/ furniture, the Institute will be well within its right to recover the cost of restoring the damaged area and/ or impose a penalty on the agency. The decision of NIFT authority will be final and binding on the agency.



- 7.10 The housekeeping workers should check that no street dogs/ cat or any pets enter the campus premises.
- 7.11 Agency shall arrange to adequate number of refills the sanitary cubes, deodorizer, sanitizers and other consumable like air fresheners, phenyl, toilet roll, tissue box and liquid soap for hand wash in all the attached toilets of officers, toilets attached to auditorium and conference hall and offices toilets, should be provided by the contractor.
- 7.12 The agency shall be fully responsible for the sanitation/ housekeeping services in the NIFT Campus as laid down in the tender and the agency shall work under over all supervision and direction of the authorized official of NIFT.
- 7.13 The minimum Housekeeping workers to be deployed at campus shall be 32. The number of labours may be increased or decreased at the discretion of NIFT Management based on requirement. The house keeping services required as per the schedule given below for 6 days (Monday to Friday) on shift basis and the details are noted below:
- Supervisor (Male/ Female) - 2No
 - Female workers - 26 and Male workers – 4 on shift basis
- 7.14 Total Built up Area 23994.82 Sq. Mtr.,

Sl. No	Schedule of Area	built up Area (Sq. Mtr)	Total No. of workers required	
			07.00 hrs to 15.00 hrs and 11.30 hrs to 19.30 hrs	
			Female/ Male	Supervisor
1	Block – A (Administration and Entrance)	1299.02	26 Female 4 Male	02 (one in each shift)
2	Block – B (Faculty Block)	1702.47		
3	Block – C (Class rooms, labs & lockers area)	3453.64		
4	Block – D (Computer/ Library/ Canteen Block)	2946.78		
5	Block – E (Girls Hostel)	3123.00		
6	Block – F (Girls Hostel)	3489.54		
7	Block – G (TDD Block)	806.54		
8	Block – H (Amphitheatre)	993.11		
9	Block – J (Auditorium)	1662.47		
10	Ramp & Corridors	636.44		
11	New Block	1961.81		
12	Amrutha Soudha	1920.00		
	Total built-up Area	23994.82 Sq. Mtr.		



7.15 Total wet and dry garbage expected to accumulated per annum is to an extent of 30 ton (needs to consider at the time of financial bid)

7.16 Materials required: (arrived based on previous utilization variation upto 10% to be considered)

S. No.	Material Required	Average Quantity requirement (variation upto 10%)	
		Monthly	Annually
1	Mop with Handle		30 Nos
2	Wiper with Handle		30 Nos
3	Floor Washing Brush		20 Nos
4	Phenol (Disinfected fluid)	15 Liters	180 Liters
5	Floor Cleaner	5 Liters	60 Liters
6	Hand Wash Liquid	10 Liters	120 Liters
7	Sanitizer	2 Liters	24 Liters
8	Dettol (500 ML)	15 Nos	180 Nos
9	Surf Excel (5 Kg pack)	10 KG	120 KG
10	Toilet Roll paper (tissue) (10cm x 20mtr two ply with min 100 pulls)	100 Nos	1200 Nos
11	Hand Tissue paper (30cm x 30 cm two ply with min 50 pulls)	5 Nos	60 Nos
12	Harpic (500 ML) (toilet cleaner)	10 Nos	120 Nos
13	Steel Scrubber (naru)	24 Nos	288 Nos
14	Plastic Scrubber (naru)	24 Nos	288 Nos
15	Glass Cleaning Cloth - White	24 Nos	288 Nos
16	Acid - for cleaning bath rooms	5 Liters	60 Liters
17	Recyclable garbage Covers – Size (30"x50" with minimum 75-micron thickness each)	30 KG	360 KG
18	Bombay Brooms	15 Nos	180 Nos
19	Coconut Brooms	20 Nos	240 Nos
20	Mop Refill	10 Nos	120 Nos
21	Urinal cake – Air Freshener (min 15 gram each)	20 Nos	240 Nos
22	Toilet Washing Brush	10 Nos	120 Nos
23	Glass Cleaner – Colin	5 Nos	60 Nos
24	Room Spray – branded Air Freshener	12 Nos	24 Nos
25	Naphthalene Balls (white)	1 KG	12 KG
26	Fresh fragrance branded Bath Room Freshener (wall mounting min 50 gram each)	20 Nos	240 Nos
27	Fresh fragrance Urinal Toilet Screen (commode mat)	60 Nos	720 Nos
28	Insect & Cockroach killer with fragrance (min 500ml)	2 Nos	24 Nos

