

Tender Fee: INR 300 Only

NATIONAL INSTITUTE OF FASHION TECHNOLOGY

(A statutory body governed by the NIFT Act 2006 and set up by the Ministry of Textiles, Govt. of India)

TENDER DOCUMENT

FOR

SUPPLY OF CAMERA ACCESSORIES

NIFT CAMPUS, SIDCO ELECTRONIC COMPLEX RANGRETH,

Srinagar – 191 132, J & K

Time schedule for tender process:

Date of publication of tender notification on official website and News papers	25/06/2018
Sale of tender document commence from	25/06/2018
Last date for Sale of tender document	19/07/2018, 2:00 pm
Last date for receipt of duly filled in tenders	19/07/2018, 2:00 pm
Date and Time of the opening Technical Bids	19/07/2018, 3:00 pm
Date and Time of the opening Financial Bids	will be notified to the technically qualified tenderers

Note: This tender document contains 18 pages and bidders are requested to sign on all the pages. The tender should be submitted in two separate sealed envelopes superscripted with (i) “Tender for providing **CAMERA ACCESSORIES - Technical Bid**” and (ii) “Tender for providing **CAMERA ACCESSORIES - Financial Bid**”. The 2 covers duly sealed (i.e. Technical Bid & Financial Bid) should thereafter be kept in third cover & sealed. This cover should also be super scribed with “Tender for providing **“CAMERA ACCESSORIES”** and addressed to:

Director,
National Institute of Fashion Technology,
NIFT Campus, Rangreth, Srinagar- 191132, J&K
Ph. No.: 9797876760 Web ID: www.nift.ac.in/Srinagar

INTRODUCTION

National Institute of Fashion Technology (NIFT) was set up by the Ministry of Textiles, Government of India in 1986 which has been accorded statutory status under the Act of Parliament in 2006 (NIFT Act 2006) for the promotion and development of education and research in field of Fashion Technology. NIFT provides fashion business education across the country through its network of 16 centres. It provides four years under graduate (UG) program in design and technology, two years post graduate (PG) program in design, fashion management & fashion technology and short duration education program to address the specialized needs of professional and students in the field of fashion. NIFT has its head office at New Delhi with its campuses located at Bengaluru, Bhopal, Bhubaneswar, Chennai, Gandhinagar, Hyderabad, Jodhpur, Kangra, Kannur, Kolkata, Mumbai, New Delhi, Patna, Raibareli, Shillong and Srinagar.

NIFT, Srinagar, J&K was established in the year 2016 with undergraduate courses and presently running its campus at Rangreth, Srinagar (J&K).

TENDER NOTICE

NIFT invites sealed tenders under two bid systems for “**Supply and Installation of Camera Accessories**” to NIFT Srinagar as per the quantity and specification mentioned in price bid. The tender bids duly-filled in all respects enclosing necessary documents may be addressed to the Director, National Institute of Fashion Technology, NIFT Campus, SIDCO Electronic Complex Rangreth, Srinagar – 191 132, J & K, , so as to reach on or before 2.00 pm, 19th July 2018 or the tender may be dropped in Tender Box placed at the Administrative Block, NIFT, Srinagar.

TECHNICAL QUALIFYING CRITERIA:

The Tenderer must fulfil the following eligibility condition.

- i) Manufacturers, authorized dealers/suppliers of Camera Accessories are eligible to apply.
- ii) Tenderer’s sales turnover should not be less than Rs. 20 Lakhs (Rupees Twenty Lakhs) per annum in the past three years in the sale of Camera, Camera accessories or Consumer durables. The tenderer should submit copies of supporting records to prove the condition.
- iii) The Firm should have all the necessary registrations of the Govt. under the Shop and Establishment Act., PAN Number, VAT Registration, GST Registration, Services Tax, Sale Tax and Exercise Duty (If applicable) etc. (enclose all the documents)
- iv) A separate Demand Draft/Pay Order of Rs. 300/- (Non-Refundable) drawn in favour of NIFT Srinagar payable at Srinagar against Tender document fee shall be attached with Technical Bid in case the tender document is downloaded from the website/or sent by mail.
- v) The Technical Bid should be accompanied by Rs. 10,000/- in the form of a bank Demand Draft/Pay Order in favour of NIFT Srinagar as an Earnest Money Deposit (EMD).
- vi) The Tender should be a supplier of similar materials for at least three years. The tenderer should submit copies of supporting records to prove the same.
- vii) The tenderer should not have been blacklisted by any State Government/Central Government and/or any Central PSU. Declaration to this effect should be furnished in the Technical Bid. (Annexure V)

TENDER TERMS & CONDITIONS

1. MODE OF SUBMISSION

- A.** Tenders should be addressed to the Director, NIFT Srinagar by designation only.
- B.** Tender should be submitted in the following two separate covers.

