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Tender Details

Date : 07-Jan-2025 08:21 PM

Print

Basic Details

Organisation Chain	National Institute of Fashion Technology Bengaluru - NIFT		
Tender Reference Number	14_2024_25_5154_Pest Control		
Tender ID	2025_NIFT_843330_1	Withdrawal Allowed	Yes
Tender Type	Open Tender	Form of contract	Works
Tender Category	Services	No. of Covers	2
General Technical Evaluation Allowed	No	ItemWise Technical Evaluation Allowed	No
Payment Mode	Offline	Is Multi Currency Allowed For BOQ	No
Is Multi Currency Allowed For Fee	No	Allow Two Stage Bidding	No

Payment Instruments

Offline	S.No	Instrument Type
	1	Demand Draft
	2	NEFT

Cover Details, No. Of Covers - 2

Cover No	Cover	Document Type	Description
1	Fee/PreQual /Technical	.pdf	CAMC OF PEST CONTROL TREATMENT SERVICES
		.pdf	Enclosure_I_BID_SECURITY_DECLARATION_FROM_BIDDERS_IN_LIEU_OF_EMD
		.pdf	Enclosure_II_UNdertaking
		.pdf	Enclosure_III_INDEMNITY_BOND
		.pdf	Annexure_I_TECHNICAL_DETAILS
2	Finance	.xls	ANNEXURE_II_PRICE_BID_BOQ
		.pdf	ANNEXURE_II_PRICE_BID_BOQ

Tender Fee Details, [Total Fee in ₹ * - 0.00]

Tender Fee in ₹	0.00		
Fee Payable To	Nil	Fee Payable At	Nil
Tender Fee Exemption Allowed	No		

EMD Fee Details

EMD Amount in ₹	25,000	EMD Exemption Allowed	Yes
EMD Fee Type	fixed	EMD Percentage	NA
EMD Payable To	NIFT BENGALURU	EMD Payable At	BENGALURU

[Click to view modification history](#)

Work /Item(s)

Title	CAMC OF PEST CONTROL TREATMENT SERVICES
Work Description	CAMC OF PEST CONTROL TREATMENT SERVICES
Pre Qualification Details	As per NIT Document
Independent External Monitor/Remarks	NA
Show Tender Value in Public Domain	No

Tender Value in ₹	5,00,000	Product Category	AMC/ Maintenance Contracts	Sub category	PEST CONTROL TREATMENT SERVICES
Contract Type	Tender	Bid Validity(Days)	90	Period Of Work(Days)	365
Location	NIFT Bengaluru Campus	Pincode	560102	Pre Bid Meeting Place	NA
Pre Bid Meeting Address	NA	Pre Bid Meeting Date	NA	Bid Opening Place	NIFT Bengaluru Campus
Should Allow NDA Tender	No	Allow Preferential Bidder	No		

Critical Dates

Publish Date	08-Jan-2025 10:00 AM	Bid Opening Date	21-Jan-2025 12:00 PM
Document Download / Sale Start Date	08-Jan-2025 10:30 AM	Document Download / Sale End Date	20-Jan-2025 12:00 PM
Clarification Start Date	08-Jan-2025 10:35 AM	Clarification End Date	11-Jan-2025 10:00 AM
Bid Submission Start Date	08-Jan-2025 11:40 AM	Bid Submission End Date	20-Jan-2025 12:00 PM

Tender Documents

NIT Document	S.No	Document Name	Description	Document Size (in KB)	
	1	Tendernotice_1.pdf	NIT_14_2024_25_NIFT_Bengaluru CAMC OF PEST CONTROL TREATMENT SERVICES	552.53	
Work Item Documents	S.No	Document Type	Document Name	Description	Document Size (in KB)
	1	BOQ	BOQ_886469.xls	ANNEXURE_II_PRICE BID_BOQ	393.50
	2	Tender Documents	NIT14PCTS.pdf	NIT Document	536.50
	3	Additional Documents	Enclosure_I.pdf	ENCLOSURE _ I _ BID SECURITY DECLARATION	49.76
	4	Additional Documents	Enclosue_II.pdf	ENCLOSURE _I I_ UNDERTAKING BY THE SERVICE PROVIDER	146.36
	5	Additional Documents	Annexure_II.pdf	ANNEXURE II PRICE BID pdf FORM	135.44
	6	Additional Documents	Enclosure_III.pdf	ENCLOSURE _II I_INDEMNITY BOND	80.72
	7	Additional Documents	Annexure_I.pdf	Annexure _ I _ TECHNICAL GENERAL INFORMATION	118.71

Bid Openers List

S.No	Bid Opener Login Id	Bid Opener Name	Certificate Name
1.	computerengg.bengaluru@nift.ac.in	RUDRESH M	RUDRESH M
2.	jecivil.bengaluru@nift.ac.in	GAURAV GAUTAM	GAURAV GAUTAM
3.	nagaraj.tr@nift.ac.in	Nagaraj T.R	NAGARAJ T R

GeMARPTS Details

Reason for non availability of GeMARPTS ID	Urgent nature of Procurement
Remarks	Customized service not able in GeM
Document Name	ApprovalforCPPportal.pdf

Document Size (in KB)		41.56	
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<u>Tender Properties</u>			
Auto Tendering Process allowed	No	Show Technical bid status	Yes
Show Finance bid status	Yes	Stage to disclose Bid Details in Public Domain	Technical Bid Opening
BoQ Comparative Chart model	Normal	BoQ Compartive chart decimal places	2
BoQ Comparative Chart Rank Type	L	Form Based BoQ	No

<u>TIA Undertaking</u>			
S.No	Undertaking to Order	Tender complying with Order	Reason for non compliance of Order
1	PPP-MII Order 2017	Agree	
2	MSEs Order 2012	Agree	

<u>Tender Inviting Authority</u>	
Name	The Director
Address	National Institute of Fashion Technology, No. 21, NIFT Campus, 16th Cross, 27th Main Road, Sector -1, HSR Layout, Bengaluru 560102.

<u>Tender Creator Details</u>	
Created By	Nagaraj T.R
Designation	Senior Assistant Director
Created Date	07-Jan-2025 07:37 PM



राष्ट्रीय फैशन प्रौद्योगिकी संस्थान, बेंगलोर

(निफ्ट अधिनियम 2006 द्वारा शासित और स्थापित एक वैधानिक निकाय, वस्त्र मंत्रालय, भारत सरकार)

निफ्ट, सीए साइट, नंबर 21, 16वां क्रॉस, 27वां मेन रोड, सेक्टर - 1, एचएसआर लेआउट, बेंगलुरु -560 102

NATIONAL INSTITUTE OF FASHION TECHNOLOGY, BENGALURU

(A statutory body governed by the NIFT Act 2006 and set up by the Ministry of Textiles, Govt. of India)

NIFT, CA Site, No.21, 16th Cross, 27th Main Road, Sector – 1, HSR Layout, Bengaluru –560 102.

" कीट नियंत्रण उपचार सेवाओं का व्यापक वार्षिक रखरखाव अनुबंध। "

"CAMC OF PEST CONTROL TREATMENT SERVICES"

Notice Inviting Tender (NIT) No: **14/2024-25/NIFT/Bengaluru/Bldg./5154/Pest Control/2018/2024**

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- Time schedule for tender process: As notified in Central Public Procurement portal:
- This tender document contains 29 pages including Price Bid and Bidders are requested to sign and stamped on all the pages.
- Donation to NIFT are exempted u/s 80 (G) of Income Tax Act.
- Tender document may also be downloaded from NIFT Bengaluru website <http://www.nift.ac.in/bengaluru/tenders>
- Bid validity up to: 120 days from the date of opening of Price Bid
- This tender document contains 27 pages including Price Bid and Bidders are requested to sign and stamped on all the pages.

