



**राष्ट्रीय फैशन प्रौद्योगिकी संस्थान**  
(वस्त्र मंत्रालय, भारत सरकार)  
**National Institute of Fashion Technology**  
(Ministry of Textiles, Govt. of India)

NIFT/Daman/Short Term/Gr B Staff/March-23

Dated: 31/08/2023

**Recruitment of Group-B Posts on Short-Term Contract Basis-reg**

The National Institute of Fashion Technology (NIFT), set up in 1986 by the Ministry of Textiles, Government of India, is a statutory institute by virtue of by an Act (2006) of the Indian Parliament with the President of India as "Visitor". NIFT has 18 professionally managed full-fledged campuses across the country. NIFT Daman Campus is operational since August 2022 & is located at Block 5&6 Govt. Engineering College Campus, Mota Falia, Varkund, Nani Daman, Daman – 396210.

NIFT Daman invites applications from the suitable candidates for the below mentioned Group-B posts on **Short Term Contract Basis** for a period of six months in a consolidated monthly remuneration of **Rs 40000-45000/-** based upon the relevant qualification & experience. Interested candidates shall submit hard copy of their Application Form [at Annexure-II] along with detailed Curriculum Vitae (CV), documents including passport size photograph, address, contact details, educational qualifications, experiences, etc. by or before 15/09/2023 to Admin Section at National Institute of Fashion Technology, Block 5&6 Govt. Engineering College Campus, Mota Falia, Varkund, Nani Daman, Daman – 396210.

**Details Of The Post:**

| Sr. No. | Name of the Post          | No of Post | Duration  |
|---------|---------------------------|------------|-----------|
| 1.      | Research Assistant        | 01         | 06 Months |
| 2.      | Senior Assistant Accounts | 01         | 06 Months |

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**Eligibility Criteria**

**POST: Research Assistant**

| S.No | Particulars                              | Details   |
|------|--|---|
| 1    | Educational Qualifications & Experience: | Bachelor's Degree from a recognized University or Institution in a relevant field as per Annexure-A with three years of experience in Academic Administration in a recognized University/Institution or in research or in the relevant industry.<br><br>OR<br><br>Master's Degree from a recognized University or Institution in relevant field as per Annexure-I with one year experience in Academic Administration in a recognized University/ institution or in research or in the relevant industry. |
| 2    | Age Limit                                | 30 years for General and Age Relaxation for O.B.C. and S.C. Candidates are 03 years and 05 years respectively   |

**POST: Senior Assistant Accounts**

| S.No | Particulars                              | Details  |
|------|--|--|
| 1    | Educational Qualifications & Experience: | Post Graduate Degree in Commerce /ICWA/CS/CA from a recognized University/institution with two years experience in finance and accounts matters. |
| 2    | Age Limit                                | 30 years for General and Age Relaxation for O.B.C. and S.C. Candidates are 03 years and 05 years respectively                                    |

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**Application Fee:**

1. The candidates are required to pay **Rs 500/- (For UR and OBC) and Rs, 250/- (for SC/ST/PWD)** on account of the **Application Fee through Online Payment Mode in favor of NIFT Daman.**

2. **Bank Details are as below: -**

**A/C No: - 528102010089506**

**IFSC Code: - UBIN0552810**

**Branch: - Mashal Chowk**

**Bank Name: - Union Bank of India**

Applications received without the prescribed fee shall not be considered and summarily rejected. No representations against such rejection will be entertained. Fee once paid shall not be refunded back under any circumstances.

**Important Instructions:**

1. **The applicant must be a citizen of India.**
2. **The post is to be filled up purely on a short-term Term Contract basis only for a period of six months.**
3. **The Soft Copy may be sent to [admin.daman@nift.ac.in](mailto:admin.daman@nift.ac.in), [carrier.daman@nift.ac.in](mailto:carrier.daman@nift.ac.in) along with Online Payment Transaction details.**
4. The selection to the post shall be based on the suitability of the candidate for the position which shall be determined by NIFT Daman in a fair and transparent manner.
5. The prescribed qualifications are minimum. Mere possession and fulfillment of the essential qualifications and experience may not entail a candidate to be called for the selection process. No correspondence will be entertained from the applicant either before or after the selection. The decision of the NIFT shall be final and binding on all the candidates.
6. Incomplete or applications received without a photograph, attested copies of required certificates such as educational qualifications, caste/community/experience etc. and those received after the prescribed last date for receipt of application along with application fee, will summarily be rejected without any communication to the candidates. No further correspondence will be entertained in this regard.
7. All applicants must fulfill the essential requirements of the post and other conditions stipulated in the advertisement as on the last date of receipt of the applications. They are advised to satisfy

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themselves before applying that they possess at least the essential qualifications and experience laid down for the post as on the last date of receipt of the applications. No inquiries with reference of eligibility will be entertained.