- ❖ The break up for above para 7.15 garbage charges and 7.16 indented intended items per annum charges needs to provide along with financial bid and the percentage quoted should match to the quoted amount in the format requested in **Annexure -II A & B**
- ❖ Further, all the indented materials need to supply as per schedule failing which the recovered from the forth coming bills as per market rate or provided breakup of quote rate which ever higher with additional penalty up to 10% for laps of supply in time.



7.17 Details Of Jobs To Be Carried Out Daily In A Day Are As Under:-

- 7.17.1 The plan or duty allocated to the personnel deputed will be communicated by the authority as and when required. The personnel deployed should be proactive for all the work assignments by the NIFT authority.
- 7.17.2 General cleaning (sweeping, mopping, dusting, and any other connected work) of the office rooms, classrooms/ labs, conference rooms (halls), auditorium, library, reception, corridors, stairs, hostel block, water coolers & toilets, etc.,
- 7.17.3 Removal of garbage from dustbins in plastic bags. Replacing old plastic bags with new plastic bags. No garbage will be left on the site overnight.
- 7.17.4 Removal of waste papers, packing material, plant leaves (waste), and any other garbage from the entire premises including the staircases, lift areas, corridors, labs, open areas, etc.
- 7.17.5 Cleaning of workstations, table tops, chairs, almirahs, frames, panels, railings, glasses, and cabin partitions with approved cleaning material.
- 7.17.6 Air-freshener spray in the conference room (if required), auditorium, video Conference room, and officers' rooms once in a day and also on a requirement basis as directed by NIFT, authority. Cleaning and dusting of lab equipment, machines, computers, keyboards, terminals, printers, Photostat machines, filing cabinets, telephones, electric fans, and any other equipment and machines lying on the site.
- 7.17.7 Restocking of toiletries in toilets after intensive daily checking in the morning and afternoon, cleaning and scrubbing of toilets, WCs, urinals wash basins, floor area of toilets, and cleaning and wet dusting/wiping of mirrors, frames, etc., in the toilet with approved material, refilling liquid soap dispensers (on daily basis in toilets and requirement basis in officers' toilets), refilling of toilet rolls/tissue papers, etc.
- 7.17.8 Cleaning and dusting of planters, paintings, posters, notice boards, etc.
- 7.17.9 Removal of bird droppings and other dirt's on the inner walls or on the foot of doors, ventilators, glass etc. as and when required.
- 7.17.10 The biodegradable and nonbiodegradable waste shall be segregated and disposed of by the contracting agency on a day-to-day basis. The agency should follow the government guidelines/ Act in this regard.
- 7.17.11 Dry waste shall be burnt by using incineration available in the campus (if need).

7.18 Details of jobs to be carried out weekly are as under:

- 7.18.1 Hand scrubbing and thorough cleaning/washing of the entire floor area by using approved cleaning material and dry/wet mopping.
 - 7.18.2 Dusting of walls, roofs, etc. from top downward and removal of cobwebs & honey comb.
 - 7.18.3 Cleaning of windowpanes and partition door.
 - 7.18.4 Cleaning of drinking water coolers area, dust bins, dust baskets, etc., with detergents.
 - 7.18.5 Cleaning and dusting of ventilator blinds and brushing of upholstered chairs and sofas.
 - 7.18.6 Removal of out dated poster, banners and hoardings inside and outside the institute.
 - 7.18.7 Inner road in the campus area, car park, hall etc., at underground area, other compound areas, all unspecified area/ location within the institute.
- 7.19 All maintenance is to be performed as per the schedule arranged between the maintenance department and the Contractor, based on the volume of work required, seasonal changes and requirements



