



राष्ट्रीय फैशन टेक्नालॉजी संस्थान
(वस्त्र मंत्रालय, भारत सरकार)
कोलकाता केन्द्र

NATIONAL INSTITUTE OF FASHION TECHNOLOGY
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Phone: 91-33-2335 7546, 2890, 8350 Fax No. 91-22-2335 5734
Web: www.nift.ac.in/kolkata
(An ISO 9001:2008 Certified Institute)

(A Statutory Body governed by the NIFT Act 2006 &
set up by the Ministry of Textiles, Govt. of India)

Tender

For

“Supply of Laser Cutting Machine (Metal & Non-Metal)”

Tender No.35/2017 (PUR)

Date of publication of tender notification	06-12-2017
Sale of tender document commence from	06-12-2017
Last date for Sale of tender document	27-12--2017 up to 12.00 noon
Last date for receipt of duly filled in tenders	27-12-2017 upto 1:00 p.m.
Date and Time for opening of Technical Bid	27-12-2017 at 2.00 pm

Date and Time of opening of financial Bid: will be informed to the technically qualified bidders only.

NIFT Kolkata invites sealed tenders for Supply of Laser Cutting Machine (Metal and Non Metal) from the eligible reputed Firms/ Agencies. Tender Document may be downloaded from NIFT website 'www.nift.ac.in/Kolkata/business.html' or may be obtained from Purchase Department, NIFT Kolkata during office hours against payment of Rs.200/- through Demand Draft favouring NIFT Kolkata payable at Kolkata as tender cost.

The quotation should be addressed to the Purchase Officer, National Institute of Fashion Technology, Block-LA, Plot-3B, Sector-III, Salt Lake City, Kolkata-700098. Bidders are requested to sign on all the pages. The Technical Bid & the Financial Bid should be sealed by the bidder in separate covers duly superscribed with “Tender for Supply of Laser Cutting Machine (Metal and Non Metal) – Technical Bid” and “Tender for supply of Laser Cutting Machine (Metal and Non Metal) – Financial Bid” respectively and both these sealed covers are to be put in a bigger cover which should also be sealed & duly



Tender No.35/2017(PUR)

superscribed with "**Tender for supply of Laser Cutting Machine (Metal and Non Metal) [35/2017 (PUR)]**" at the top of the envelope. The tender, duly sealed, may be dropped in the Tender Box kept at the said address as per schedule. The Technical Bids will be opened as per the schedule during which tenderer or its authorised representative(s) may remain present.

- **NIFT Donations are exempted under section 80 (G) of Income Tax Act.**
 - NIFT Established under NIFT Act'2006 and set up by the Ministry of Textiles, Govt. of India is an Educational Institute and **exempted from payment of Customs/ Central Excise Duty (document enclosed).**
1. Tender shall be submitted in official tender form only (enclosed). If submitted in any other form, the same shall be summarily rejected. No tenderer shall be issued more than one tender form neither any tenderer should submit more than one quote.
 2. Telegraphic or conditional tender may not be accepted or the condition(s) may not be considered.
 3. The Tender may be obtained from NIFT, Kolkata after depositing the **Tender Cost of Rs. 200/-** (Rupees Two Hundred only) through DD only in favour of NIFT, payable at Kolkata. In case the tender form is downloaded from website, the tender cost should be submitted with the Technical bid. The cost of tender form will not be refunded in any case. Tender received without tender cost will be summarily rejected.
 4. Bidders are required to submit **Earnest Money Deposit of Rs.30,000/-** (Rupees Thirty Thousand only) only through Demand Draft drawn after the date of NIT in favour of NIFT, Kolkata along-with the Technical Bid. The Earnest Money will be refunded after finalization of tender. This Earnest Money Deposit (EMD) will not bear any interest. The EMD will be forfeited in following cases:
 - If information declared/document submitted found false/fake/forged
 - If selected bidder does not supply the materials (either part or full)
 - If selected bidder supplies sub-standard materials.
 5. Tender received without EMD or if the EMD amount is less than the amount specified shall not be considered.
 6. EMD of successful bidder will be retained till the supply of the ordered items and will be returned only on receipt of performance security. No interest shall accrue on this deposit. In case the successful bidder expresses inability to supply the ordered items or unable to supply the items as per terms and conditions of the Purchase Order, the EMD will be forfeited.
 7. The Financial Bids of technically qualified bidders only will be opened.
 8. Even after qualifying in technical bid, the financial bid may not be accepted if found not in order.
 9. In case of L-1 is more than one, the selection criteria [viz. the past performance, experience, etc.] would be at the discretion of NIFT. The decision of NIFT, in this regard and for selection of successful bidder in such situation, will be final in all respect and will be binding on all the tenderers.
 10. Lowest bid may not be the only criteria for selection and NIFT is not bound to issue work order to the agency being the 'L-1' bidder; weightage/ preference will also be given to the other factors, viz. previous experience, quality of service, number of client, yearly turnover, etc. to select the agency to award the work and the decision of NIFT in this regard and for selection of successful bidder will be final in all respect and will be binding on all the tenderers.
 11. GST & other charges, if any, should be mentioned clearly; otherwise, the rates will be treated as all inclusive.
 12. The full and final payment for indigenous items shall be made after delivery of goods at NIFT Kolkata & submission of required performance security and acceptance of goods in good condition on the basis of certification by the concerned department of NIFT, Kolkata. No payment will be made in advance. Deduction (TDS, etc.), if any and as applicable, will be made during payment.