- i) Technical Bid
- ii) Price Bid

The Two Covers should be super-scribed as such. Tenderers furnishing Technical Bid and Price Bid in the same envelope will be summarily rejected.

- C. (i)** Tender can be submitted in person on or before the due date and time specified in the tender notice. Such tenders may be dropped in the **TENDER BOX** kept at the administrative block of:

**National Institute of Fashion Technology
NIFT Campus, Rangreth, Srinagar- 191132, J&K**

- (ii)** Alternatively, the tenderer who prefers to submit the tender through post can dispatch the same through Registered Post or Courier so as to reach the above address on or before the due date and time specified in the Tender Notice. Tenders received after the due date and time, for what so ever reasons will not be considered, and the Director, NIFT Srinagar, will not be liable or responsible for the same.

- D.** Tender should be submitted in the prescribed Tender Document obtained from the Office of NIFT, Srinagar.

2. DUE DATE & TIME

Tender document will be issued from 10.00 am to 4.00 pm on all working days as mentioned in the Tender schedule. The sealed tenders should reach the office of the Director, NIFT Srinagar on or before as mentioned in the Tender notice. The tenders (Technical Bid) will be opened at 3.00 pm on the same day. If the last day happens to be a holiday, the Tender will be opened on the next working day at the same time. The tender received after due date and time or unsealed or incomplete or by electronic mail will be summarily rejected.

3. COST OF TENDER DOCUMENT

The cost of tender document is Rs. 300/- (Rupees Three Hundred only). The same can be obtained by paying the fees through Demand Draft drawn in favour of “NIFT Srinagar” payable at Srinagar. The Tender Document is not transferable to any other bidder. The Tender Document can also be downloaded from the NIFT website www.nift.ac.in/srinagar. The Tenderer who have downloaded the Tender Document from the website should insert a DD of Rs. 300/- (Non-refundable) drawn in favour of NIFT, Srinagar payable at Srinagar towards the cost of Tender Document in Technical cum Commercial Bid.

4. EARNEST MONEY DEPOSIT

1. Tenderer shall enclose a demand draft of any scheduled bank of Rs. 10000/- in favour of NIFT Srinagar payable at Srinagar as the non-interest bearing Earnest Money Deposit in Technical cum Commercial Bid. Technical cum Commercial bid without EMD shall be rejected.
2. The Earnest Money Deposit of the unsuccessful tenders will be returned, after the acceptance of the successful tender, at the expense of the Tenderer within reasonable time. Earnest Money Deposit will not bear any interest thereon.
3. Cheques, Bank Guarantees will not be accepted towards EMD.
4. On opening Technical cum Commercial Bid Envelope, it is found that Earnest Money Deposit is not enclosed, then the Tender offer will be summarily rejected; unless any category of Tenderer specially exempted by the Government from the payment of Earnest Money Deposit reasons and proof of the same have to be enclose.
5. The Earnest Money Deposit/Security Deposit will be forfeited if:
 - a. Tenderer withdraws his tender or backs out after acceptance.
 - b. Tenderer fails to remit the Security Deposit.
 - c. Tenderer violates any of the conditions prescribed in the Tender Document.
 - d. Tenderer revises any of the terms quoted during validity period.

5. REFUND OF EARNEST MONEY DEPOSIT

Earnest Money Deposit shall be refunded to the unsuccessful tenderer. For this purpose, the tenderer is advised to send along with the original tender itself, an Advance Stamped Receipt for the Earnest Money Deposit amount, so as to avoid any delay in refund. The advance stamped receipt shall be in favour of the Director, NIFT Srinagar.

6. SUBMISSION OF TENDER - TWO COVER SYSTEM

A. TECHNICAL BID

The Technical Bid as prescribed should be filled up, and sealed in a separate cover along with all the enclosures specified. The cover shall be called Tender for providing **CAMERA ACCESSORIES - Technical Bid**".