- 7.20 Any staff deployed by the Agency cannot claim any master & servant relationship with NIFT. Also, the service provider's staff shall not claim any benefit/ compensation/ absorption/ regularization of service with NIFT or its Centre under the provisions of the Industrial Disputes Act, 1947 or Contract Labour (Regulation & Abolition) Act, 1970, or any other similar enactment or order. Undertaking obtained from the person to this effect shall be submitted by the service provider to the Director, NIFT, Bengaluru.
- 7.21 If at any time any of the personnel deputed are found to be guilty of misconduct in any manner, the agency shall be asked to replace that person immediately.
- 7.22 The person assigned duties at the NIFT, should deal with staff, students, and visitors, politely and courteously, while enforcing discipline. In case any staff is found to misbehave or indulges in misconduct of any nature, the agency shall be asked to replace that person.
- 7.23 The agency shall verify character, conduct and antecedents of personnel before deployment in the NIFT, Campus. The particulars of staff (Name, age, address, qualifications, previous service experience, etc., engaged by the Agency should be submitted to the NIFT authorities. NIFT reserves the right to verify the antecedents of the person engaged on duty through local police officials. For this purpose, the agency should submit requisite detailed information and passport-size photographs and extend co-operation in getting the verification done. Antecedents
- 7.24 The deployed person shall not be changed by the agency on their own until and unless so warranted.
- 7.25 NIFT will not be responsible for providing any residential accommodation, Transport Allowance, or any other allowance to a person deployed by the Agency.
- 7.26 The material shall be inspected on receipt at the site i.e. NIFT, Bengaluru. If any of the material is not in order / defective (or) specification as per the work order (or) material is not suitable, the contractor should replace the material without any additional cost and the contractor shall be responsible for any damage during the transit of goods
- 7.27 If any defect/deviation in the work during execution, the contractor should rectify the same without any additional cost.

8. PENALTY:

- 8.1 If any delay in providing a suitable housekeeping worker/substitute for the period beyond one week by the Agency a penalty of Rs.200/- per day per person shall be deducted from the monthly bill of the service provider.
- 8.2 In case, the agency fails to supply the aforesaid strength of the labour NIFT shall deduct appropriate damage as determined by an authorized officer of NIFT.
- 8.3 **PERFORMANCE EVALUATION:** The performance evaluation of the sanitation/ housekeeping service shall be carried out by the NIFT on a daily, weekly, fortnightly, or monthly basis depending upon the discretion of NIFT.
- 8.4 Sweeping, mopping, dusting, cleaning and all other allied works in designated places will have to be completed before 8.30 AM on all working days including Saturday, or as per requirement of NIFT. In case the work is not completed before 09.00 am on any day, then the same shall not be considered for payment for that particular day and a pro-rata deduction will be made for that day and damages of **Rs.500/- per day** for such delay shall also be imposed on the Contractor and will be deducted from the Contractor bills. Some activities such as garbage removal, etc., shall be completed in the evening after office hours, on day to day basis.



ENCLOSURE – I

**FORMAT OF BID SECURITY DECLARATION FROM BIDDERS IN LIEU OF
EMD**

(On Bidders Letter head)

I / We, the authorized signatory of M/s ,
participating in the subject tender No for the item /
job of , do hereby declare :

1. That I / we have availed the benefit of waiver of EMD while submitting our offer
against the subject Tender and no EMD being deposited for the said tender.

2. That in the event we withdraw / modify our bid during the period of validity Or
I/we fail to execute formal contract agreement within the given timeline OR I/we fail
to submit a Performance Security within the given timeline Or I/we commit any
breach of Tender Conditions / Contract which attracts penal action of forfeiture of
EMD and I/ we will be suspended from being eligible for bidding / award of all future
contract(s) of National Institute of Fashion Technology (All Centers) for a period of
one to three year from the date of committing such breach.

