

**National Institute of Fashion Technology**  
**Head Office, New Delhi**  
**Board Secretariat**

**NIFT/HO/Bd. Sectt./RTI Misc./2010**

**21<sup>st</sup> October, 2020**

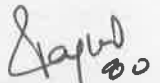
This is in supersession to circular no. NIFT/HO/Bd. Sectt./RTI Misc./2010 dated 19-07-2019. The revised structure for dealing with RTI applications shall be as follows:-

<b>S. No.</b>	<b>Department</b>	<b>CPIO</b>	<b>Appellate Authority</b>
1	Administration Department	AD or DD (Administration) / OSD (Administration)	Director(HO)
2	Board Secretariat & Legal Department	Asst. Bd. Secy. & Legal Officer	Board Secretary
3	Vigilance Department	Vigilance Officer	C.V.O/ Director(HO)
4	Accounts Department	DD-I, II & III or any one of the DD decided by the Director (F&A)	Director (F&A)
5	Building Department	Project Engineer	Director (F&A)
6	COE Department	COE of concerned NIFT Campuses	COE(HO)
7	Admission Department	AD/DD(Admission)	Director(Admission)
8	Purchase Department	AD/DD (Purchase)	Director(HO)
9	Establishment Deptt. (I & II)	DD(Estt.)	Registrar
10	Academic Affairs Deptt.	UI-AA UI-SDAC } for respective matters	Head(AA)
11	Cluster	Head-Cluster	Dean(A)
12	CE & Diploma Programme	Head – CE & Diploma	Dean(A)
13	Corporate Communication Cell (CCC)	Head - CCC	Dean(A)
14	FOTD, FDP & Bridge Programme	Head – FOTD, FDP & Bridge Programme	Dean(A)
15	Industry & Alumni Affairs	Head – Industry & Alumni Affairs	Dean(A)
16	International & Domestic Linkages (I&DL)	Head – I&DL	Dean(A)
17	Research	Head –Research	Dean(A)
18	AMS	UI-AMS	Dean(A)
19	NRC	AD/DD(NRC)	Director(NRC)
20	IT	Head(ERP)	Director(IT)
21	Project	AD/DD(Project)	Head(Project)

**Transparency Officer:-**

CVO, NIFT(HO)

This is for information and necessary action.

  
(Rajni Shah)  
(Asst. Board Secy. & Legal Officer)

To,

- |                                  |                               |
|----------------------------------|-------------------------------|
| 1) Director(HO)                  | 15) DD(F&A) I / II & III      |
| 2) CVO                           | 16) DD(NRC)                   |
| 3) Director(F&A)                 | 17) Legal Officer             |
| 4) Director(NRC)                 | 18) Vigilance Officer         |
| 5) Director(Admission)           | 19) AD/DD(Estt.)              |
| 6) Director(IT)                  | 20) AD/DD(Admission)          |
| 7) Dean(A)                       | 20) AD/DD(Purchase)           |
| 8) Head(AA)                      | 21) AD/DD(Project)            |
| 9) Registrar and Board Secretary | 22) UI(SDAC)                  |
| 10) All Heads                    | 23) UI(AMS)                   |
| 11) Project Engineer             | 24) PS to DG- for information |
| 12) COE(HO)                      |                               |
| 13) COE of all campuses          |                               |
| 14) UI-AA                        |                               |

Copy to:-Director(IT)- for uploading it on the NIFT's website.