Tender No.35/2017(PUR)

13. The rates quoted should be in INR only. The rates should be indicated clearly both in Figures and in words. If there is any variation between the rates in Figures and Words, either the lower rate will be considered for evaluation, or the quote may be rejected which may be decided by the competent authority of NIFT.
14. The annual turnover of the tenderer during the last two years [FY: 2014-2015; 2015-2016] should not be less than Rs.30.00 lakh per year.
15. The bidder should be authorized dealer/partner/reseller etc. of the concerned OEM and submit the authorization certificate; however, tender specific authorization of the respective OEM may also be considered and tenderer should enclose a copy of the same with the Technical bid.
16. Materials should be delivered and installed at NIFT Campus, Block-LA, Plot-3B, Sector-III, Salt Lake City, Kolkata – 700 098 by the supplier at its own cost within 1 month from the date of receiving of Purchase / Supply order.
17. The schedule issued with the form of tender listing the details of item to be supplied must not be altered by the tenderer. Any modifications/ alterations of the schedule considered necessary by the tenderer, should be in a separate letter accompanying the tender.
18. No paper shall be detached from the tender form.
19. The tender shall be submitted in two separate sealed envelopes,- one for the Technical Bid (as per Annexure-I, II and III) and the other for Financial Bid (as per Annexure-IV) which should be clearly superscribed on the envelopes. The 2 envelopes duly sealed (i.e. Technical Bid & Financial Bid) should thereafter be covered in a third bigger envelope & sealed. This cover should also be superscribed with “Tender for supply of Laser Cutting Machine (Metal and Non Metal) at NIFT Kolkata [35/2017(PUR)]”.
20. Tender containing “Technical” & “Financial” bids together in a single cover is liable to be rejected.
21. The financial bid will be valid in the case of all the tenders for at least 3 months from the date of opening of the tender (Technical bid). In the case of the successful bidder, rates quoted will be valid for the entire period till the items are supplied.
22. The tender is liable to be rejected if complete information is not given there-in, or if the particulars and data (if any) asked for in the Schedule of the tender are not filled in correctly.
23. Late submission of tender forms will not be considered.
24. Tender shall be accompanied by the relevant documents including the following:-
 - a) Current/valid trade license
 - b) A client list for the machines quoted for & supplied by them during previous years
 - c) Total turnover of the company for last 2 years (supporting documents should be submitted)
 - d) Copy of GST of the company/firm
 - e) Copy of PAN of the company/firm
25. The full & final payment shall be made after delivery, successful installation, submission of bill in triplicate and satisfactory report submitted by the concerned NIFT Official. VAT/CST/ TDS/ etc., if any, will be deducted during payment.
26. The successful bidder shall deposit the **Security Deposit of 5% of the ordered value** through DD in favour of NIFT Kolkata **after receipt of Purchase Order**. No interest will be paid on this deposit which will be refunded after two months on completion of warranty period of the delivered items and after adjusting dues, if any.
27. As per NIFT policy, payments and receipts of Government and Semi Government Agencies would be rounded off to the next higher rupee and in other cases the rounding off will be to nearest i.e. paise 50 or above will be rounded off to the next higher rupee and paise less than 50 will be ignored.
28. The supplier shall ensure that he himself or his authorized representative is available for proper handing over the supplies/consignments at NIFT Kolkata Centre.