Signature and Seal of Authorized Signatory of bidder

Name of Authorized Signatory

Company Name (with seal)



ENCLOSURE – II

UNDERTAKING & ACCEPTANCE LETTER BY THE AGENCY
(to be submitted on the letter Head of the service provider)

I/ We have carefully gone through the various terms and conditions as per GeM GTC/ ATC/ STC listed in the Tender Form for providing **HOUSEKEEPING SERVICE** at NIFT, Bengaluru. I/ We agree to all these conditions and offer to provide Housekeeping Service at NIFT. I/ We are making this offer after carefully reading the conditions and understanding the same without any kind of pressure or influence from any source whatsoever. I/ We have inspected the institute premises (NIFT) and have acquainted ourselves with the tasks required to be carried out, before making this offer.

I/ We am/ are responsible to check that in no case, wage of personnel supplied should be less than the minimum mandatory rates/ wages per month per person as prescribed by Central government

Except statutory recoveries such as EPF and ESI no additional amount in whatever name (ex: charities, relief fund etc.) will be recovered from the wages of the personnel supplied.

I/ We having our office at
declare that I/ We have never been blacklisted/ debarred from participating in contracts by any state Government/ Central Government or any State/ Central PSU and not having any vigilance/ CBI/ Court cases are pending against the firm has been registered/ is pending against us.

I/ We hereby declare that all the statement made and submitted are true and complete to the best of my/ our knowledge. In case the submitted information found false. I/ We are fully aware that the tender/ contract will be rejected/ cancelled and EMD/ Security Deposit shall be forfeited and the contract may be terminated.

In financial bid I/ We have submitted quote inclusive of service charges (in percentage) for providing man power with all charges (uniform, ID card, basic facilities etc..), supply of housekeeping material charges and disposal of garbage.

I/ We hereby sign this undertaking in token of our acceptance of various conditions listed above.

Place: _____

Dated: _____

E mail: _____

Mobile No: _____

Name & Signature of authorized person
(service provider)

Address: _____



ENCLOSURE – III

UNDERTAKING ON REGISTERED OFFICE WITHIN THE VICINITY OF NIFT CAMPUS

This is to certify that the following is the address of our register/ sub register office located in the vicinity of the Consignee location (NIFT Campus, HSR layout, Bengaluru, Karnataka)

(Please note that Rental agreement cannot be considered as registered for office, contact person at the above location if the office is sub registered officer)

.....
.....
.....

The Registered address proof has been submitted along with Annexure – I having recorded in MSME/ GST/ EPF/ (any other specify)

(Consignee location details)

Contact Person:

Designation:

Contact Number:

E mail:

Mobile No:

Place : _____

Dated : _____

Name & Signature of authorized person of the firm
(service provider)



ENCLOSURE – IV

(Format of Integrity Pact)

(To be executed on plain paper at the time of submission of bid and on Non-Judicial Stamp Paper of appropriate value by successful Bidder (Contractor) prior to signing of Contract Agreement)

PRE-CONTRACT INTEGRITY PACT

Between

1. General:

This pre-contract Agreement (hereinafter called the Integrity Pact) is made at NIFT Campus Bengaluru ____ day of the month of ____ between **The National Institute of Fashion Technology (NIFT), at No. 21, 16th Cross, 27th Main Road, Sector – 1, HSR Layout, Bengaluru – 560102** (hereinafter called the “NIFT”, which expression shall mean and include, unless the context otherwise requires, its successors and assigns) of the **First Part**

and

____ (Name of Company) represented by _____, (Name of authorized person) _____ (Designation) (hereinafter called the “BIDDER” which expression shall mean and include, unless the context otherwise requires, his successors and permitted assigns) of the **Second Part.**

WHEREAS the NIFT proposes to procure under laid down organizational procedures, contract/s for providing Housekeeping Service At NIFT Bengaluru the Bidder/Contractor is willing to offer against GeM Bid No. _____.

WHEREAS the BIDDER is a private company/ public company /LLP/ partnership, constituted in accordance with the relevant law in the matter and the NIFT is the pioneering Institute of Fashion Education in the country under the Ministry of Textiles. Govt of India. It was made a statutory institute in 2006 by an Act of Indian parliament and has 20 full-fledged campuses all across the country.