The Technical Bid Envelope should contain the following:

- I. Demand Draft for Earnest Money Deposit (Annexure – I).
- II. Documentary proof for the constitution of the tenderer firm with details of the name, address, telephone number, cell phone number, fax number and e-mail address of the tenderer should be furnished.
- III. Documentary proof for the capacity to supply the required quantity. For this purpose, Annual turnover statement, Annual Report and Balance Sheet for the last three years viz., 2015-2016, 2016-2017, 2017-2018 duly attested by a qualified Company Auditor, should be submitted. (Annexure II).
- IV. Credentials of the tenderer with his experience in **Supply and Installation of Camera Accessories** in the last 03 years (Annexure - III).
- V. Supply made by the tenderer alone will be considered towards the eligible criteria.
- VI. Duly attested Copy of PAN and copy of Income Tax return filed up to 2017-18 in respect of Indian Tenders.
- VII. Authorization for a Senior Responsible Officer/Representative of the company duly authorizing him to transact business.
- VIII. Details of Standard and other Accessories offered as specified in Annexure IV. Illustrated pamphlets containing all the Technical Details, Specification of the tendered items should be sent along with the tender. Failure to send detailed pamphlet, brochure, and drawing may result in the rejection of tender.
- IX. Declaration duly signed by the tenderer. (*Annexure V*)
- X. The Tenderer should provide warranty/guarantee and Free Service for a period of minimum three years from the date of installation. Undertaking to this effect shall be furnished in Annexure VI.
- XI. The Signed TENDER DOCUMENT which contains *1 to 18 pages* and TECHNICAL BID which contains above details in original should be enclosed in full without omitting any paper / pages. This cover should be super scribed as Tender for providing **CAMERA ACCESSORIES - Technical Bid**".

B. FINANCIAL BID

The Price Bid as prescribed in Annexure VIII should be filled up and sealed in a separate cover superscribed as “Tender for providing **CAMERA ACCESSORIES - Financial Bid**” along with Price Bid certification as prescribed in **Annexure VII**.

Both the Technical Bids and Price Bids should then be put in a single outer cover, duly sealed and superscribed as “Tender for providing “**CAMERA ACCESSORIES**”.

The Tenders not submitted as specified above will summarily be rejected. All items in Annexure – I to VI should be in Envelope meant for Technical Bid and all items in Annexure – VII to VIII should be in Envelope meant for Financial Bid.

7. PRICE

Basic unit Rate shall be quoted per item as listed in the tender (Annexure III), shall be inclusive of all charges. The rates should be indicated clearly both in Figures and in words. If there is variation between the rates in Figures and words the lower rate will be taken for evaluation.

The rate quoted shall be inclusive of rate of all accessories specified in Annexure –III and no separate rate should be quoted for such accessories.

1. Validity of the rates quoted in the Tender will be up to 3 months from the date of opening of Tender.
2. Rates should be quoted only for one model for a single item. If the tenderer quotes rate for more than one model the Tender will be liable for rejection.

8. DETAILS TO BE FURNISHED AND MODE OF PRESENTATION

- a) The Tenders should contain all particulars like the name and address of the Tenderer in their letter-head as per the format given in Annexure – I to VI (**Technical Bid**)
- b) The Price details must be quoted in the FINANCIAL BID only as per format given in Annexure – VIII and incomplete details on the above will be treated as non-responsive offer, and the tender is liable for rejection. The rates should be kept firm and valid for 3 months from the date of opening the Tender.
- c) The Rates should be quoted for item as per specification and it should be indicated clearly both in words and Figures. The tenderer with full signature should attest any scoring or overwriting. The rate quoted should not be subjected to any price variation clauses.
- d) Pamphlets and specifications of quoted items should necessarily accompany the offer.

9. CERTIFICATES

Warranty / Guarantee Certificate

Tenderer should clearly mention warranty / guarantee period for each item quoted.