Web: <http://www.nift.ac.in/bengaluru/tenders>

Email Id: jecivil.bengaluru@nift.ac.in and executveengg.bengaluru@nift.ac.in



1. **INTRODUCTION:**

- 1.1 National Institute of Fashion Technology (NIFT) was set up by the Ministry of Textiles, Government of India in 1986 which has been accorded statutory status under the Act of Parliament in 2006 (NIFT Act 2006) for the promotion and development of education and research in field of Fashion Technology. NIFT provides fashion business education across the country through its network of 19 centers. It provides four years under graduate (UG) program in design and technology, two years post graduate (PG) program in design, fashion management & fashion technology and short duration education program to address the specialized needs of professional and students in the field of fashion. NIFT has its head office at New Delhi with its campuses located at Bengaluru, Bhopal, Bhubaneswar, Chennai, Daman, Delhi, Gandhinagar, Hyderabad, Jodhpur, Kangra, Kannur, Kolkata, Mumbai, Panchkula, Patna, Raebareli, Shillong, Srinagar and Varanasi.
- 1.2 National Institute of Fashion Technology (NIFT) is a premier educational institution set up under an Act of Parliament and functioning under the aegis of the Ministry of Textiles, Govt. of India. The Bengaluru Centre has been set up since August, 1997 with Under Graduate and Post Graduate Programs. NIFT, Bengaluru invites online tender from reputed Person/ contractor / firm / Agency for **Comprehensive Annual maintenance Contract of Pest Control Services at NIFT Bengaluru Campus.**

2. **NOTICE INVITING TENDER:**

- 2.1 NIFT BENGALURU Centre invites the tenders through CPP - portal under "**TWO BIDS SYSTEM**" for selection of an agency for the above said purpose at the NIFT Campus, situated at HSR Lay out, Bengaluru – 560102, tenderer should take care to submit the tender in accordance with requirement. NIFT will not entertain any modifications subsequent to opening of bids and bids not conforming to tender conditions shall be liable to be rejected. Therefore, bidders are advised to submit their bids complete in all respects as per requirement of tender document specifying their acceptance to all the clauses of Bid Evaluation Criteria, All terms and condition and compliance to the Scope of Work requirement etc. for **Comprehensive Annual maintenance Contract of Pest Control Treatment Services at NIFT Bengaluru Campus.** From the registered Person/ contractor / firm / Agency firm, who have carried out the Same Nature of works of **Pest Control.**

➤ Correspondence Address: The Director, National Institute of Fashion Technology, NIFT Campus, No.21, 16th Cross, 27th Main Road, Sector – 1, HSR Layout, Bengaluru – 560 102.

3. **SUBMISSION OF BIDS through CPP –portal.**

- 3.1 The tender document is not transferable to any other person and Applications to this tender will be accepted only through the on-line Central Procurement Portal (CPP) only. No other mode of application will be considered & application will not be accepted
- 3.2 Tender documents details are also available for viewing and download for reference on the NIFT website <https://www.nift.ac.in/bengaluru/tenders>.
- 3.3 The Service provider should ensure that it complies with the requirements as per works indented before applying for the tender.



- 3.4 BID document should reach this office along with all other relevant documents within two working days from the last date for submission of bids.
- 3.5 In case of any clarification required relating to this tender, the same can be sought from the following officers of NIFT:
- Mr. Gaurav Gautam, JE Civil, jecivil.bengaluru@nift.ac.in
 - Mr. SB Raju Executive Engineer, executveengg.bengaluru@nift.ac.in
- 3.6 TECHNICAL BID - The technical bid must contain all the technical information (the documents should also be scanned and uploaded in CPP portal and the originals or self-attested (as details in Check list - **Annexure -I**) should reach this office within two working days after the last date of online submission of Bids)
- Technical Bid shall contain: - Technical Bid document should be presented in the order as per the Checklist requirements requested in - Annexure- I and should submit the self-attested copy of all the document as requested in Annexure- I to prove eligibility for the tender
 - Original Tender Document (except Financial Bid) duly signed & Stamped on all pages of tender documents as an acceptance of tender conditions should be uploaded in the portal,
 - Earnest Money Deposit (EMD) of Rs 25,000/-
 - ✓ Drawn in favor of National Institute of Fashion Technology, Bengaluru and payable at Bengaluru, OR can also pay through RTGS / NEFT, to National Institute of Fashion Technology, Bengaluru, bearing Account No: 546202050000013, with IFSC Code – UBIN0568864, Union Bank of India, Branch: NIFT Campus, HSR Layout, Bengaluru - 560102.
 - ✓ If bidder is exempted from EMD, they should submit supporting documents (NSIC / MSME certificate) along with the Bid Security Declaration on original office Letter Head as in **Enclosure-I**.
 - ✓ Cheque will not be accepted towards Earnest Money Deposit and without EMD tender document shall be rejected
 - Undertaking (declaration) by the bidder on original office letter head **Enclosure – II**
 - Copy of PAN Card & Copy GSTIN registration Certificate
 - Copy of Shop and Establishment certificate / Copy of Company Registration Certificate (Copy of valid registration certificate / license with Labour Department under Contract Labour (Regulation & Abolition) Act, 1970)
 - Copy of License under Contract Labour Act
- 3.7 The TECHNICAL BID must contain the technical bid in prescribed Performa along with:
- Earnest Money Deposit (As indicate in CPP Portal)
 - The service provider should submit the self-attested copy of all the document as requested in Annexure- I and to prove yourself eligible of the tender
 - Please specify whether you are registered with CPWD/ PWD/ any Govt. organization/ autonomous bodies etc. If “YES”, please attach a photocopy of “Registration Certificate”
 - An indemnity bond with legal procedure to be submitted. (on service person letter head as in Enclosure -III)
 - Any other detail/ confirmation asked in specifications.



3.8 **TECHNICAL BID ENVELOPE** must contain the technical bid in prescribed Performa along with Earnest Money Deposit (Demand Draft for Rs.25,000/-) in favour of NIFT payable at Bengaluru. If bidder is exempted from EMD, they should submit supporting documents (NSIC/ MSME certificate) along with the Bid Security Declaration (Enclosure I)

3.9 **TECHNICAL BID** - **The technical bid must contain all the technical information (the documents should also be scanned and uploaded in CPP portal)**

- Technical Bid shall contain: - Original Tender Document (except Financial Bid) duly signed & Stamped on all pages of tender documents as an acceptance of tender conditions should be uploaded, copy of the **Earnest Money Deposit (EMD) of Rs 25,000/-** drawn in favor of **National Institute of Fashion Technology, Bengaluru and payable at Bengaluru, should scan and uploaded and the hard copy should reach this office within two days from the last date for submission of online bids** along with all relevant self-attested documents in support of eligibility and experience criteria (as details in Check list for providing CAMC of Pest Control Services - Annexure -I) . If bidder is exempted from EMD, they should submit supporting documents (NSIC / MSME certificate) along with the Bid Security Declaration (Enclosure-I).
- Service Provider can also pay EMD through RTGS / NEFT, to **National Institute of Fashion Technology, Bengaluru**, bearing **Account No: 546202050000013**, with **IFSC Code – UBIN0568864, Union Bank of India, Branch NIFT Campus, HSR Layout, Bengaluru - 560002**) (details of fund transferred should be enclosed along with in the bid).
- Cheque will not be accepted towards Earnest Money Deposit.
- Tender document without EMD shall be rejected.
- For exemption of EMD, supporting documents should be attached (copy of MSME/NSIC registration certificate along with Enclosure -I).
- i. Original Tender Document (except Price Bid) Duly signed & Stamped on all pages of tender documents as acceptance of tender conditions along with Technical Bid form with all relevant documents with self-attestation to be enclosed
- ii. Technical Bid document should be presented in the order as per the Checklist for providing in Annexure- I
 - EMD – DD of Rs.25,000/- **OR** EMD exception details submitted along with Enclosure - I
 - Undertaking & acceptance letter by the service provider (on original stationery) Enclosure - II
 - Copy of Shop and Establishment certificate and Copy of Company Registration Certificate (Copy of valid registration certificate / license with Labour Department under Contract Labour (Regulation & Abolition) Act, 1970)
 - Copy of Service Tax registration / GST Certificate and Copy of PAN Card
 - Copy of IT returns for last three years, by agency indicating PAN number
 - Copy of Audited Annual financial statements for last three years (Audited Balance Sheets and Profit & Loss Statements for last three years (2020-21, 2021-22, 2022-2023 and 2023-2024).
 - List of Clients - to where service provided in last 5 years (copy of Evidence of successful completion of at least 3 (three) works. Work Completion Certificate/W.O./CAMC/AMC Contract for similar nature of work should be enclosed along with the Technical Bid
 - Letters of reference from the previous organizations with regard to work done with complete contact details of concerned officials in those projects with telephone numbers, address, email, etc. along with scope of work.