NOW, THEREFORE,

To avoid all forms of corruption by following a system that is fair, transparent and free from any influence /prejudiced dealing prior to, during and subsequent to the currency of the contract to be entered into with a view to:

Enabling the NIFT to obtain the desired said services at a competitive price in conformity with the defined specifications by avoiding the high cost and the distortionary impact of corruption on public procurement and

Enabling BIDDER to abstain from bribing or indulging in any corrupt practice in order to secure the contract by providing assurance to them that their competitors will also abstain from bribing and other corrupt practices and the NIFT will commit to prevent corruption, in any form, by its officials by following transparent procedures.

The parties hereto hereby agree to enter into this integrity Pact and agree as follows:



2. Commitments of NIFT

- 2.1 The NIFT undertakes that no official of the NIFT, connected directly or indirectly with the contract, will demand, take a promise for or accept, directly or through intermediaries, any bribe, consideration, gift, reward, favor or any material or immaterial benefit or any other advantage from the BIDDER, either for themselves or for any person, organization or third party related to the contract in exchange for an advantage in the bidding process, bid evaluation, contracting or implementation process related to the contract.
- 2.2 The NIFT will during the pre-contract stage, treat all BIDDERS alike, and will provide to all BIDDERS the same information and will not provide any such information to any particular BIDDER which could afford an advantage to that particular BIDDER in comparison to other BIDDERS.
- 2.3 All the officials of the NIFT will report to the appropriate Government office any attempted or contemplated breaches of the above commitments as well as any substantial suspicion of such a breach.
- 2.4 In case any such preceding misconduct on the part of such official(s) is reported by the BIDDER to the NIFT with full and verifiable facts and the same is prima facie found to be correct by the NIFT, necessary disciplinary proceedings, or any other action as deemed fit, including criminal proceedings may be initiated by the NIFT and during such period such officer shall be debarred from further dealings related to the contract process. In such a case while an enquiry is being conducted by the NIFT the proceedings under the contract would not be stalled.

3. Commitments of BIDDERS

- 3.1 The BIDDER commits itself to take all measures necessary to prevent corrupt practices, unfair means and illegal activities during any stage of its bid or during any pre-contract or post-contract stage in order to secure the contract or in furtherance to secure it and in particular commit itself to the following:
- 3.2 The BIDDER will not offer, directly or through intermediaries, any bribe, gift, consideration, reward, favor, any material or immaterial benefit or other advantage, commission, fees, brokerage or inducement to any officials of the NIFT, connected directly or indirectly with bidding process, or to any person, organization or third party related to the contract in exchange for any advantage in the bidding, evaluation, contracting and implementation of the contract.
- 3.3 The BIDDER further undertakes that it has not given, offered or promised to give, directly or indirectly any bribe, gift, consideration, reward, favor, any material or immaterial benefit or other advantage, commission, fees, brokerage or inducement to any official of the NIFT or otherwise in procuring the Contract or forbearing to do or having done any act in relation to the obtaining or execution of the contract or any other contract with the Government for showing or forbearing to show favor or disfavor to any person in relation to the contract or any other contract with the Government.
- 3.4 BIDDERS shall disclose the name and address of agents and representatives and Indian BROKERS shall disclose their foreign principals or associates.
- 3.5 BIDDERS shall disclose the payments to be made by them to agents/ brokers or any other intermediary, in connection with this bid/ contract.



- 3.6 The BIDDERS, either while presenting the bid or during pre-contract negotiations or before signing the contract, shall disclose any payments they have made, committed to or intends to make to officials of the NIFT or their family members, agents, brokers or any other intermediaries in connection with contract and the details of services agree upon for such payments.
- 3.7 The BIDDER will not collude with other parties interested in the contract to impair the transparency, fairness and progress of the bidding process, bid evaluation, contracting and implementation of the contract.
- 3.8 The BIDDER will not accept any advantage in exchange for any corrupt practice, unfair means and illegal activities.
- 3.9 The BIDDER shall not use improperly, for purposes of competition or personal gain or pass on the others, any information provided by the NIFT as part of the business relationship, regarding plans, technical proposals and business details, including information contained in any electronic data carrier. The BIDDER also undertakes to exercise due and adequate care lest any such information is divulged.
- 3.10 BIDDER commits to refrain from giving any complaint directly or through any other manner without supporting it with full and verifiable facts.
- 3.11 The BIDDER shall not instigate or cause to instigate any third person to commit any of the actions mentioned above.
- 3.12 If the BIDDER or any employee of the BIDDER or any person acting on behalf of the BIDDER, either directly or indirectly, is a relative to any of the officers of the NIFT or alternatively, if any relative of the officer of the NIFT has financial interest/stake in the BIDDER's firm, the same shall be disclosed by the BIDDER at the time of filling of application. The term 'relative' for this purpose would be as defined in Section 2 (77) of the Companies Act, 2013.
- 3.13 The BIDDER shall not lend to or borrow any money from or enter into any monetary dealings or transactions, directly or indirectly, with any employee of the NIFT.