Tender No.35/2017(PUR)

29. For the specification of goods refer **Annexure 'IV'**.
30. Delivery is required to be completed within 4–6 weeks from the date of receiving of supply order. In case of delay in supply, a penalty of 0.1% of the Order Value will be imposed per day beyond the stipulated period of supply.
31. Items / goods supplied and installed should be New and Unused.
32. The vendor should have the qualified engineers/ staff to attend to After Sales Service at NIFT Kolkata Centre where the machines are to be supplied and installed during the warranty period.
33. Tender of branded/ reputed make shall only be considered. Assembled or locally manufactured items shall not be entertained.
34. The Original Equipment Manufacturers (OEM) must certify against machine(s) that the machine concerned has been manufactured by them. A certificate to this effect must be enclosed.
35. For any imported machine(s) the vendor/agent should have an authorization certificate from the Manufacturing Company and should enclose a copy of the same with the Technical bid.
36. The pre-inspection /post inspection of the machines may be undertaken by NIFT Kolkata and the machines shall be accepted only after the machines are certified 'OK' by the Inspecting Engineer/Body.
37. The installation of the equipments / machineries with proper demonstration shall be the responsibility of the vendor and it should be certified as in working condition by the consignee after the installation.
38. Comprehensive warranty: The built-in warranty should be of at least of one year or as per OEM whichever is higher.
39. Support/Service: Quotation/Bid should inclusive of delivery, installation, configuration, etc. On site after sales service & support to be provided as and when required for at least one year or as per OEM whichever is higher. Call should be attended within 2-3 hours from the time of logging of call.
40. For the said items, the Insurance Coverage, if any, shall be at the cost of the vendor & his responsibility shall be up to 'FOR Destination' i.e. NIFT Kolkata Centre.
41. Tenderer must sign along with company seal on each page of the tender document as a token of acceptance of tender conditions.
42. Any query/clarification with respect to the tender (T&Cs, etc.) may get cleared prior to submission of bid; concerned NIFT official(s) may be contacted in this regard in between 10.00 am to 5.00 pm on any working day with prior appointment (033-23357546). However, NIFT will not entertain or clarify any such query during post bid.
43. All disputes are subject to Kolkata Jurisdiction only.

NIFT reserves the right to accept or reject any or all the tenders in part or whole or may cancel the tender at its sole discretion without assigning any reason whatsoever and decision of NIFT in this regard shall be final and binding on all the tenderers. No further correspondence in this regard will be entertained.



Tender No.35/2017(PUR)

Annexure- I

(TENDERER TO FILL UP THIS PAGE)

1. a. Name of the tenderer / organization
- b. Name of the proprietor/partner(s).....
- c. Date of Establishment:
- d. Please specify as to whether Tenderer is sole proprietor/ Partnership firm/ Private or Limited Company.....

2. a. Address (Office):

- b. Telephone No.:
- c. Mobile No.:
- d. Email Id.:

3. List of reputed clients:

Sl. No.	Client's Name	Contact Person	Contact number (with email-id, if any)	Remarks, if any
1				
2				
3				

4. Furnish copies of the following documents:

- (i) Current Trade License:
- (ii) Copy of PAN [in the name of firm/agency or proprietor]:
- (iii) GST Registration Certificate:
- (iv) Authorisation Certificate of OEM:
- (v) Document supporting yearly turnover

5. DD [enclosed] details:

1. DD no. _____, dtd. _____, amt. _____, bank _____ [Tender Cost, if downloaded]
2. DD no. _____, dtd. _____, amt. _____, bank _____ [EMD]

1. Tenderer should submit the entire set of tender papers duly signed while dropping the tender.
2. Additional paper(s) to furnish the above information may be used.



