



NATIONAL INSTITUTE OF FASHION TECHNOLOGY
(A Statutory Institute under NIFT Act 2006)
NIFT Campus, Srinagar Rangreth, Srinagar-191132
(Tel: 0194-2300517/2300994)

Tender No: NIFT/Srinagar/Pur/Mannequins & Dress forms/2018-19

Date: 27.2.2019

Notice Inviting Tender

National Institute of Fashion Technology (NIFT) invites sealed fresh Tenders under two Bid systems for supply of “Mannequins for display & Dress Forms” for Fashion Design Department at NIFT Srinagar Centre. The tender notification can also be downloaded from the website “www.nift.ac.in/srinagar”. The tender bids duly filled in all respect enclosing necessary documents may be addressed to, The Joint Director, National Institute of Fashion Technology, Srinagar Centre, Rangreth, Srinagar-191132 (J&K) so as to reach on or before **22.03.2019 upto 15:00 Hrs** **OR** the tender may be dropped in Tender Box placed at reception of NIFT Srinagar Centre. The technical bid will be opened on **22.03.2019 at 15:30 hrs** at NIFT Srinagar Centre in the presence of tenderer who wish to be present, either in person or send their authorized representatives.

Last date of Sale of tender: 22.03.2019 upto 12:00 hrs

Last date for receipt of tender: 22.03.2019 upto 15:00 hrs

Date of opening of Technical Bid: 22.03.2019 at 15:30 hrs

Date of opening of Financial Bid: The opening date of price bid shall be intimated through phone/email to the bidders whose offers have technically qualified.

Earnest Money Deposit required: **As per Annexure ‘B’** in the form of Demand Draft favoring NIFT Srinagar payable at Srinagar.

Cost of Tender: Tender document may be collected from NIFT Srinagar on payment of **Rs. 200/-** (Rupees Two Hundred Only) or enclose a Demand Draft of **Rs. 200/-** in favour of NIFT, Srinagar with the downloaded document from web site.

(The DDs of Tender cost & Earnest Money both should be kept in Technical bid)

Purchase Officer

SIGNATURE OF TENDERER

**National Institute of Fashion Technology
NIFT Campus, Rangreth, Srinagar- 191132
(Tender document)**

1. The tender shall be submitted in two separate sealed envelopes, one for the technical bid (as per **Annexure 'A' & 'B'** enclosed duly signed by them but without indicating the rates) and other for the financial bid (as per **Annexure 'C'** enclosed) which should be clearly superscribed on the envelopes. The two covers (i.e. Technical Bid and Financial Bid) should thereafter, be kept in a third cover and sealed. **This cover should also be superscribed with mentioning "Item no./Name " quoted and Tender No.**
2. All firms are required to submit Earnest Money Deposit (EMD) in the form of Demand Draft as per Annexure 'B' in favour of NIFT, Srinagar payable at Srinagar along with the **Technical Bid**. The Earnest Money will be returned to unsuccessful bidders as soon as the purchase is finalized.
3. Offers received without these details and without earnest money are liable to be rejected. The earnest money less than the amount specified shall also not be considered.
4. EMD of successful bidder will be retained till the supply of the ordered items and will be returned on receipt of performance security. No interest shall accrue on this deposit. In case the bidder shows inability to supply the ordered items or unable to supply the items as per terms and conditions of the Purchase Order, EMD of ordered items will be forfeited.
5. The bids should be valid for at least 90 days from the date of opening of the tender. In case of successful tenderer, rates quoted shall be valid for the entire period till the supplies are completed.
6. Tender shall be submitted in official tender form only. If submitted in any other form shall be summarily rejected.
7. The details of items to be supplied must not be altered by the tenderer. Any modification/alterations of the schedule considered necessary by the tenderer, should be in the separate letter accompanying the tender.
8. No paper shall be detached from the tender document published.
9. The name and address of the tenderer shall be clearly written in the space provided and no overwriting/correction/insertion shall be permitted in any part of the tender unless duly countersigned by the tenderer.
10. The tender is liable to be rejected if complete information is not given therein, or if the particulars and data (if any) asked for in the Schedule to the tender are not filled in.
11. Individual signing the tender or other documents connected with the tender must specify whether he signs as:
 - (i) A sole proprietor of the concern or constituted attorney of such sole proprietor.
 - (ii) A partner of the firm, if it is a partnership firm, in which case he must have authority to execute contracts on behalf of the firm and refer to arbitration disputes concerning the business of the partnership either by virtue of the partnership agreement or by a power of attorney duly executed by the partners of the firms.
 - (iii) Director or Principal Officer duly authorized by the Board of Directors of the company.
 - (iv) In case of (ii) a copy of the partnership agreement or general power of Attorney, in either case attested by a Notary Public should be furnished or an affidavit on stamp paper duly sworn or affirmed by all the partners admitting execution of the

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partnership agreement or the general power of attorney should be furnished. The attested copy of the certificate of registration of firm should be attached along with the tender. In case of partnership firm, where no authority to refer dispute concerning the business of the partnership has been conferred on any partner, the tender and all other related documents must be signed by all the partners of the firm. In case of (iii) the person signing the tender should be authorised by a resolution passed by the Board of Directors and a copy of the resolution attested by the Principal Officer should be attached.