4. Previous Transgressions

- 4.1 The BIDDER declares that no previous transgression occurred in the last three years immediately before signing of this integrity Pact, with any other company in any country in respect of any corrupt practices envisaged hereunder or with any Public Sector Enterprise in India or any Government Department in India that could justify BIDDER's exclusion from the empanelment process.
- 4.2 The BIDDER agrees that if it makes incorrect statement on this subject, BIDDER can be disqualified from the empanelment process or the contract, if already awarded, can be terminated for such reason.

5. Sanctions for Violations

- 5.1 Any breach of the aforesaid provision by the BIDDER or any one employed by it or acting on its behalf (whether with or without the knowledge of the BIDDER) shall entitle the NIFT to take all or any one of the following actions, wherever required:
 - I. To immediately call off the pre-contract negotiations without assigning any reason or giving any compensation to the BIDDER. However, the proceedings with other BIDDER (s) would continue.
 - II. Performance bond shall stand forfeited either fully or partially, as decided by the NIFT and the NIFT shall not be required to assign any reason thereof.



- III. To immediately cancel the contract, if already signed, without giving any compensation to the BIDDER.
- IV. To debar the BIDDER from participating in future bidding processes of the NIFT or its associates or subsidiaries for minimum period of five years, which may be further extended at the discretion of the NIFT.
- V. Forfeiture of performance bond in case of decision by the NIFT to forfeit the same without assigning any reason for imposing sanction for violation of this pact.

5.2 The NIFT will be entitled to take all or any of the actions mentioned at para 5.1(I) to (V) of this Pact also on the commission by the BIDDER or any one employed by it or acting on its behalf (whether with or without the knowledge of the BROKER), of an offence as defined under Chapter XIV of the Bharatiya Nyaya Samhita, 2023 or Prevention of Corruption Act, 1988 or any law enacted for prevention of corruption.

5.3 The decision of the NIFT to the effect that a breach of the provision of this Pact has been committed by the BIDDER shall be final and conclusive on the BIDDER. However, the BIDDER can approach the Independent External Monitor(s) appointed for the purposes of this Pact.

6. Independent External Monitors

6.1 NIFT has appointed 2 IEMs (Independent External Monitors hereinafter referred to as Monitors) for this Pact in consultation with the Central Vigilance Commission.

6.2 The Integrity Pact envisages a panel of Independent External Monitors (IEMs) to review independently and objectively, whether and to what extent parties have complied with their obligation under the pact. The IEM has the right to access to all the project document.

6.3 The task of the Monitors shall be to review independently and objectively, whether and to what extent the parties comply with the obligations under this Pact.

6.4 The Monitors shall not be subject to instruction by the representatives of the parties and perform their functions neutrally and independently.

6.5 Both the parties accept that the Monitors have the right to access all the documents relating to the project/procurement, including minutes of meetings.

6.6 As soon as the Monitor notices or has reason to believe, a violation of the Pact, he will so inform the Authority designated by the NIFT.

6.7 The NIFT shall provide to the Monitor sufficient information about all meetings among the parties related to the Project provided such meetings could have an impact on the contractual relations between the parties. The parties will offer to the Monitor the option to participate in such meetings.

6.8 The BIDDER (s) accepts that the Monitor has the right to access without restriction to all Project documentation of the NIFT including that provided by the BIDDER. The BIDDER will also grant the Monitor, upon his request and demonstration of a valid interest, unrestricted and unconditional access to his transaction documents. The Monitor shall be under contractual obligation to treat the information and documents of the BIDDER with confidentiality.