Signature of authorized person agency with stamp



- Copy of partnership deed for partnership firm or Memorandum of understanding (MOU) and Article or Association (AOA) including Certificate of Incorporation for change in name, if any, for limited/ private limited company.
- Any other detail/ confirmation asked in specifications.
- iii. The tender shall be awarded to the lowest financial bidder. The EMD of unsuccessful bidders will be refunded in due course of time. Tenderers who satisfy the technical conditions stipulated in the tender document and who have enclosed all the documents (as listed Annexure - I) required will alone be considered as qualified Tenderers and alone will be considered for **“Opening the Financial Bid”**. For the items mentioned in Financial Bid the lowest price quoted is the criterion for selection.
- The bidder should have at least 05-year experience (as on 31.03.2024) in providing workforce to Central/ State Government Organizations/ banks/ autonomous organizations or reputed educational institutions.
- The bidder should have a valid registration/ license with the appropriate registering/ licensing authority for supplying work force.
- The Service provider/ Agency should submit undertaking & Acceptance in letter head in original stationery along with the Tender document in the prescribed format Enclosure-II.
- All the details in Annexure-I should be submitted by the bidder.
- 3.10 **TECHNICAL QUALIFICATION AND BID EVALUATION CRITERIA:** Technical bid will be evaluated based on the proof of documents provide as in annexure –I and eligibility criteria.
- 3.11 **Eligibility to Criteria and preference:**
 - Service provider should have registered office or Sub registered office at Consignee state (KARNATAKA) Proof of Rental agreement cannot be considered for office at Consignee state
 - If there is one or more L1 offers found in Financial Bid, the decision of NIFT authority is final
 - Preference will be given to service provider with experience in any service NIFT Centers, and/ or with reputed institutes (like / IIT/ NIT/ NID or any other National Importance educational institution and/or service provider) and/ or with State /Central Government/ PSU/ statutory bodies/Autonomous bodies etc.,
- 3.12 Financial bid of those bidders who are evaluated as technically qualified only will be considered for opening.
- 3.13 Tender shall be accompanied by the relevant documents including the following: -
 - a. The tenderer should have the experience of at least 5 years as on 31.03.2024 in similar nature of works.
 - b. Average Annual Financial turnover during the last 3 years, ending 31st of the previous financial year should be at least Rs.15,00,000/- (Rupees Fifteen lakhs only) copies of audited balance sheets certified by CA to be submitted)
 - c. **Past Experience of Similar Services:** The Bidder must have successfully executed / completed at least one single order of 80% of the Estimated Bid Value or 2 orders each of 50% of the Estimated Bid Value or 3 orders each of 40% of the Estimated Bid Value for similar service(s) in last three years to any Central / State Govt Organization / PSU / Public Listed Company. Copies of contracts / work orders and documentary evidence of successful execution / completion in support of Past Experience of Similar Services along with names, address and contact details of clients shall be uploaded with the bid for verification by the Buyer



- d. The tenderer should have minimum in-house manpower to cover requirements of the work. The Contractor shall provide qualified and experienced technical staff on site of work in connection with the CAMC of Pest Control treatment Works and the remedying of any defects therein. The minimum staff shall be as per description of work mentioned in Bill of Quantities.
- e. "SIMILAR WORK" means, Pest control services.
- f. Authorization letter of the company if one wishes to authorize some other company.
- g. Chemical quantity & details specification.
- 3.14 No tenderer shall be allowed to withdraw the tender rates after opening of the tender. If any tenderer withdraws the rates the EMD amount deposited by him shall be forfeited and he shall be disqualified from participating in any future tender of the Institute.
- 3.15 No interest shall be paid on the EMD and the EMD shall be forfeited in case the selected/ successful bidder does not accept the contract order or unable to execute the work.
- 3.16 Rates should be offered unconditionally and if rates are submitted with any condition the tender shall be rejected.
- 3.17 Tenderer shall have to quote item wise rates; consolidated rates shall not be considered and tender shall be liable to be rejected out rightly.
- 3.18 The tenderers are required to visit the site to assess the quantum of work involved before submitting the tender. Once the tender is submitted, it will be presumed that the tenderer has seen and understood the complete work involved for each of the system.
- 3.19 The tenderer must visit the site and make themselves conversant with site and site conditions before submitting the bid.
- 3.20 The tenderer should have the PAN Number, GST registration etc. (Pls. enclose all the documents in technical bid also enclose the Balance Sheet and TDS Return for the previous year).
- 3.21 The bidder shall not be black listed by any Govt./Semi Govt./Private Institution. A self-certificate in this regard shall be enclosed.
- 3.22 The bidder shall be free from the encumbrance and there shall not be any vigilance case/ CBI case/ Court Case pending against him. A self-certificate in this regard shall be enclosed.
- 3.23 Having ISO certification will be an added qualification.
- 3.24 **Financial evaluation will be considered on as.**
 - i. Financial bid consists on Part 'A', Part 'B' and Part 'C' for 100.
 - ii. For 100-point Part 'A' for 95% and reaming parts Part 'B' and Part 'C' for 5% only.
 - iii. All the item in Part 'A', Part 'B' and Part 'C' are to be quoted, failure in any of the item and part will Part will be disqualified from the bid.
 - iv. Part A will be considered as 95% weightage the lowest sum on part 'A' items will be provided full weightage 95%.
 - v. Sum of Part 'B' and 'C' will be given 5% weightage.
 - vi. Sum of All parts ('A', 'B' & 'C') percentage point nearest to 100 will be considered L1 Contractor.



4. GENERAL INSTRUCTIONS, TERMS & CONDITIONS TO TENDERERS:

The tenderers submitting their bid under this tender document are requested to strictly abide by the following instructions, failure to which may lead to rejection of tender document. The tenderers are requested to follow the below mentioned instructions:

- 4.1 Submission of bid in CPP portal will be treated as acceptance of all the terms and condition in the tender document.
- 4.2 The acknowledge tender document should be the same as according to the prescribed formats. Modifications/ Rewording of formats shall not be acceptable.
- 4.3 Cost involved in visiting of Bengaluru Campus or any query related to tender or attending the tender opening meeting, arrangements for the demonstration/ presentation etc. shall be borne by the bidder.
- 4.4 The site visit can be seen on any working day during office hours (Monday to Friday 10:00AM to 5:00 PM) by contacting administrative officers or in charge officer.
- 4.5 The Competent Authority of NIFT, reserves the right to accept or reject any tender or all tenders without assigning any reason.
- 4.6 The agency/ tenderer should have at least five years of relevant experience in executing/ rendering such services otherwise tenderer may be disqualified for price bid evaluation.
- 4.7 Subletting - contract shall not be assigned or sublet to another party.
- 4.8 The successful firms/ agencies/ contractors will be intimated and contract agreement will be entered into initially for a period of one year. The contract may be extended on mutual consent depending on the performance of the contractor, subsequently for maximum two years (as per NIFT norms) or till finalization of the next tender, whichever is earlier.
- 4.9 The contract may be terminated at any stage solely at the option of NIFT with an advance notice of one month without assigning any reason
- 4.10 The EMD of unsuccessful tenderers will be refunded within one month after the award of work to the successful tenderer. EMD of successful bidder will be converted into security deposit.
- 4.11 Rates quoted shall be firm and fixed throughout the contract period and are inclusive of cost of manpower, material, machinery, tools and plant etc., all taxes (including Goods and Service Tax), duties and levies, insurance etc. no escalation of whatsoever nature shall be payable.
- 4.12 The successful bidder shall make a security deposit as per notification in CPP portal (on the annual contract value of the awarded) and furnish the same for the proper fulfillment of the Contract The same will be returned after successful completion of the contract after 60 days, without any interest. and shall also execute an Agreement for the work on non-judicial Karnataka Stamp Paper in the format given by NIFT BENGALURU
- 4.13 No advance payment will be made to the Contractor, Monthly payment/s will be released after submission of bill on monthly basis along with satisfactory completion of job, which is to be certified by the Engineer In- charge, NIFT, Bengaluru.
- 4.14 The Contractor shall comply with all existing Central Govt. labour legislation and Acts, such as Contract Labour Regulation Act, Workmen's Compensation Act, Minimum Wages Act, Payment of Wages Act, Provident Fund Act, ESI Act etc., For any lapse or breach on the part of the contractor in respect of non-compliance of any Labour legislation in force during the validity of the contract, the Contractor would be fully responsible and would indemnify the Institute, in case the Institute is held liable for the lapse on the part of the Contractor, in this regard