Tender No.35/2017(PUR)

ANNEXURE – II

**TECHNICAL BID
[Supply of Laser Cutting Machine - (Metal and Non Metal)]**

Sl. No.	Particulars	Mention 'Yes' or 'No'
01	Whether 'Technical' & Financial bids submitted separately and the respective envelopes superscribed properly.	
02	Whether demand Draft of Rs.200/- (Rupees Two Hundred Only) favouring NIFT Kolkata is enclosed as tender cost (if tender document is downloaded from website/not purchased).	
03	Whether Demand Draft of Rs.30,000/- (Rupees Thirty Thousand Only) in favour of NIFT, KOLKATA is enclosed as EMD with the Technical Bid submitted.	
04	Whether capable and agreed to submit 5% of the order value as Security Deposit, if purchase order is awarded.	
05	Whether Trade License for this kind of jobs enclosed	
06	Whether copy of GST Registration Certificate enclosed	
07	Whether Copy of PAN enclosed	
08	Whether price quoted as per the required specification mentioned in the Annexure 'IV' and inclusive of all taxes & other charges with delivery upto NIFT, Kolkata	
09	Whether relevant document submitted showing Annual Turnover for the last two years [i.e. FY: 2014-2015; 2015-2016] is not less than Rs.30.00 Lakh per year [Please attach relevant documents (ITR, P&L, audited report from authorized Chartered Accountant, etc.) as a proof]	
10	Whether Copy of Income Tax Return for the last 2 years submitted [Assessment year 2014-15; 2015-16]	
11	Whether agreed to abide by all the terms & conditions of this tender	
12	Whether all DDs, Annexure-I, II & III duly filled, are enclosed with this Technical Bid and Annexure-IV, duly filled, with Financial Bid	

(All above enclosures must be valid)

Date:

Place:

(Name & Signature with date of the tenderer with seal)



Tender No.35/2017(PUR)

Annexure-III

Declaration by the Tenderer

This is to certify that I/We, before signing this tender have read and fully understood all the terms and conditions contained herein and undertake myself/ourselves to abide by them.

I/We hereby undertake that the information provided with this tender are true and the tender is liable to rejection if the same is found to be false or the information is found to have been suppressed by me/us.

(Signature of Tenderer with seal)

Name:

Seal:

Address:

Phone No (O):

Date:



Tender No.35/2017(PUR)

Annexure-IV

FINANCIAL BID

[FOR SUPPLY OF LASER CUTTING MACHINE - (METAL and NON METAL)]

Name of the Tenderer:.....

Specification of Laser Cutting Machine (Metal & Non Metal)

S.N.	Particulars				Qty**	Unit Price (in Rs.)	Total (in Rs.)	
01	Work Area	1300*900mm			01			
02	Positioning Accuracy	±0.05mm						
03	Laser Tube	Yongli enhancement/Reci130W to 150W/yongli 280w/Chinese CRD 150W/UK/Germany ROFIN 150W/200W/USA Synrad/Coherent 150W/200W						
04	Max. Cutting Thickness	25/30mm						
05	Max. Cutting Speed	20 m/min						
06	Laser Power	Cutting Thickness						
07	Material	Acrylic	MDF	Carbon Steel				Stainless Steel
08	150W/280W	20mm/ 30mm	10mm/ 15mm	1.5mm /2.5mm				1.5mm / 2mm
09	Material	Cutting Thickness		Cutting Speed (mm/min)				
10	Stainless Steel	0.5		2700				
		1mm		1800-3000				
		1.5mm		1000-1600				
		2.0mm		1600				
11	Carbon Steel	0.5		3000				
		1mm		1800-2000				
		1.5mm		1000-1200				
		2.0mm		1600				
12	Galvanized Sheet	0.8mm		2500				
		1.2mm		1500				
		1.5mm		1000				
13	Acrylic	10mm		200-300				
		20mm		90-120				
14	MDF	10mm		300-400				
15	Power Supply	220=10%/40A						
16	Machine Size	2120*2010*1313mm						
17	Weight	500/1000kg						
Total								

** Sl. no. 7 & 8

** *subject to vary and payment will be made on actual*

Rupees in words _____

(If taxes and other charges, if any, are not mentioned specifically the quoted price will be considered as all inclusive.)

Date: _____

Place: _____

Signature of Authorized person of the
Firm/Agency with stamp/ seal