6.9 The Monitor will submit a written report to the designed Authority of the NIFT within 8 to 10 weeks from the date of reference or intimation to him by the NIFT / BIDDER and should the occasion arise, submit proposals for correcting problematic situations



7. Facilitation of Investigation

In case of any allegation of violation of any provision of this Pact, the NIFT or its agencies shall be entitled to examine all the documents including the Books of Accounts of the Bidder and the Bidder shall provide necessary information and documents in English and shall extend all possible help for the purpose of such examination.

8. Law and Place of Jurisdiction

This Pact is subject to Indian Law. The place of performance and jurisdiction is at Bengaluru, Karnataka.

9. Other Legal Actions

The action stipulated in this integrity Pact are without prejudice to any other legal action that may follow in accordance with the provisions of the extant law in force relating to any civil or criminal proceedings.

10. Validity

10.1 The validity of this Integrity Pact shall be from date of its signing and extend up to **3 years** or the complete execution of the contract to the satisfaction of both the NIFT and BIDDER, including warranty period, whichever is later in case BIDDER is unsuccessful, the integrity pact shall expire after six months from the date of signing of the contract.

10.2 Should one or several provisions of the Pact turn out to be invalid, the remainder of this Pact shall remain valid. In this case, the parties will strive to come to an agreement to their original intentions.

11. The parties hereby sign this Integrity Pact, at Bengaluru on _____.

For & On behalf of the NIFT (Official Seal) Place: Date:	For & On behalf of the Bidder (Official Seal) Place: Date:
Witness 1. _____ 2. _____	Witness 1. _____ 2. _____



ENCLOSURE – V

List of clients (Govt. /Pvt. Organizations / Institution/ PSU/ Autonomous bodies/ reputed organization): (To be submitted by the bidder)

List of Govt./Pvt. Organizations / Institution/ PSU/reputed organization for whom the Bidder has undertaken such work during last three years (of which at least ONE shall be Central/State Government Department/ Autonomous bodies/ Organization / Institution/ PSU/ Reputed Organization must be supported with work orders)				
Sl. No.	Name of the organization	Date of work order	Value of the order	Whether complete the work within the stipulated time, if No, please specify the reason for delay.
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				

Place: _____

Dated: _____

E mail: _____

Mobile No: _____

Name & Signature of authorized person
(service provider)

Address: _____



ANNEXURE – I

NATIONAL INSTITUTE OF FASHION TECHNOLOGY, BENGALURU

CHECK LIST OF DOCUMENTS FOR EVALUATION

Service provider is requested to fill this check list and ensure that all self-attested relevant details/ documents have been furnished as called for in this tender duly filled in, signed & stamped.

Please tick (✓) the box and ensure compliance:

Sl. No.	Details	Yes	No	If Yes Page No (s).
1	EMD as recorded in GeM document OR EMD exception details submitted along with Enclosure - I			
2	Undertaking & Declaration letter by the service provider (Enclosure - II to & Enclosure - III) Proof for having have registered office at Consignee place (Bengaluru)			
3	Copy of Shop and Establishment certificate / Copy of Company Registration Certificate			
4	Copy of PAN Card and GSTIN Registration No.			
5	Copy of Labour License & license for running similar Service			
6	Copy of EPF Registration details			
7	Copy of ESI Registration details			
8	Copy of IT returns for last three years			
9	Copy of Audited Balance Sheets and Profit & Loss Statements for last three years			
10	List of Clients - to where service provided in last 3 years / Evidence of successful completion of at least 3 (three) projects (Enclosure -IV) (NIFT Project and Projects under taken with reputed institutes like (IIT, NIT, NID, Govt sector, PSU's etc., separately)			
11	Copy of partnership deed for partnership firm or Memorandum of understanding (MOU) and Article or Association (AOA) including Certificate OR Incorporation for change in name, if any, for Limited/ private limited company Submitted?			
12	Provided details of breakup in financial bid as intended in Annexure -II (A & B) and the same not enclosed in technical bid			
13	(Any other detail Specify)			

Note: Please read Tender carefully and fill up the above information

- (a) Experience of the Tenderer: (Experience of relevant and similar works/ Same nature of work means
(b) Supporting documents like copies of work orders, completion certificates and performance certificates from the
client in support of each of the above projects to be furnished.