Signature of authorized person agency with stamp



- 4.15 The provision of Goods and Service Tax (GST) as applicable from time will be binding on the tenderer and proof of payment of GST will be provided by the tenderer along with their bill.
- 4.16 Breach of contract terms and conditions or earlier period termination of contract, Security Deposit will be forfeited.
- 4.17 EMD / Security Deposit will be forfeited and tenderer will be disqualified from participating in any future tender of the NIFT, if tenderer violates any of the conditions prescribed in the Tender Document (or) if the successful tenderer fails to enter into an agreement in non-judicial stamp paper (or) in the event of refusal to carry out work on any grounds.
- 4.18 **Award of work:**
- The selection of the agency will be at the sole discretion of the NIFT Authority, who reserves its right to accept or reject any or the all proposals without assigning any reason.
 - The contract for the Comprehensive Annual maintenance Contract of Pest Control Treatment Services shall be awarded to the qualified responsive tenderer who has quoted lowest.
 - Upon evaluation of offers the notification on award of contract will be intimated to the successful tenderer.
- 4.19 Please read the Terms & Conditions carefully before filling up the document. Incomplete tender documents will be summarily rejected.
- 4.20 Conditional tender may not be accepted or the condition(s) may not to be considered.
- 4.21 The Contract shall be awarded initially for one year and may be extended / renewed for further periods subject to satisfactory service. Renewal is maximum two years on yearly basis. Totally three years including first year. The contract once awarded can be terminated by either party after giving two months' notice to the other party.
- 4.22 The contract for Pest Control Service shall be commercial contract between NIFT & the successful tenderer. There shall be no employer-employee relationship between NIFT and the Tenderer or the staff / personnel deputed by the said contractor.
- 4.23 Tender(s) submitted beyond the scheduled last date & time and without the required Annexure(s) & documents will not be considered. Tenders received after the specified date and time, due to whatever reason including postal delays, if any, will not be considered.
- 4.24 Tender shall be submitted in official tender form only and should not be altered.
- 4.25 If submitted in any other form or altered, the same shall be summarily rejected. No tenderer shall submit more / quote than one tender.
- 4.26 All tenderer is required to submit Earnest Money Deposit (EMD) of Rs.25,000/- (Rupees Twenty-Five Thousand only) (refundable) in the form of Demand Draft (should be drawn after the date of notification of this NIT) in favour of NIFT Bengaluru payable at Bengaluru. No interest shall be paid on the EMD and will be returned after finalization of the tender; however, the EMD of the successful bidder will remain with NIFT and will be forfeited in the following events:
- (a). If information declared/document submitted found false/fake/forged
 - (b). If the successful bidder does not accept the W.O., or, unable to provide services.
 - (c). If the bidder withdraws his bid/quote
- 4.27 The successful bidder needs to deposit 10% (Ten Percent) (EMD amount will be adjusted as SD amount) of the total Contract Value as Security Deposit or minimum **Rs.25,000/-** whichever is higher through Demand Draft favoring NIFT Bengaluru or by Bank Guarantee which will be refunded, without any interest after 2 months of completion of the contract with deduction(s), if any and as applicable.



- 4.28 The minimum annual turnover for past three years should not be less than Rs.15 Lakhs per year which should be substantiated by Audit report.
- 4.29 DD to be submitted along with the Technical Bid only and NOT with the Price Bid. All bidders should mention their company name and tender No. at the backside of the DD.
- 4.30 If the Technical bid and Price bid are submitted together in the same single cover the same will be rejected.
- 4.31 No overwriting, correction, insertion shall be permitted in any part of the tender unless duly countersigned by the tenderer. The tender should be filled in and submitted in strict accordance with the instructions laid down herein; otherwise, the tender is liable to be rejected.
- 4.32 The quote/rates should be valid at least 3 months from the date of opening of the tender; however, in case of the successful tenderer the quote/rate shall be valid for the entire period of contract and during extended period. Prevailing statutory rates (S. Tax, GST etc.) as revised by the Govt. from time to time will be considered.
- 4.33 Non-compliance of any terms and conditions enumerated in the contract shall be treated as breach of contract.
- 4.34 The contractors should adhere to the statutory regulations viz., Minimum Wages Act, Shop and Commercial Establishment Act, ESI Scheme and any other regulation covering labour contract.
- 4.35 The payment shall be released on monthly basis after satisfactory completion of the job (required minimum monthly services) on submission of bills in duplicate by the contractor. The bills should be accompanied by same certificate as NIFT may prescribe from time to time. All statutory deduction will be made as per Govt. norms. Income Tax (TDS) as applicable at current prevailing rate will be deducted at source. Payment will be made within 10 working days of the submission of any bill. However, in the event that there is any query, objection or dispute with regard to bill or a part thereof, the contractor shall not be entitled to any interest to be paid for late payment till such time that the query, objection or dispute is resolved. The contractor will be entitled for payment of amount as agreed by NIFT per month after deducting TDS as per the existing rates. The payment shall be made by NIFT every month for the related amount on presentation of bill for such payment by the contractor in the first week of each succeeding month.
- 4.36 In the event of non-satisfactory service or any default, payment may be deducted as per penalty clauses as deemed fit which will be decided by the NIFT authority and decision of NIFT in this regard shall be final & binding on the agency/service provider.
- 4.37 Even after qualifying in the technical bid, the financial bid may be rejected if found not in order. Merely qualifying in the technical bid does not ensure acceptance of the financial bid.
- 4.38 In case of L-1 is more than one, the selection criteria [viz. the past performance, turnover, etc.] would be at the discretion of NIFT. The decision of NIFT, in this regard
- 4.39 and for selection of successful bidder in such a situation, will be final in all respect and will be binding on all the tenderers.
- 4.40 NIFT is not bound to issue work order to the agency being the 'L-1' bidder; weightage/ preference will also be given to the other factors, viz. previous experience, quality of service, number of clients, etc. to select the agency to award the work and the decision of NIFT in this regard and for selection of successful bidder will be final in all respect and will be binding on all the tenderers.
- 4.41 The Tenderer shall abide by the Rules and Regulations of NIFT, as may be enforced from time to time. The successful agency will have to work in close co-operation with others at the site.



- 4.42 NIFT shall in no way be responsible for default with regard to statutory obligation, if any, related to the manpower deputed by the successful agency/firm to render the said service. It will be the sole responsibility of the successful bidder. Deputing Child Labour to render the said service is strictly prohibited.
- 4.43 The personnel to be deputed to render the said service must bear good moral character with decent personality, well-disciplined and sincere. If, any time, any of the personnel are found to be guilty of misconduct in any manner, the tenderer shall replace that person forthwith.
- 4.44 As per the NIFT policy, payments and receipts to Government and Semi Government Agencies would be rounded off to the nearer higher rupee and in other cases the rounding off will be to nearest i.e., paisa 50 or above will be rounded off to the near higher rupee and paisa less than 50 will be ignored.
- 4.45 The successful tenderer shall be solely responsible for injuries and accidents, if any due to executing the said Service to persons deputed by him at NIFT Bengaluru.
- 4.46 In the event of injury, illness or mishap to any personnel/manpower deputed by the successful bidder to render the said service, NIFT, Bengaluru will not be liable to pay any compensation.
- 4.47 The Tenderer will indemnify NIFT in case of any damage or liability, which may arise on account of action of any reason by the successful tenderer.
- 4.48 The Tenderer shall not engage any Sub-A Control Service or Sub –Contractor whatsoever for rendering Pest Control Service at NIFT Bengaluru.
- 4.49 It is preferred that the tenderer should have an operating office in Bengaluru.
- 4.50 NIFT will not provide any mode of transport in respect of manpower or any items/materials required for the service.
- 4.51 NIFT reserves the right to terminate the contract at any point of time at its sole discretion due to non-satisfactory service or violation of Terms & Conditions or due to any applicable reason and NIFT's decision in this regard shall be final and binding.
- 4.52 The Bidder shall quote the rates in figures as well as in words. If there is any mismatch, either the lower amount will be considered or the quotation may not be accepted as may be decided by NIFT authority and decision of NIFT in this regard shall be final & binding.
- 4.53 The rate offered must be filled in the Performa of the tender form. Any correction should be initialed by the tenderer in the price bid attached with this document.
- 4.54 It is strongly recommended that the tenderer should inspect the site any time during working hours on any working day with prior appointment on email executveengg.bengaluru@nift.ac.in, jecivil.bengaluru@nift.ac.in before submission of the bid; no extra shall be payable for lack of knowledge of the site conditions and constraints, if any.
- 4.55 Any query/clarification with respect to the tender (T&Cs, etc.) may get cleared prior to submission of bid; concerned NIFT official(s) may be contacted in this regard in between 10:00 am to 5:00 pm on any working day with prior appointment executveengg.bengaluru@nift.ac.in, jecivil.bengaluru@nift.ac.in NIFT will not entertain or clarify any such query during post bid.
- 4.56 Care must be taken so that no furniture, fixture, fittings are damaged while carrying out
- 4.57 the work by the contractor. Any damage done, the same will have to be repaired / replaced by the contractor and on termination of the contract, the contractor will hand over all the supplied equipment/articles if any in good condition back to NIFT.