10. OPENING OF TENDER AND EVALUATION THEREON

1. The tenders received up to 2:00 pm on the last day as mentioned in the Tender Notice will be opened at 3:00 pm on the same day by the Director, NIFT Srinagar or by any other officer authorized on his/her behalf at NIFT Srinagar in the presence of such those Tenderer or their representatives who chose to be present at the time of opening. Representatives who are attending the opening of the Tenders should bring a Letter of Authority from the Tenderer, whom they represent to identify their bonafides.
2. The Tenders should be submitted only in the original form obtained from NIFT Srinagar or downloaded from the NIFT Website.
3. The Tender forms issued in the name of the intending Tenderer / firm only should be used. If the tender form issued to others is used, such Tender will be summarily rejected.
4. The Tenderers are advised to go through all the terms and conditions carefully. Reporting of any corrections or alteration, etc., after submitting the tender, will not be entertained.
5. The Director, NIFT Srinagar reserves the right to accept the whole tender or any part thereof or reject all the tenders, in the interest of the NIFT so require, without assigning any reasons whatsoever and to waive any minor discrepancy in the tenders received.
6. If the successful Tenderer fails to execute the agreement and / or deposit the required security Deposit within the time specified or withdraws the tender after intimation of the acceptance of the tender or fails to comply with the conditions above or owing to any other reason, tenderer is unable to execute the contract, the Earnest Money Deposit /Security Deposit by tenderer, will be forfeited along with liability for all damages sustained by the NIFT by reasons of such breach including the liability to pay any difference between the rates accepted by tenderer and those ultimately paid by the NIFT for the procurement of the **Camera Accessories** i.e. National loss suffered by the NIFT such damages, shall be assessed by the Director, NIFT Srinagar whose decision is final and the amount assessed is recoverable by proceeding under the suitable law.

11. TENDER EVALUATION CRITERIA

1. Tenderers who satisfy the conditions stipulated in the tender document and who have supplied all the documents/materials required will alone be considered as qualified Tenderers. The tenders of such qualified Tenderers alone will be considered for “Opening the Financial Envelope”.

2. For the items mentioned in Annexure IV the lowest price quoted for all the items or for any of the item is the criterion for selection. However the NIFT reserves the right of placing the orders to any of the Tenderers.
3. In case the successful tenderer fails to execute necessary agreement within 5 days from the date of receipt of Letter of acceptance of the tender, his Earnest Money Deposit (EMD) shall be forfeited and the tender will be held as non-responsive.
4. The expenses incidental to the execution of agreement shall be borne by the successful tenderer. The conditions stipulated in the agreement form should be strictly adhered to and violation of any of the conditions will entail termination of the contract without prejudice to the NIFT Srinagar to recover any consequential loss from the successful Tenderer.
5. The successful tenderer will be required to remit within five days from the date of receipt of communication intimating them of the acceptance of the Tenders, the security deposit equivalent to the 5% value of the total purchase orders placed with the firm by way of demand draft drawn on any Nationalized Bank and payable to, NIFT Srinagar. If the accepted Tenderer fails to remit the Security Deposit within the above said period, the Earnest Money Deposit remitted by him shall be forfeited by NIFT Srinagar and his Tender will be held void.
6. The Security Deposit will not bear any interest. The Security Deposit furnished by the Tenderer in respect of his Tender will be returned to him after the lapse of the warranty period.
7. In case of successful Tenderer, Earnest Money Deposit if paid may be adjusted towards Security Deposit payable. If the Tenderer failed to act upon the Tender conditions or backs out when the Tenders accepted, the security deposit above will also be forfeited by the Director, NIFT Srinagar.

12. FORFEITURE OF EARNEST MONEY DEPOSIT

If the Successful Tenderer (referred as “Tenderer”) fail to act according to the Tender Conditions or Backs out after the Tender has been accepted, the Earnest Money will be forfeited by the Director, NIFT Srinagar.

13. RELEASE OF PURCHASE ORDER

1. It is not binding on the part of the Director, NIFT Srinagar to accept the lowest or any other tender and she reserves the right to reject or accept any tender fully or partly or retender without assigning any reason. The Director, NIFT Srinagar reserves the right to accept and place the supply orders to the successful tender / tenderer.

2. The Director, NIFT Srinagar also reserves the right to relax or waive any of the tender condition and reject the tender if anyone of the conditions enumerated above is violated or any counter condition is given by the tender.
3. On receipt of the security deposit remittance as in the Tender Document, NIFT Srinagar will release the formal purchase order to the Tenderer.

14. EXECUTION OF PURCHASE ORDER

The tenderer should nominate and intimate to NIFT Srinagar his authorized representative specifically to handle the Purchase order from NIFT and ensure that he fully familiarizes with the terms and conditions of the Tender Purchase Order and the Guidelines, and is responsible to effectively execute the Purchase Order complying all the terms and conditions.

