राष्ट्रीय फैशन प्रौद्योगिकी संस्थान
National Institute of Fashion Technology
(A Statutory Institute governed by the NIFT Act 2006 and set up in 1986 under the Ministry of Textiles, Govt. of India)
निफ़्ट कैम्पस, हौज़खास, निकट गुलमोहर पार्क, नई दिल्ली– 110016
NIFT Campus, Hauz Khas, Near Gulmohar Park, New Delhi-110016

Advt. No. 04/Estt./NIFT-HO/2026-27 **Date of Publication on Website: 18.11.2026**

ENGAGEMENT OF RETIRED GOVERNMENT SERVANTS AS CONSULTANT

1. ABOUT NIFT:

Set up in 1986, NIFT is the pioneering institute of fashion education in the country and has been in the vanguard of providing professional human resources to the textile and apparel industry. Over the years, NIFT has also been working as a knowledge service provider to the Union and State Governments in the area of design development and positioning of handlooms and handicrafts.

2. INTRODUCTION:

National Institute of Fashion Technology (NIFT) invites applications from the retired officers of the Central Government / State Government / PSUs / Autonomous Bodies / Statutory Bodies who have retired from the post equivalent to Director / Dy. Secretary / Under Secretary / Section Officer in their Organisation / Institute / Department for engagement as **"Consultant"** on contract basis for a period of one year in NIFT.

3. The details including number of positions, educational qualification, experience, age, eligibility criteria, remuneration, etc. are as follows:-

(i) **Upper age limit:** Not more than **64 years of age** on the last date of application.

(ii) **Nature of appointment:** Contractual

(iii) **Period of Engagement:** 01(one year) which may be extended by another two years (1+1) till attaining the age of 65 years subject to the requirement of and satisfactory performance of the Consultant.

(iv) **Remuneration and Allowances:** A consolidated remuneration equivalent to last pay drawn minus pension as specified in DoE OM No. 3-25/2020-E.IIIA dated 09.12.2020.

(v) The retired employees of non-pensionable statutory / Autonomous bodies / organizations would be paid fixed remuneration as under:

(a) Retired from the post in Pay level 13 (or equiv.) - Rs. 1,50,000/-
(b) Retired from the post in Pay level 11 & 12 (or equiv.) - Rs. 1,00,000/-
(c) Retired from the post in Pay level 10 (or equiv.) - Rs. 80,000/-

(vi) **Transport Allowance:** An appropriate and fixed amount as Transport Allowance for the purpose of commuting between the residence and NIFT shall be allowed not exceeding the rate applicable to the appointee at the

time of retirement. The amount so fixed shall remain unchanged during the term of contract. TA/DA on official tour, if any, will be allowed as per their entitlement at the time of retirement.

(vii) **Other Allowances:** No other allowance / facilities such as DA, HRA/accommodation, telephone reimbursement, conveyance, foreign travel, personal staff, medical reimbursement, etc. would be admissible to the Consultants.

(viii) **Place of Posting:** Anywhere in India, at any of the NIFT Campuses or the Head Office, as per the requirements of the Institute.

(IX) **ELIGIBILITY CONDITIONS**

(i) Must have retired from **Central/ State Government/ Statutory/ Autonomous bodies/ PSUs** at the level of Director / Deputy Secretary / US / SO (Pay Level 10 or above and up to Pay Level 13 of Pay Matrix as per 7thCPC)

(ii) **Experience:** The candidate must possess a minimum of 20 years of overall work experience, out of which at least 5 years must be in independently handling **Administrative / Establishment / Academic / Admissions / PA / PS / Procurement and Stores Management functions, while holding a position not below Pay Level-7.**

4. GENERAL TERMS & CONDITIONS

(1) **Tenure of Engagement:** The engagement of the Consultant shall be purely on a short-term contractual basis. The initial period of engagement shall be for **one (01) year**, which may be extended for a further period of **two (02) years (one year at a time)**, subject to the requirement of NIFT and satisfactory performance of the Consultant, or until the Consultant attains the age of 65 years, whichever is earlier.

The engagement shall be on a **full-time basis**, and the Consultant shall not be permitted to undertake any other employment, assignment or professional engagement during the period of engagement with NIFT

(2) **Termination:** The engagement can be terminated at any time by either party to the other after giving 15 days' notice or pay in lieu thereof. However, NIFT reserves the right to terminate the consultant at any stage in even of a serious failure to perform the task assigned or of failure to observed any standards of conduct.

(3) No Travelling Allowance / Daily Allowance is permissible for participating in the selection process.

(4) Tax Deduction at Sources (TDS): TDS as admissible shall be deducted from the monthly remuneration of CONSULTANT. A TDS certificate shall be issued in this regard.

(5) The Intellectual Property Right (IPR) of the data collected as well as deliverables produced shall be the property of NIFT.

(6) The Consultant shall not utilise or publish or disclose or part with, to a third party, any part of the data, report, statistics or proceedings or information collected/handled during the course of his assignment without express written consent of the NIFT Authorities.