- 4.58 NIFT reserves the right to accept or reject any or all the tenders in part or whole or may cancel the tender at its sole discretion without assigning any reason whatsoever and decision of NIFT in this regard shall be final and binding on all the tenderers. No further correspondence in this regard will be entertained.
- 4.59 The tenderer should not be black listed by any department of the Central or State Government or PSU or any other organization. The service provider must give an undertaking in this regard.
- 4.60 All disputes are subject to Bengaluru Jurisdiction only.

5 SCOPE OF WORK:

- 5.1 Comprehensive Annual Maintenance Contract of Pest control treatment Services at NIFT Bengaluru, Campus with all necessary tools, machineries and pesticides along with required man power. Minimum monthly services & quantity mentioned in Annexure -II (BOQ). The frequencies of all the following services are as mentioned below:

Sl.No.	Description
1	Rodent Control works (weekly once and monthly minimum four times or as per Inst. Of E/I.)
2	Fogging/Misting (weekly once and monthly four times or as per Inst. Of E/I.) for mosquitoes control/Flies' control
3	Spraying (weekly once and monthly four times or as per Inst. Of E/I.) for mosquitoes/Flies' control & cockroaches'
4	Termite Control (one-time service per year for indoor area)
5	Bed Bug Control (one-time service per year for Hostel rooms -140)
6	Honey Bee control service – As & when required (minimum Average 04 times yearly)
7	Snakes Management service (weekly once and monthly four times or as per Inst. of E/I.)
8	Disinfection for COVID 19 control service for indoor area – as and whenever required
9	If any complaint/call received from Junior Engineer, NIFT- Contractor should respond within 24 hours.

- 5.2 **The total built-up area Indoor - 22,074.82 Sqm and Outdoor area -18067.36 Sqm**
- 5.3 The whole premises at the said location to be covered and excess beyond the routine schedule to be rendered if so needed/as and when required as per approved rates
- 5.4 Pesticides should be CIB approved and WHO recommended.
- 5.5 Works have to be carried out Sunday / holidays if required and as per NIFT requirements, without any additional cost.
- 5.6 Works have to be carried out by experienced person in the same nature of work.
- 5.7 The contractor has to carry out the work by following relevant laws and regulations and prevalent in the State of Karnataka and BBMP rules from time to time.
- 5.8 Work has to be carried out by using proper dosage of Government approved chemicals without affecting the human-beings and surroundings (number of sequence/cycle to control may repeat/increase without any additional cost).
- 5.9 The contractor should provide all the safety equipments to their employee for carry out the work.
- 5.10 In case of any accident (or) due to negligence (or) unsafe work that require immediate medical attention, the contractor is wholly responsible
- 5.11 Safety measures should be strictly followed during execution of work.



- 5.12 Force Majeure clause is applicable as per Government guidelines.
- 5.13 The contractor shall be required to maintain a register in the campus for carryout the work which shall be opened for inspection and checking by the authorized NIFT Officials.
- 5.14 **The pesticides to be used by the contractor should not be harmful for the human beings and Material Safety Data Sheet (MSDS) report of all chemicals should be submitted.**
- 5.15 **Pesticides should be CIB approved and WHO recommended.** "COVID -19 Disinfection service suitable for indoor areas such as office rooms, class rooms, Corridors, Auditorium, toilets etc. should be non-toxic, non-corrosive, non-hazardous and does not produce Volatile Organic Compound (VOC)".
- 5.16 Sanitizing for any pandemic predicted or non-predicted to be executed as per **CIB approved and WHO recommended**
- 5.17 **GENERAL WORK INSTRUCTIONS:**
- To ensuring premises under control Pests are carried out and the responsibility of the service provider is mentioned in the work instruction as under:
 - Experience for Technicians: - Minimum 5-year experience in handling Pest control maintenance work.
 - Name and detailed description of chemicals to be used for treatment if required and their specification may be mentioned.
 - Service should be offered round the clock in a year (365/366 days).
 - Contractor should provide all Tools & Tackles as required for Pest Control service purpose.
 - All disciplinary rules and regulations as enforced are to be followed by the work force of the Contractor during their stay at the premises. Uniforms and safety kits etc. have to be provided to the staff by the successful service provider/ contractor/ agency to the workers on due his own cost.
 - All the materials, consumable will be arranged by successful firm/ contractor/ agency.
 - The Agency should submit the best practices of preventive Pest control schedule for NIFT approval and its implementation.
 - The instruction/s given to the Contractor from time to time should be properly carried out and necessary records of action taken should be maintained in a Service Log Book with signature of the Engineer- in – charge.
 - Any damages caused by the Contractor in existing facilities while carrying out the work shall be made good by the contractor to NIFT entire satisfaction at their own risk and cost.
 - The contractor should fulfill all statutory requirements pertaining to satisfactory performance of the job etc.
 - The Contractor shall take necessary insurance to cover the entire workmen's compensation act and also in respect of any other person on account of accident at site.
 - The contractor shall have to make own arrangements for the accommodation of his staff outside the premise of NIFT Bengaluru.
 - NIFT shall not be responsible for the release of benefits, such as Provident Fund, ESI, Pensionary benefits or allowances to the staff employed by the contractor. Excess payment due to any changes in the Minimum Wages Act or in any other labour legislation/provisions or other statutory obligations during the validity period of the contract shall be the responsibility of the contractor.



5.18 PARTICULAR CONDITIONS OF CONTRACT:

- i. PWD/ CPWD specifications shall be followed as the case may be. Where not available, BIS/ Engineering practice as directed by the Engineer shall be followed.
- ii. Complaints & action initiated shall be made in the format (Proforma-I).
- iii. A complaint register (Proforma - II) shall be maintained in the Office of the contractor in which all complaints received shall be documented.
- iv. Formats of Contract Agreement are at Proforma – III.
- v. All Pest Control related complaints shall be attended within 24 hours failing which a recovery of Rs.500/- per event per hour shall be made from the subsequent payment certificate of the contractor.
- vi. As the work will have to be carried out in building and area in use the contractor shall ensure:
 - a. That the normal functioning of NIFT activity should not affect as far as possible.
 - b. That the work is carried out in an orderly manner without noise and obstruction to flow of traffic.
 - c. That all rubbish etc. is disposed of at the earliest and the place is left neat, proper clean and orderly at the end of each day's work.
 - d. The contractor shall ensure that his Comprehensive Annual Maintenance Contract of Pest control treatment Services staff is qualified and licensed for their part of work. He/ She shall be responsible for their conduct. The staff should behave in a courteous manner. The contractor shall be held responsible for any loss or damage to NIFT property.
 - e. The contractor shall ensure safety of his workers and others at site of work and shall be responsible for any consequence arising out of execution of the Comprehensive Annual Maintenance Contract of Pest control treatment Services work.
 - f. When instructed to do so, the contractor shall ensure proper record keeping and storing of material.
 - g. Water and electricity shall be made available free of cost at nearby source of work. The contractor has to make his own arrangement for use of the same including drawing temporarily lines etc. The responsibility for following relevant rules, regulations and laws in this regard shall be entirely that of the contractor.

6 Penalty

While all contractual obligations will be strictly enforced, deduction will be made for poor service like.

- a) Person sent by the agency for servicing not bringing the required chemicals or required Quantity.
- b) The service personnel refusing to do duty assigned in respect of Disinfections/ Insect Control/ Rodent control/mosquito's control/ flies control services and fumigation services.
- c) Service personnel not turning up for service on the appointed time.
- d) If Service provider not doing minimum services as prescribed in NIT.
- e) Deduction will be made for poor service like not carrying out monthly services, deficiency in the quality of chemicals used, and misbehavior of the staff deployed for supply and services.
- f) The penalty will be levied on the basis of work assessment by NIFT. The decision of NIFT will be final and binding in this regard. The penalty will be 2%-5% of total work order value subject to maximum penalty of 10% of the total work order value each time.