8. The appointee shall be paid a monthly consolidated salary as decided by NIFT
9. All correspondence from the Institute including interview letters, if any, shall be sent only on the mail address provided by the applicants in the CV.
10. Scrutiny of the CVs will be done to ascertain the eligibility & suitability of the candidates and only shortlisted candidates will be considered/called for the further selection process.
11. If any document/ certificate furnished is in a language other than Hindi or English, a transcript of the same duly attested by the candidate is to be submitted.
12. Persons with disabilities fulfilling the eligibility conditions are encouraged to apply.
13. Applicants are advised to provide correct/ valid data in respect of various information as provided in this advertisement. Incorrect details, provided by applicant will result in the rejection of the applications at any stage of the recruitment activity.

- a. Any discrepancy found between the information given by the applicant & the information in the original documents will make the candidate ineligible.
- b. The decision of the NIFT in all matters relating to eligibility, acceptance or rejection of applications, mode of selection, and conduct of interview will be final and binding on the candidates
- c. The NIFT reserves the right to modify/ withdraw/cancel this notification at any time. The Institute also reserves the right to reject any or all the applications without assigning any reasons thereof.
- d. Canvassing in any form and/or bringing any influence political or otherwise will be treated as a disqualification for the post.
- e. No interim inquiry or correspondence will be entertained. NIFT Daman shall not issue notices regarding the recruitment process in newspapers etc. Candidates are advised to visit the NIFT Daman website for updates regularly.
- f. Engagement in NIFT shall be governed by the rules and regulations, and service conditions, as notified by the Institute from time to time.
- g. In case of any inadvertent mistake in the process of selection, which may be detected at any stage even after issuing an appointment letter, the NIFT reserves the right to modify/withdraw/cancel any communication made to the applicant.
- h. The list of eligible candidates, shortlisted by the Screening Committee based on the

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documents submitted by them in terms of eligibility criteria i.e. Educational / Professional Qualification and Experience, or any addendum/ corrigendum to this notice shall be uploaded only on the website of NIFT Daman.

- i. All legal disputes will be subjected to the jurisdiction of Daman.
- j. For any clarification, candidates may contact at **-0260-2994640** or mail us at [admin.daman@nift.ac.in](mailto:admin.daman@nift.ac.in). [carrier.daman@nift.ac.in](mailto:carrier.daman@nift.ac.in)

**Dated: 29/08/2023**

**Sd/-**  
**Assistant Admin**  
**NIFT-Daman**

**Annexure-I**

| <b>S. No</b> | <b>Qualification</b>  |
|--------------|---|
| <b>1</b>     | Bachelor's/Master's Degree in Computer Science/Computer Applications Technology/Information from recognized university or institutions` |
| <b>2</b>     | Bachelor's/Master's Degree in Economics/Statistics from recognized university or institution  |
| <b>3</b>     | Bachelor's/Master's Degree in Textile Technology from recognized university or Institution  |
| <b>4</b>     | Bachelor's/Master's Degree in Mass Communication from recognized university or institution  |

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**Annexure -II**

**APPLICATION FORM**

NIFT/Daman/Short Term/Gr B Staff/March-23 .....Dated:  
.....

Post Applied for:.....



**PERSONAL DETAILS**

Name:.....Email:.....State:.....  
Father Name:.....Mother Name:.....  
Address:.....  
District:.....Pin.....Gender:.....  
Mobile:.....DOB:.....Category:.....  
Religion:.....

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**QUALIFICATION DETAILS:**

| Degree Name | Stream/Subject/Course | Board/University | Year of Passing | Documents Enclosed [S.No] |
|-------------|-----------------------|------------------|-----------------|---------------------------|
|             |                       |                  |                 |                           |
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**EXPERIENCE DETAILS:**

| Designation | Employer | Start date | End date | Documents Enclosed |
|-------------|----------|------------|----------|--------------------|
|             |          |            |          |                    |
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**PAYMENT DETAILS:**

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|--------------------------|--|
| Transaction Amount [INR] |  |
| Demand Draft No          |  |
| Demand Draft Date        |  |

**Applicant Signature**

**Date:.....**

Enclose following documents:

1. D.O.B Certificate [preferably 10th Qualification]
2. Educational Qualification Certificates.
3. Experience Certificates.
4. Category Certificate [if any]

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