(7) The NIFT may require the Consultant to submit a Statement of Good Health from a recognized physician prior to commencement of work in NIFT.

(8) The Consultant shall be solely responsible for taking out and for maintaining adequate insurance required to meet any of his/ her obligations under the contract, as well as for arranging, at the consultant's sole expense, such life, health and other forms of insurance as the Consultant may consider to be appropriate to cover the period during which the Consultant provides services under the contract.

(9) The engagement as Consultant is subject to verification of documents related to educational qualification and experience. If any information / documents submitted by candidate are found false / wrong at any stage, his/her engagement will be terminated immediately and appropriate action will be taken against him/her as per rules.

(10) In the unfortunate event of the death, injury or illness while serving in NIFT, the consultant or the next of kin shall not be entitled to any compensation of any kind.

(11) The period of engagement as Consultant will not confer any claim or right for subsequent engagement/ employment with NIFT.

(12) The other terms and conditions governing the engagement of consultants, which are not expressly stipulated in this advertisement, shall remain subject to and regulated by the provisions of the extant guidelines as contained in OM No. A-42011/6/2023-Estt and Department of Expenditure OM No. 3-25/2020-E.IIIA dated 09.12.2020.

(13) **Confidentiality and Secrecy:** During the period of assignment with NIFT, the CONSULTANT would be subject to the provisions of the Indian Official Secret Act, 1923 and will not divulge any information gathered by him/her during the period of his / her assignment to anyone who is not authorized to know the same and the consultants would be required to sign a non-disclosure undertaking as per **ANNEXURE-II**.

(14) **Working Hours and Leave:**

(a) Working Hours shall normally be from 9.00 AM to 5.30 PM during working days including half an hour lunch break in between. However, in exigencies of work, Consultants may be required to sit late and may be called on Saturday / Sunday and other holidays also. Such late sitting or working on close holidays owing to exigencies will be without any additional remuneration.

(b) Paid leave shall be granted at the rate of 1.5 days for each completed month, however, no commensurate payment will be made due to non-availing of such leave. In case of extension of period of consultancy, any kind of

accumulated leave shall lapse as soon as such extended period commences. No remuneration shall be paid for any kind of absence exceeding the applicable accumulated leave.

(d) Any discrepancy found between the information given in application and as evident in original documents will make the candidate ineligible for appearing in the selection process. Suppression of factual information, production of fake documents, providing false or misleading information or any other undesirable action by the candidate shall lead to cancellation of his/her candidature.

5. **SELECTION PROCESS:**

(i) **Initial Screening:** Evaluation of submitted documents to ascertain whether the candidates meet the eligibility criteria.

(ii) **Interview:** Shortlisted candidates after initial screening will be called for personal interaction / interview. The date and mode of interview (offline or online) will be communicated through email to the shortlisted candidates only. Conducting the interview / interaction offline or online will be at the sole discretion of the NIFT's Competent Authority.

(iii) **Final Selection:** The final selection will be based on the overall assessment of the candidate's qualifications, experience, and performance in the interview or any other selection criteria fixed by NIFT / Selection Committee. The decision of NIFT shall be final.

6. In case, any defect/discrepancy, which could not be detected at the time of initial screening or interview due to any circumstances whatsoever, is detected at any point of time, even after commencement of consultancy engagement *prima facie* establishing that the candidate was not eligible as per the prescribed qualification, experience, etc. his/her consultancy engagement shall be terminated forthwith without any notice.

7. The decision of the NIFT in all matters relating to eligibility, acceptance or rejection of applications, mode of selection, conduct of interview will be final and binding on the candidates.

8. Canvassing in any form and / or bringing any influence political or otherwise will be treated as a disqualification for the post.

9. No interim enquiry or correspondence will be entertained. Candidates are advised to visit NIFT website for updates. **Any addendum / corrigendum will be posted on NIFT website.**

10. The Institute reserves the right to modify/ withdraw the notification at any time. The Institute also reserves the right to reject any or all the applications without assigning any reasons thereof.

11. All correspondence and communication from the Institute including interview/interaction letter, if any, will be uploaded on NIFT website www.nift.ac.in and shall be sent only to the e-mail address provided by the applicant in the application form.

12. **Confidentiality:** All information provided by applicants will be treated as confidential and used solely for the purpose of selection.