7 Applicable Law: -

- i. The contract shall be interpreted in accordance with the Laws of the Union of India. Contractor shall be solely responsible for compliance of all labour laws, payment of fair wages/ salaries and allowances to his personnel that might become applicable under any new act, law or order of Government of State / Central. NIFT shall have no liability whatsoever in any manner.
- ii. Central minimum wages to be complied with - The contractor shall comply with all the provisions of the Minimum Wages Act, 1948, and Contract Labour (Regulation and Abolition) Act, 1970, amended from time to time and rules framed hereunder and other labour laws affecting contract labour that may be brought into force from time to time.
- iii. Notwithstanding the provisions stated above, the service provider shall not be liable for forfeiture of its performance security, penalty or termination for default, if and to the extent that, it's delays in performance or other failure to perform its obligations under the contract is the result of an event of force majeure.
- iv. **Arbitration:** Any dispute and differences relating to the meaning of the specifications, designs, drawings and instructions herein before mentioned and as to the quality of workmanship of materials used in the work or as to any other question, claim, right, matter or thing whatsoever in any way arising out of or relating to the contract, designs, drawings, specifications, estimates, instructions or these conditions or otherwise concerning the works or the execution or failure to execute the same whether arising during the progress of the work or after the completion or abandonment thereof in respect of which amicable settlement has not been reached shall be referred to the Sole Arbitrator to be appointed by NIFT. The work under the contract shall continue, during the Arbitration proceedings. The award of the Arbitrator shall be final, conclusive and binding on both the parties. The courts at NIFT Bengaluru shall have the exclusive jurisdiction in any case of any dispute between the parties.



8 DEFINITIONS AND INTERPRETATION:

A. Definitions:

- a) In the Contract (as hereinafter defined) the following words and expressions shall have the meanings hereby assigned to them except where the context otherwise requires.
- i) "Employer" means the NIFT and the legal successors in title to NIFT.
- ii) "Engineer" means the person appointed by NIFT to act as Engineer for the purposes of the Contract.
- iii) "Contractor" means an individual or firms (proprietary or partnership) whether incorporated or not, that has entered into contract (with the employer) and shall include his/its heirs, legal representatives, successors and assigns. Changes in the constitution of the firm, if any shall be immediately notified to the employer, in writing and approval obtained for continued performance of the contract.
- b) i) "Contract" means these conditions, the Specification, the Bill of Quantities, the Tender, the Letter of acceptance, the Contract Agreement (if completed) and such further documents as may be expressly incorporated in the letter of Acceptance or Contract Agreement (if completed).
ii) "Specification" means the specification of the Works included in the Contract and any modification thereof.
iii) "Drawings" means all the completion drawings, calculations and technical information of a like nature provided by the Engineer to be Contractor under the Contract and all drawings, calculations, samples, patterns, models, Comprehensive Annual Maintenance Contract of Pest control treatment Services manuals and other technical information of a like nature submitted by the Contractor and approved by the Engineer.
iv) "Bill of Quantities" means the priced and completed bill of quantities forming part of the tender.
v) "Tender" means the Contractor's priced offer to the Employer for the execution and completion of the works and the remedying of any defects therein in accordance with the provisions of the Contract, as accepted by the Letter of Acceptance. The word Tender is synonymous with "Bid" and the words "Tender Documents" with "Bidding Documents".
vi) "Letter of Acceptance" means the formal acceptance of the tender by NIFT.
vii) "Contract Agreement" means the contract agreement (if any) referred to in Sub- Clause.
viii) "Appendix to Tender" means the appendix comprised in the form of Tender
- c) (i) "**Commencement Date**" means the date upon which the Contractor receives the notice to commence the works.
(ii) "**Time for completion**" means the time period for which the contract of Comprehensive Annual Maintenance Contract of Pest control treatment Services has been awarded by the employer to the contractor.
- d) "**Taking over Certificate**" means a certificate issued by employer evidencing successful completion of the awarded work.
- e) i) "**Contract Price**" means the sum stated in the Letter of Acceptance as payable to the Contractor for the execution and completion of the Works and the remedying of any defects therein in accordance with the provisions of the Contract.
ii) "**Retention Money**" means the aggregate of all monies retained by the Employer.
- f) i) "**Works**" means the Permanent Works and the Temporary Works or either of them to be executed in accordance with the contract.
ii) "**Site**" means the places provided by the Employer for Comprehensive Annual Maintenance Contract of Pest control treatment Services of NIFT Campus.
iii) "**Cost**" means all expenditure properly incurred or to be incurred, whether on or off the site, including overhead and other charges but does not include any allowance for profit.



- B. Engineers Duties and Authority:** The Engineer shall carry out the duties specified in the Contract.
- C. Custody and Supply of Drawings and Documents:** The Drawings shall remain in the sole custody of the employer/ Engineer, but copies as required thereof as per availability in the record shall be provided to the Contractor free solely for the purpose of this contract.
- D. Sufficiency of Tender:** The Contractor shall be deemed to have based his Tender on the data made available by the employer and on his own inspection and examination of this site conditions.
- E. Contractor's Employees:** The Contractor shall provide on the site qualified and experienced technical staff in connection with the Comprehensive Annual Maintenance Contract of Pest control treatment Services of the Works and the remedying of any defects therein. The minimum staff shall be as per description of work mentioned.
- F. Engineer at Liberty to object:** The Engineer shall be at liberty to object to and request the contractor to remove forthwith from the Works any person provided by the contractor who, in the opinion of the Engineer, misconducts himself, or is incompetent or negligent in the proper performance of his duties, or whose presence on Site is otherwise considered by the Engineer to be undesirable, and such person shall not be again allowed upon the Works without the consent of the Engineer. Any person so removed from the works shall be replaced as soon as by a qualified person approved by the Engineers.
- G. Safety, Security and Protection of the Environment:** The Contractor shall, throughout the execution and completion of Works and the remedying of any defects therein:
- Have full regard for the safety of all persons entitled to be upon the Site and keep the Site (so far as the same is under his control) and the Works (so far as the same are not completed or occupied by the Employer) in an orderly state appropriate to avoid danger to such persons, and
 - Provide and maintain at his own cost all lights, guards, fencing, warning signs and watching, when and where necessary or required by the Engineer or by any duly constituted authority for the protection of the Works or for safety and convenience to the public or others, and
 - Take all reasonable steps to protect the environment on and off the Site and to avoid damage or nuisance to persons or to property of the public or others resulting from pollution, noise or other causes arising as a consequence of his methods or pest control Service.
- H. Damage to Persons and Property:** The sole responsibility lies with the contractor of the persons employed by his agency/ firm against all losses and claims in respect of:
- Death of or injury to any person, or
 - Loss or damage to any property (other than the Works):
Which may arise out of or in consequence of the Comprehensive Annual Maintenance Contract of Pest control treatment Services works and the remedying of any defects therein, and against all claims, proceedings, damages, costs, charges and expenses whatsoever in respects thereof.
- I. Accident or injury to Workmen:** NIFT shall not be liable for or in respect of any damages or compensation payable to any workman for death or injury resulting from any act or default of the contractor. The Contractor shall indemnify and keep indemnified the Employer against all such damages and compensation and expenses whatsoever in respect thereof or in relation thereto. NIFT shall not be liable for or in respect of any damages or compensation payable to any workman under Compensation – Act for death or injury resulting from any act or default of the contractor. The contractor shall indemnify and keep indemnified the NIFT against all such damages and compensation and expenses whatsoever in respect thereof or in relation thereto.
- J. Evidence and Terms of Insurance:** The Contractor shall take out appropriate insurance to cover his work and workers and staff employed by him fully. The contractor shall provide evidence to the Engineer/ Employer as soon as practicable after the respective insurance has been taken out but, in any case, prior to the start of work at the Site that insurance required under the Contract have been affected. It shall be the responsibility of contractor to notify the Insurance Company of any change in the nature and extent of the works and to ensure the adequacy of the Insurance cover at all times during the period of contract.