15. DELIVERY

- a) Supply of **Camera Accessories** will have to be completed within 30 days.
- b) The delivery schedule should be strictly adhered. If the tenderer fails to complete the supply within the time stipulated, the order for the Supply of **Camera Accessories** will be liable to be cancelled. In such a case, the Security Deposit will be forfeited.
- c) In order to take care of situation arising out of the failure of the tenderer to supply as per the schedule and quality, norms, order for additional quantities will be placed with the other tenderer to make good the shortfall caused by such defaulter and the orders placed with such tenderer will be cancelled with sufficient cause.
- d) Delivery of **Camera Accessories** shall be made by the tenderer in accordance with the terms specified by NIFT, Srinagar.

16. PAYMENT TERMS

The payments shall be made within 15 days from the date of supply and also on production of satisfactory certificate issued by the user department of NIFT.

17. JURISDICTION FOR LEGAL PROCEEDING

Suit or any legal proceedings in regard to this matter arising in any respect under this contract shall be instituted in any court in Srinagar only.

18. PENALTY

In the event of failure of the successful tenderer to make the Supply and Installation of **Camera Accessories** within the stipulated time, without prejudice to other remedies under the contract a penalty equivalent to 0.5% (Half Percent) of the value of delayed goods will be levied per week with a maximum of 5% of the contract value. If requested by the tenderer, it is the discretion of the Director, NIFT,

Srinagar to grant extension of time with penalty / without penalty and to purchase the stock from any other source at the prevailing market rate at the risk and responsibility of the successful tenderer and to claim any loss sustained by NIFT, Srinagar in the transaction from the tenderer besides forfeiting Earnest Money Deposit and Security Deposit.

19. REJECTION CRITERIA

Tenders with incomplete information subjective and conditional offers as well as partial offers will be liable for rejection.

20. SAVING CLAUSE

1. In case any doubt arises on interpretation or otherwise of any point in this tender document, NIFT shall be referred for clarification.
2. At any time after the issue of the tender documents and before the opening of the tender, the Tender Inviting Authority may make any changes, modifications or amendments to the tender documents and such cases any information regarding corrigendum/addendum, extension of time etc. of above tenders would be uploaded at NIFT Srinagar (J&K) website only.
3. In case anyone tenderer asks for a clarification on the tender documents before 48 hours of the opening of the Tender, the Tender Inviting Authority shall ensure that a reply is sent and copies of the reply to the clarification sought will be communicated to all those who have purchased the tender documents without identifying the source of the query.

21. GENERAL

The tenderer while sending their tender should enclose Original Tender Documents in the respective envelopes with the conditions stipulated duly certified and attested by them in token of having accepted the Tender conditions that they understood and accepted them fully. The Tenderer should enclose, proof for carrying out supplies, as specified, to various customers during the last three years, i.e. 2015-2016, 2016-2017, 2017-2018 turnover details and financial statement, major purchase order copies, and acceptance certificate by customers in the Technical cum commercial Bid.

22. SIGNATURE AND SEAL

The Tenderer must sign and affix their Seal in every page of the Tender Document and the complete Signed Original Tender.

Documents must be submitted only in the respective covers.

I/We _____ have gone through the terms and conditions and will abide by them as laid down above.

Signature & Seal of the Agency :

Date :

ANNEXURE – I

EARNEST MONEY DEPOSIT PAYMENT PARTICULARS

- I.** Number of Demand Drafts enclosed:
- II.** Demand Draft particulars

S. No.	D.D. No.	Date	Name of the Bank and Place	Amount in Rs.
1.				
2.				

I/We, hereby declare that the particulars furnished by me/us in this offer are true to the best of my/our knowledge and I/We understand and accept that, if at any stage the information furnished by me/us are found to be incorrect or false, I/We am/are liable for disqualification from this tender and also liable for any penal action that may arise due to the above, besides being black listed.

Signature :

Name :

Designation :

Name of the Agency :

Address of the Tenderer :

Seal of Tenderer

Date:

Place:

ANNEXURE – II**TURN OVER DETAILS**

As per the tender eligibility criteria, the sales turn-over should not be less than Rs. **20 Lakhs (Rupees Twenty Lakhs only)** per annum in the past three years in the sale of Camera, Camera Accessories or Consumer Durables. These turn-over details will have to be substantiated with the appropriate documentary evidences duly enclosed.

The last three years sales turn-over details are furnished as follows.

Name of the Company / Firm:

S. No.	Financial Year	Turnover (In Lakhs)
1	2015-16	
2	2016-17	
3	2017-18	

Proof of the above sales turn-over details should be furnished in the form of audited balance sheet of the tenderer. In case if the Audited balance sheet is not ready, financial statements duly authenticated by the qualified Company Auditor should be enclosed.