13. **HOW TO APPLY**: Candidates are advised to submit the **Application Form** (**Annexure-I: For Consultant**) in the prescribed format (complete in all respects) along ***self-attested*** requisite documents i.e**. *CVs, Copy of PPO, Last Pay Certificate, Bank details, Aadhar Card, PAN Card, educational qualification, experience, Professional Qualification/skill, technical qualification/skill, age, etc.(as per advertisement)*** may be submitted to the following address:-

To,

Mr. Chaman Lal, Assistant Director
Establishment Deptt. Room No. 3
NIFT Head Office, NIFT Campus, Hauz Khas
Near Gulmohar Park, New Delhi- 110016

14. **LAST DATE FOR SUBMISSION OF APPLICATION FORMS:**

Applications must reach the prescribed address within 15 days from the date of issuance of the advertisement notice, on or before 5:00 PM, either by post or by hand. The envelope containing the application must be clearly super- scribed with the following particulars:

"**APPLICATION FOR THE POST OF: _____ VIDE ADVERTISEMENT NO.: _____**"

Applications received after the stipulated due date and time shall not be entertained under any circumstances. NIFT shall not be responsible for any postal delay, loss or non-delivery of applications in transit. In case of applications submitted by hand, the same must be delivered to the prescribed address within the stipulated time.

Please Note: Applications submitted through email shall not be accepted or considered under any circumstances. Only applications received by post or by hand at the prescribed address within the stipulated deadline shall be considered

ANNEXURE-I

राष्ट्रीय फैशन प्रोद्योगिकी संस्थान

National Institute of Fashion Technology

(A Statutory Institute governed by the NIFT Act 2006 and set up in 1986 under the Ministry of Textiles, Govt. of India)

निफ़्ट कैम्पस, हौज़खास, निकट गुलमोहर पार्क, नई दिल्ली - 110016

NIFT Campus, Hauz Khas, Near Gulmohar Park, New Delhi-110016

APPLICATION FOR ENGAGEMENT OF CONSULTANTS IN NIFT

Advt. No. 04/Estt./NIFT-HO/2026-27

(All the columns are to be filled neatly in capital letters)
(Please tick appropriate brackets below as applicable)

Affix your recent passport size photograph duly self attested by signing across in full

1. Name of the Candidate (As per Matriculation certificate) :_____
2. Father's Name :_____
3. Date of Birth :_____
4. Age as on the last date of receipt of application :_____
5. Gender (Male / Female) :_____
6. Postal Address :_____
   :_____
7. Permanent Address :_____
   :_____
   :_____
8. Mobile No. :_____
9. Email ID :_____

10. **Details of Educational / Technical / Professional Qualification**

Sl. No.	Exam/Degree Passed	School / College / University	Subject Taken	Year of Passing	Class / Division & %age

11. **Experience (in case of insufficient space, please attach separate sheet duly signed by the applicant)**

Sl. No.	Name of the Employer / Organization	Post held (Start from the post and Last held)	Period		Total Experience	Nature of duties (in brief) with documentary proof.
			From	To		

12. **Proof of Experience:** 5 years' experience in independently handling Administrative / Establishment / Academic / Admissions / PA / PS / Procurement and Stores Management functions, while holding a position not below Pay Level-7 :

13. **Details/Proof of Technical Skills** :

14. **PPO NO. & Dated (Mandatory)** :

15. **Last Pay Certificate (LPC)** :

16. **Category of Candidate** (General / SC / ST / OBC) :

17.. **Whether agreed to the terms and conditions** indicated in the advertisement to which application is submitted (Your answer must be yes or no, otherwise application will be liable for rejection) :

(Signature of the candidate)

DECLARATION

i.) I hereby declare that I fulfil all the conditions of eligibility regarding age limits, educational qualification and experience, etc., prescribed to the post on contractual appointment.

ii.) I further declare that all statements made in this application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found suppressed, false or incorrect or ineligibility being detected before or after the interview, my candidature shall to be cancelled.

Place:

Date:

(Name of the Candidate)

(Signature of the Candidate)
Unsigned application will be rejected)

Note: Application without any supporting documents pertaining to educational qualification / professional qualifications shall liable to be rejected.

ANNEXURE-II

NON-DISCLOSURE UNDERTAKING

To,

The Registrar
NIFT Head Office
New Deihi-110016

Sir,

I hereby undertake to:-

(i) Treat all the information that comes to my knowledge as part of my duties in this office as confidential information and keep it strictly confidential.

(ii) Not to sell, trade, publish or otherwise disclose to any one in any manner whatsoever including by means of reproduction either in physical, hardcopy, digital or in electronic format.

(iii) To hold such confidential information in trust and confidence both during and after the terms of my engagement.

(iv) Not to engage in any other employment/occupation/consultancy or any other activity during may engagement with NIFT which would otherwise conflict with my obligations towards NIFT.

(v) To abide by data security policy and related guidelines issued by NIFT.

(vi) Shall not resort any corrupt practices in any aspect and at any stage during the tenure of engagement.

2. In the event of my termination or employment for any reason whatsoever, I shall promptly surrender and deliver to the NIFT any records/material, equipment, documents or data which is of confidential nature.

3. I shall keep NIFT informed of any change in my address or contact details during the period of my engagement.

4. I understand that my consultancy engagement can be terminated at any point of time for breach of the above conditions and can be proceeded against under the relevant laws for the. time being in force.

5. For the purpose of this undertaking, Confidential Information means any information received from any source, whether in physical electronic or in digital format.

Yours faithfully,

Signature_____

(Name) _____

Dated_____

Personal Contact No. _____