

01/162/2016-Vig. 155
National Institute of Fashion Technology
Vigilance Department, Head Office
New Delhi-110016

21st February, 2020

Subject: Guidelines regarding grant of Vigilance Clearance-reg.

Apropos to the subject cited above, please find attached herewith the revised format for consideration of cases for grant of vigilance clearance. The campus/Head Office while seeking vigilance clearance must send the proposal in the enclosed format. Information with regard to date of filing of Annual Property Return (as required at Sr. No. (xii) of the revised format) should be filled by the DVO and they should desist from writing "maintained by Vigilance Department NIFT HO" as all officials were advised vide this Department OM No. 01/169/2017/Vig./16 dated 27.12.2019, to send the duly signed copy of IPR to the DVO of the concerned Campus.

The proposal for Vigilance Clearance in the revised format should reach this office at least 10 days in advance of the proposed purpose.


(Richa Gaharwar)
CVO-NIFT

To,
Deputy Vigilance Officer
all NIFT Campuses

Copy to:

1. Director, all NIFT Campuses
2. Director (Admn.), NIFT HO
3. OSD (Estt.)
4. Webmaster, NIFT HO – for placing this on the website of NIFT

Encl: As above

Particulars of the officer to be considered for issue of Vigilance Clearance.

- (i) **Name of the Officer/Official:**
- (ii) **Designation:**
- (iii) **Nature of employment: Regular/Long Term Contract/Short Term Contract**
- (iv) **In case of Short Term Contract, date of initial appointment:**
- (v) **Campus:**
- (vi) **Posting details of last 5 years:**

	From	To
Place of posting		
Designation		
Grade		

- (vii) **Vigilance history during the relevant period:**
- (viii) **Whether any disciplinary/vigilance proceedings is pending or contemplated (wherever applicable)?**
- (ix) **If yes:**
 - a. **Case no./details in brief:**
 - b. **Status of the case:**
- (x) **Whether any penalty has been imposed in the past(last 5 years):**
 - a. **If yes, whether major or minor,**
 - b. **Brief details of the penalty,**
- (xi) **Indicate if any penalty is in operation as on date:**
- (xii) **Whether Annual Property Return for the previous year ending 31st Dec, has been filed, if yes, then date of submission?**
- (xiii) **Other remarks if any:**

(Signature of DVO/Campus Director)