- K. Compliance with Statutes, Regulations:** The Contractor shall confirm in all respects, including by the giving of all notices and the paying of all fees, with the provision of:
- Any National or State statute, Ordinance, or other Law, or any regulation, or bye-law of any local or other duly constituted authority in relation to the execution and completion of the Works and the remedying of any defects therein, and
 - The rules and regulations of all public bodies and companies whose property or rights are affected or may be affected in any way by the Works, and the contractor shall keep the Employer indemnified against all penalties and liability of every kind for breach of any such provision.
 - Any changes required for approval due to revision of the local laws.
- L. Time for Completion:**
The CAMC of Pest Control Treatment work shall be for a period of one year or as mentioned in the letter of commencement and shall start from the date of issue of letter to commencement and shall stand terminated after the expiry of one year or for the period as stipulated in the accepted contract agreement. The CAMC of Pest Control Treatment may be extended on the written mutual consent of both NIFT and Contractor for a further period of 02(two) years. However, NIFT reserves the right to terminate the Pest Control Treatment contract by giving 30 day's as notice period at any time during the currency of the contract if the services of the agency are not found satisfactory as per the opinion of NIFT or his representative for which, no claims or compensation shall be entertained by the NIFT.
- M. Extension of Time for Completion:** Annual Maintenance contract of Pest Control Services may be extended on the written mutual consent of both NIFT and Contractor for a further period of period of 02(two) years. However, NIFT reserves the right to terminate the Annual Maintenance contract of Pest Control Services by giving notice period of 30 days at any time during the currency of the contract if the services of the agency are not satisfactory as per the opinion of employer or its representative.
- N. Defect Identification and it's rectifications:**
- The Contractor shall immediately attend the defects and complaints noticed at site. The Contractor shall provide and develop a system for regular pest control Service of all the type of pest which includes defects identifications and its immediate rectification so, that services are not affected. It shall be the sole responsibility of the The CAMC of Pest Control Treatment agency that all the services are kept in functional condition round the clock during the currency of the contract.
- O. Liquidated Damages of Delay:** If the Contractor fails to attend any complaint in due course of time and if in the opinion of engineer delay is on the part of Pest Control Treatment Agency, the employer can impose liquidated damages on the contractor as detailed in the particular conditions.
- A penalty of **Rs.3,000/-** per month will be deducted from the monthly running bill when the service not found satisfactory.
 - A penalty of **Rs.1000/- per complaint** will be deducted from the bill for each complaint not attending within 24 hours.
- P. Contractor's Failure to Carry out Instructions:** In case of default on the part of the Contractor in carrying out defect rectification service works, the Employer/ Engineer shall be entitled to employ and pay other persons to carry out the same and if such work, in the opinion of the Engineer, the Contractor was liable to do at his own cost under the Contract, then all the costs consequent thereon or incidental thereto shall be determined by the Engineer and shall be recoverable from the Contractor by the Employer, and may be deducted by the Employer from any payments due or to become due to the contractor.
- Q. Instructions of Variations:** Quantities given in the BOQ/Price bid are estimated quantities. The quantity of any particular item may vary to any extent. Variation in quantity in particular items or overall cost, does not entitle contractor to claim any extra cost.



R. CERTIFICATES AND PAYMENTS

- a) Monthly Statements:** The Contractor shall submit a bill for the preceding month to the Engineer by 7th of every month for the work executed up-to the end of previous month in tabulated form approved by the Engineer, showing the amounts to which, the Contractor considers himself to be entitled. The bill must be supported with the following documents: -
- Attendance sheet along-with salary certificates, wages sheets of all the workers and staffs deployed along with EPF, ESI and other statutory remitted details.
 - Certified bills miscellaneous materials purchased under different heads with the approval of the NIFT Authority.
 - Details of defects/ complaints attended and rectified within time, Details of complaints attended late,
 - Test certificates of materials used and tests carried out for quality control as required by the specifications and the Engineers.
- b) Deduction of Income Tax:** The amount to be deducted towards the advance income tax shall be at the rate applicable.
- c) Monthly Payments:** The Contractor shall submit monthly bill complete in all respects. The Engineer shall clear the bill and certify due amounts for payment within 10 days on receipt of bill(s).
- d) Correction of Certificates:** The Engineer at his discretion for any Interim Payment Certificate make any correction or modification in any previous Interim payment Certificate which has been issued by him, and shall have authority, if any work is not being carried out to his satisfaction, to omit or reduce the value of such work in any Interim Payment Certificate.
- e) Final Certificate:** Within 15 days after receipt of the Final Statement, and the written discharge, the Engineer shall issue to the employer (with a copy to the Contractor) a final Certificate stating:
- The amount which, in the opinion of the Engineer, is finally due under the Contract, and after giving credit to the Employer for all amounts previously paid by the Employer and for all sums to which the Employer is entitled under the Contract.
- f) Conciliation:** In the event of any dispute, the party shall use their best efforts to settle amicably all disputes arising out of or in connection with this contract or the interpretation thereof.
- g) Default of Contractor:**
- If the performance of the contract is not satisfactory and not corrected within 15 days of receiving notice, then employer shall be at liberty to terminate the contract and get the work executed through other means at the risk and cost of the Contractor.
 - In the event of termination of the contract, employer shall be at liberty to get balance work done at the risk and cost of the contractor and due payment of the contractor, if any, shall be released after the completion of whole of the works.



ENCLOSURE – I

FORMAT OF BID SECURITY DECLARATION FROM BIDDERS IN LIEU OF EMD
(On Bidders Letter head)

I / We, the authorized signatory of M/s ,
participating in the subject tender No for the item / job of
..... , do hereby declare :

1. That I / we have availed the benefit of waiver of EMD while submitting our offer against the subject Tender and no EMD being deposited for the said tender.
2. That in the event we withdraw / modify our bid during the period of validity Or I/we fail to execute formal contract agreement within the given timeline OR I/we fail to submit a Performance Security within the given timeline Or I/we commit any breach of Tender Conditions / Contract which attracts penal action of forfeiture of EMD and I/we will be suspended from being eligible for bidding / award of all future contract(s) of National Institute of Fashion Technology (All Centers) for a period of one to three year from the date of committing such breach.

Signature and Seal of Authorized Signatory of bidder

Name of Authorized Signatory

Company Name (with seal).....

Signature of authorized person agency with stamp



ENCLOSURE – II

UNDERTAKING (to be submitted on the letter Head of the service provider)

1. It is certified that I/ We, before signing this tender have read/ studied, understood and agreed all the terms and conditions of the tender "Comprehensive Annual Maintenance Contract of Pest control treatment Services" at NIFT campus and undertake myself/ ourselves to abide by them.
2. I/We hereby undertake that the information provided with this tender are true and the tender is liable to rejection if the same is found to be false or the information is found to have been suppressed by me/us
3. There are no hidden costs to NIFT over and above that indicated in the Annexure- II (Price Bid Format).
4. The benefit of reduction in statutory taxes/ levies, if any, arising during the term of the contract, if awarded in our favour, would be passed on to NIFT.
5. I/ We agree to carry out the above works as detailed in the scope of work, at the quoted rates, during the contract period from the date of award of work to us. Further, I/ We agree to abide by all the terms and conditions of this bid. I/ We have inspected the institute premises (NIFT) and have acquainted ourselves with the tasks required to be carried out, before making this offer
6. I/ Wehaving our office at..... declare that I/ We have never been blacklisted by any state Government/Autonomous bodies/ Central Government or any State/Central PSU.
7. I/ We hereby declare that all the statement made and submitted are true and complete to the best of my/ our knowledge. In case the submitted information found false. I/ We are fully aware that the tender/ contract will be rejected/ cancelled and EMD/ Security Deposit shall be forfeited and the contract may be terminated.
8. I/ We having our office at _____ declare that I/ We have never been blacklisted by any state government/ central government or any state/ central PSU and not having any vigilance case/ CBI case/ Court Case pending against the firm.

Signature and Seal of Authorized Signatory of bidder

Place:

Date :

Signature of authorized person agency with stamp



ENCLOSURE- III

(Declaration on firm letter head) (Format of Indemnity Bond)

INDEMNITY BOND

By THIS BOND I, Shri/ Smt.son of Shri./ Smt Residing at by occupation the Partner/ Proprietor/ Director having office at am a tenderer at National Institute of Fashion Technology (NIFT).

- i. WHEREAS, the said NIFT asked every tenderer, who is not covered under E.S.I. or any other insurance Act or exempted to furnish an Indemnity Bond in favour of NIFT against all damages and accident to the Laborer Tenderer/ Contractor.
- ii. NOW THIS BOND OF INDEMNITY WITNESSTH THAT the Tenderer/ Contractor named herein above shall indemnify the NIFT against all damages and accident occurring to the Laborers of the Tenderer/ Contractor as demanded by the NIFT and which shall be legal and/ or claimed by the NIFT during the execution of the work stated in the NIT No:- AND the Contractor hereunder agree to indemnify and at all times keep indemnified the NIFT and its administrator and representative and also all such possible claim or demand for damages and accidents.