Signature :

Name :

Designation :

Name of the Agency :

Address of the Tenderer :

Seal of Tenderer

Date:

Place:

ANNEXURE – III**Credentials of the tenderer with his experience in Supply and Installation of Camera, Camera Accessories or Consumer Durables, in the last 03 years**

S. No.	Year	Date of Receipt of order	Name of the Department	Value of order	Whether full supply was made within the time stipulated, if not, Give details of delayed offers and reasons thereof.
1.					
2.					
3.					
4.					
5.					
6.					

(*Attach copies of the orders)

Signature :

Name :

Designation :

Name of the Agency :

Address of the Tenderer :

Seal of Tenderer

Date:

Place:

13

I/we accept the Terms & Conditions Seal & Signature of the tenderer

ANNEXURE – IV**Item with Technical Specifications:**

S. No.	Items	Specification	Number of Unit
1.	Tripod Stand	Superior Quality Material – Aluminium Leg sections – 3 number Maximum Height 183 cm Minimum Height 9 cm Weight 3.500 kg Switch between vertical and horizontal column orientation should not require disassembly and can be done with the camera attached Bubble level for precise framing 3 way head unit	2
2.	Rectangular Soft Box	Superior Quality - 90X110 cm 90X120 cm	2
3.	Square Soft Box	Superior Quality - 70X70 cm 60X60 cm	2
4.	Octa Soft Box	Superior Quality - 175 cm 150cm	2
5.	Strip Soft Box	Superior Quality - 35X90 cm or 30X120 cm	2
6.	Background support set	6 roller motorized/ electric background support system with wireless remote control and 6 Aluminium poles Should include : One pair of 6 fold mounting brackets 6 sets of electrical motors A remote control A signal receiver 6 ten foot long poles (each pole has 3 sections) 6 differently coloured backdrop paper rolls	1
7.	Boom Stand	Superior Quality Compatible with all light boxes. Aluminium material Supplied with sand bag Weight 3 kg Distribution load 9 kg Extension boom 190 cm or more	1
8.	White and Silver reflectors	Superior Quality - White, Silver, Gold translucent	5
9.	Studio light tent	Superior Quality - 80X80X80cm high quality, translucent cloth with backgrounds	3

Signature : Address of the Tenderer:

Name : Seal of Tenderer

Designation : Date:

Name of the Agency : Place:

ANNEXURE – V

DECLARATION

I/We having our office at declare that I/we have never been blacklisted by any State Government/Central Government or any State/Central PSU.

Signature :

Name :

Designation :

Name of the Agency :

Address of the tenderer :

Seal of tenderer :

Date :

Place :

ANNEXURE – VI

UNDERTAKING

I/We _____ hereby accept to provide warranty/guarantee and Free Service for a period ofmonths/year from the date of supply of the Camera Accessories.

Signature :

Name :

Designation :

Name of the Agency :

Address of the tenderer :

Seal of tenderer :

Date :

Place :

ANNEXURE – VII

FINANCIAL BID CERTIFICATION

To,
The Director
NIFT Srinagar

I/We of
.....

hereby agree on the acceptance of this tender by Director, NIFT, Srinagar to **Supply of Camera Accessories** in accordance with the terms and conditions of contract stated in the tender document, hereunder named of the quality and sort and at the rates or price specified in Annexure – VIII.

Signature :

Name :

Designation :

Name of the Agency :

Address of the tenderer :

Seal of tenderer :

Date :

Place :

ANNEXURE – VIII**FINANCIAL BID****“Supply of Camera Accessories at NIFT Srinagar”**

(1)	(2)	(3)	(4)	(5)	(6)	(7)
S. No	Name of Item	Qty	Rate per Unit (Rs.)	Amount (Rs.) (3) x (4)	Vat/SGST/C GST/Taxes (Rs.) if any	Total of (5) & (6)
1.	Tripod Stand	2				
2.	Rectangular Soft Box	2				
3.	Square Soft Box	2				
4.	Octa Soft Box	2				
5.	Strip Soft Box	2				
6.	Background support set	1				
7.	Boom and Boom Stand	1				
8.	White and Silver reflectors	5				
9.	Studio light tent	3				
Any other charges (if any)						
Grand Total						

(Total Rupees in words.....)

Price*: - Total price should be inclusive of all taxes. Items quoted must be as per the specifications given.

Signature :

Name & Designation :

Name of the Agency :

Seal of the Tenderer :

Date :

Place :