Date: -

Place: -

Signature of authorized person with stamp



ANNEXURE – II - A

NATIONAL INSTITUTE OF FASHION TECHNOLOGY, BENGALURU

Break up provision for sum of all intended items

S. No:	Addon Value (Addon Price* Contract Period/ 30* Monthly Volume of Garbage (In Tons))	Percentage added above 3.85%	Amount arrived as per GeM portal
1	Minimum GeM provision for all three categories	3.85%	
2	Service charges including other charges (quote for providing man power over above the minimum as per GeM provision)		
3	Garbage Lifting and Disposal for 30 tons per annum		
4	Materials charges quoted per annum		
	Total percentage and Amount Quoted in GeM portal		
Percentage in Words: _____			
Total amount in Rupees: _____			

Note: - The above quoted amount should co-related with the total percentage and amount provide in GeM portal
FORMULA applied in GeM portal:

(((Minimum Wage Per Month Per Resource (Including ESI,PF,ELDI, PF Admin Charge, and relieving charges if applicable) in INR exclusive of GST) +(Minimum Wage Per Month Per Resource (Including ESI,PF,ELDI, PF Admin Charge, and relieving charges if applicable) in INR exclusive of GST)*(0.18)+(Minimum Wage Per Month Per Resource (Including ESI,PF,ELDI, PF Admin Charge, and relieving charges if applicable) in INR exclusive of GST*Other Charges Including Allowances over and above Minimum Wage (% Per Month) inclusive of GST/100)) *(Contract Period/30)*Number of Resources) + (Garbage Lifting and Disposal (Per Ton Cost) Addon Price*Contract Period/30*Monthly Volume of Garbage (In Tons)) + (Consumables/ Equipment's and cleaning agents to be provided by Service Provider Addon Price)

Date: -

Place: -

Signature of authorized person with stamp



ANNEXURE – II - B

NATIONAL INSTITUTE OF FASHION TECHNOLOGY, BENGALURU

Break up provision for sum of all intended items

S. No.	Material Required	Annually QTY	Amount in Rs.
1	Mop with Handle	30 Nos	
2	Wiper with Handle	30 Nos	
3	Floor Washing Brush	20 Nos	
4	Phenol (Disinfected fluid)	180 Liters	
5	Floor Cleaner	60 Liters	
6	Hand Wash Liquid	120 Liters	
7	Sanitizer	24 Liters	
8	Dettol (500 ML)	180 Nos	
9	Surf Excel (5 Kg pack)	120 KG	
10	Toilet Roll paper (tissue) (10cm x 20mtr two ply with min 100 pulls)	1200 Nos	
11	Hand Tissue paper (30cm x 30 cm two ply with min 50 pulls)	60 Nos	
12	Harpic (500 ML) (toilet cleaner)	120 Nos	
13	Steel Scrubber (naru)	288 Nos	
14	Plastic Scrubber (naru)	288 Nos	
15	Glass Cleaning Cloth - White	288 Nos	
16	Acid - for cleaning bath rooms	60 Liters	
17	Recyclable garbage Covers – Size (30"x50" with minimum 75-micron thickness each)	360 KG	
18	Bombay Brooms	180 Nos	
19	Coconut Brooms	240 Nos	
20	Mop Refill	120 Nos	
21	Urinal cake – Air Freshener (min 15 gram each)	240 Nos	
22	Toilet Washing Brush	120 Nos	
23	Glass Cleaner – Colin	60 Nos	
24	Room Spray – branded Air Freshener	24 Nos	
25	Naphthalene Balls (white)	12 KG	
26	Fresh fragrance branded Bath Room Freshener (wall mounting min 50 gram each)	240 Nos	
27	Fresh fragrance Urinal Toilet Screen (commode mat)	720 Nos	
28	Insect & Cockroach killer with fragrance (min 500ml)	24 Nos	
	Total		

- Note:**
1. The above quoted should provide keeping in view of variation upto 10%
 2. The above quoted amount should co-related with the total percentage and amount provide above breakup

Date: -

Place: -

Signature of authorized person with stamp