In WITNESS WHEREOF I,, the Partner/ Proprietor/ Director..... Hereto set and seal this the. Day of in the yearat

Signature:

Name:

Address:

Sureties Signature of the Indemnifier Witnesses

Signature

Name:

Address:

Signature of authorized person agency with stamp

**ANNEXURE – I****TECHNICAL DETAILS**

Name of the Tenderer: _____

Name of the Proprietor/Partner(s): _____

Date of Establishment: _____

Address (Office): _____

Tel. No. : _____

Mobile No. : _____

Email ID. : _____

Status of the Company : _____

(Pls. Tick mark as applicable): Proprietor/Partnership/Company

Check List for Submission for CAMC of Pest Control Treatment Services

Sl. No.	Particulars and Required Documents	Attached ('Yes' or 'No')	Page No.
1	Whether Demand Draft of Rs.25,000/- (Rupees Twenty-Five Thousand only) in favour of NIFT, Bengaluru is enclosed as EMD (to be submitted along with the Technical Bid)		
	Whether 'Technical bid' & 'Price bid' submitted separately and the respective envelopes super scribed properly		
2	Current Trade License		
3	Pesticide License		
4	Copy of Shop and Establishment certificate		
5	Copy of Company Registration Certificate		
6	Copy of Goods & Service Tax registration / GST Certificate		
7	Copy of License under Contract Labour Act		
8	Copy of PAN Card		
9	Copy of IT returns for last two years		
10	Copy of Annual financial statements for last three years		

Signature of authorized person agency with stamp



11	Signed all the pages of tender documents and enclosed		
12	List of Clients with contact person, Contact Number with email ID - to where service provided in last 5 years (NIFT committee will visit and check the performance)		
13	Details of relevant work experience during last 5 years Work Completion Certificate/W.O./CAMC/AMC Contract for similar nature of work.		
14	Whether document in support of having minimum 05 (Five) years' experience in executing similar kind of jobs along with a list of organizations (Govt., PSU, reputed MNCs/organizations) with contact number, where the Tenderer is currently providing/has earlier provided this kind of service, submitted. (Period on or prior to May 2024 to till date)		
15	Whether copy of Income Tax Return for the last 3 (three) years submitted (Assessment year 2021-2022, 2022-2023 & 2023-2024)		
16	Enclosure – II, Enclosure – III and Annexure – I duly filled are enclosed		
17	Annexure – II duly filled with Price Bid BOQ submitted separately		

(All above enclosures should be valid and self-attested)

Date:

Place:

Seal and signature of the tenderer with date

Signature of authorized person agency with stamp



PROFORMA – I

SERVICE REPORT FORM

Comprehensive Annual Maintenance Contract of Pest control treatment Services

Client Name: - NIFT Bengaluru Campus	Ref No.
<u>Address: -</u> No.21 16 th Cross, 27 th Main Road Sector-1 HSR Layout, Bengaluru-560102	Date: - In Time: - Out Time: -

Type of Service: -

- 1)
- 2)
- 3)
- 4)
- 5)

This to Certified that the above notified services have been satisfactorily Completed.

Signature of Technician

Signature of JE (Civil): _____

*To be submitted along with running bills.

PROFORMA –II

PEST CONTROL COMPLAINT REGISTER

S. No.	Date	Time	Location	Nature of Complaint	Complaint Attended Date & Time	Remark	Signature of Technician

Signature of authorized person agency with stamp



CONTRACT AGREEMENT FORMAT

This CONTRACT (hereinafter called the “Contract”) is made the day of the month of, 2024 between National Institute of Fashion Technology, NIFT Bengaluru, on the one hand (hereinafter called the Employer) and on the other hand..... (hereinafter called the Contractor).

Whereas

- a. The Client has accepted the offer of the Contractor to provide certain services for **Comprehensive Annual Maintenance Contract of Pest control treatment Services** at its NIFT CAMPUS (hereinafter called NIFT) as per quotation notice no.
DATED:
- b. the Contractor, having represented to the client that they have the required professional skills, personnel and technical resources, have agreed to provide the services on the terms and conditions set forth in this Contract Agreement.
- c. AND WHEREAS, hereinafter called the “Contractor” having its office at, have submitted their offer for providing the services, as described under “Duties and Obligations” of the Contract.

Now the Agreement witnesses as under:

The Contractor agrees to perform all such works required for the **Comprehensive Annual Maintenance Contract of Pest control treatment Services** at NIFT Bengaluru as detailed in the Scope of Work subjected to general conditions of Contract, specific requirements and conditions, duties and obligations of the contractor, notice inviting quotations and other terms of Contract attached to the bid documents and NIFT, Bengaluru in consideration of the said services rendered by the Contractor agree to pay the Contractor the fee for such services at such accepted rates and in such accepted manner as incorporated in the “TERMS OF PAYMENT” quoted.

This Contract is governed by all and every one of the Clause in the scope of work, duties and obligations of Contractor, general conditions of contract and other terms of contract and terms of payment, annexed to this Agreement and the Contractor and NIFT hereby agree to abide by these terms.

In witness thereof the parties of this Agreement, viz., the Contractor and NIFT have herein got their hands this day of

For NIFT BENGALURU

For Contractor

Witness: 1.

Witness: 1.

2.

2.



ANNEXURE – II

PRICE BID- BOQ **NATIONAL INSTITUTE OF FASHION TECHNOLOGY, BENGALURU**

Comprehensive Annual Maintenance Contract of Pest control treatment Services with necessary items along with man power at NIFT Bengaluru Campus. All the following services are weekly once and monthly four times. The pesticides to be used by the contractor should not be harmful for the human beings and Material Safety Data Sheet (MSDS) report of all chemicals should be submitted. Pesticides should be CIB approved and WHO recommended.

The total built-up area Indoor - 22,074.82 Sqm and Outdoor area -18067.36 Sqm.

PART -A

All the following services are weekly once and monthly minimum four times or more as per instruction of E/I.

Sl. No	Description	Rate per month (Rs.)	Qty.	Yearly Total Amount in (Rs.)
1	Rodent Control works Minimum monthly qty required as follows i. Rodent Glue pads = 20 Nos. ii. Bromadiolone Cake= 40 Nos. iii. Glue station (Metal cage) =3 nos. say 30-36 nos. for 01 year iv. Rate killing granules =4-6 kg.		12	
2	Fogging/Misting for Mosquitoes Control/Flies Control CIB Approved make or equivalent King fog/Deltafog /Smoker		12	
3	Spraying for mosquitoes/flies' control & cockroaches CIB Approved make or equivalent i. For mosquitos: - Icon 10 WP/ Responsar) ii. for Flies Control & Cockroach: - NT Cock/ Propoxur/ Actra/ Supronil/ Temprid SC		12	
4	Snake Management service (Snake Repellent should be Natural, Non-Toxic, Eco Friendly) Make : -Top notch or equivalent		12	
	Sub Total monthly amount in Rs.			
	GST (.....%)			
	Grand Total amount per Annum			
Grand Total amount in words for Comprehensive Annual services Rupees _____ only				

Signature of authorized person agency with stamp



PART - B

Sl. No	Description	Rate per Sqm Rs.	Qty.	Total Amount in Rs.
1	Termite Control (one-time service per year for indoor area)		22,074.82 Sqm	
2	Disinfection for COVID-19 control service for indoor area – as and whenever required. As per W.H.O guidelines		22,074.82 Sqm	
Sub Total Amount in Rs				
GST (.....%)				
Grand Total amount per service				
Total amount in words for per service Rupees _____ only.				

PART -C

Sl. No	Description	Rate per Unit Rs.	Qty.	Total Amount in Rs.
1	Honey Bee Control (as & whenever is required quote per service)		1 nos.	
2	Bed Bug Control (one-time service per year for Hostel rooms-140 no's)		140 Nos.	
Sub Total Amount in Rs.				
GST (.....%)				
Grand Total amount per service				
Total amount in words for per service Rupees _____ only.				

Terms and Condition:

- Unit /Sqm - service may be one-time service; this will be used for as and whenever required.
- Above rates are including GST, Materials, Transportation and all other charges if any.
- No additional payment will be made. No advance payment will be made.
- Payment will be made after satisfactory completion of work & service report duly certified by the NIFT Official on submission of original bill in duplicate monthly basis.
- All statutory deduction will be made as per Govt. norms.
- All the item in Part 'A', Part 'B' and Part 'C' are to be quoted, Failure in any of the item and part will be disqualified from the bid.

Seal and signature of the authorized person for the tenderer with date seal and contact Number

Signature of authorized person agency with stamp