12. The price bids of the technically qualified bidders will only be opened.
13. Late tenders will not be considered.
14. National Institute of Fashion Technology reserves the right to accept or reject any or all the offers either fully or partly without assigning any reasons and is not bound to accept the lowest bid since due weightage shall be given to several factors besides the financial bid.
15. NIFT shall in no way be responsible for any default with regard to any statutory obligation and the supplier will indemnify NIFT in case of any damage or liability, which may arise on account of action of any reason.
16. Dispute, if any arising out of supply of the said items shall be settled mutually or arbitration by sole Arbitrator to be appointed by the Director NIFT at Srinagar as per the provisions of the Indian arbitration and Conciliation Act, 1996 and the Rules framed there under. Any Arbitrator appointed shall not have the jurisdiction to pass any interim awards, or to grant interest higher than 8% charged simply on the award amounts, or amounts payable to either party. Any dispute arise out of this tender is subject to the jurisdiction of Srinagar Court only.
17. The full and final payment for the ordered items shall be made after delivery of goods at NIFT Srinagar & submission of required performance security and acceptance of goods in good condition on the basis of certification by the concerned department.
18. The supplier to whom order will be placed have to submit the **Performance security** (i.e. 5% of the value of contract/items) in the form of Demand Draft/BG drawn in favour of NIFT, payable at Srinagar & should be valid for a period of **90 days** beyond the date of completion of all contractual obligations of the supplier. Else 5% amount of the value of the contract shall be retained from the final bill of the supplier as a performance security which will be released after 90 days beyond the date of completion of all contractual obligations (till the warranty period) of the supplier. In case of successful Tenderer, Earnest Money Deposit if paid, may be adjusted towards Performance Security payable, beyond three month of the warranty period.
19. The supplier shall ensure that he himself or his authorized representative is available for proper handing over the supplies/consignments at NIFT Srinagar centre
20. In case L-1 is more than one, then the technical qualification of the tenderer will be the criteria and the decision of NIFT in this regard shall be final.
21. The specification of items is required as per Schedule of Quantity mentioned at **Annexure "B"**.
22. The rates quoted should be on FIRM & FIXED basis. Conditional Bids/Vague offer like **"duties as applicable"** shall not be considered. The rates quoted should be inclusive of all taxes, insurance charges and delivery upto the destination i.e. NIFT, Srinagar. No additional charges shall be entertained.
23. **Price:** Price should be quoted in Indian Rupees. The rates should be indicated clearly both in Figures and in words. If there is variation between the rates in Figures and Words, the lower rate will be taken for evaluation.
24. For any imported items the vendor/Agent should have an authorization certificate from the Manufacturing Company and should enclose a copy with the Technical bid.
25. Vendor should indicate whether they are registered with DGS&D or any other such Government organizations for supply of the items quoted by them. If yes, copies of the

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- Rate Contract or other such relevant document should be enclosed.
26. The supply/ installation or Demonstration (if required) of the items shall be the responsibility of the vendor and it should be certified as in working condition by the consignee after the supply/installation. The items/equipments supplied should be New and Unused.
 27. The after sales service and comprehensive warranty should be valid for at least 1 year free of cost.
 28. The defective equipment shall be replaced by the agency without any additional charge during the warranty/guaranty period of supplied equipment otherwise Performance Guarantee shall be liable to forfeited and in all the matters the decision of the NIFT authority shall be final.
 29. Delivery must be completed within 45 days.
 30. The NIFT is registered with the DSIR for the purpose of availing customs duty exemption in terms of Govt. **Notification No. 51/96**-Customs and Central Excise duty exemption in terms of Govt. **Notification no. 10/97**-Central Excise as amended from time to time.
 31. Lowest bidder to whom supply order will be issue must ensure that delivery must be completed within the stipulated time, failing of which to 0.5 % (Half Percent) of the value of delayed goods will be levied per week subject maximum of 10% of the ordered value. If requested by the Tenderer it is the discretion of the Director, NIFT, Srinagar to grant extension of time with penalty/without penalty and to purchase the stock from any other source at the prevailing market rate at the risk and responsibility of the successful tenderer and to claim any loss sustained by NIFT, Srinagar in the transaction from the tenderer besides forfeiting Earnest Money Deposit /Security Deposit.
 32. Demonstration of the machine/system will be carried out free of cost by supplier at consignee's place (NIFT, Srinagar). In case of un-satisfactory Demonstration, purchase order may be cancelled.
 33. NIFT, is statutory Institute under NIFT Act 2006, governed under the Ministry of Textiles, Govt. of India. The machine is being as educational purpose, if any educational discount is applicable, may be mentioned clearly in price bids.
 34. **Tenderer must have to quote each and every item in each categories, the consolidated rates will not be considered and tender will be rejected.**
 35. **The supply order will be issued category wise for Category 'A' & 'B' as per Annexure 'B' separately to the lowest bidder. The Purchase order may also be split up for any items depending upon the rate quoted without prejudice/claim of any supplier.**
 36. Tenderer must be attached the authorization dealer certificate from the OEM for the items.
 37. Tenderer must ensure that all the items should be of same make/brand.
 38. NIFT Srinagar reserves the right to change the quantity/drop any item or part thereof at any time before placing the purchase order.

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Tender No.: Tender No: NIFT/Srinagar/Pur/Mannequins & Dress forms/2018-19
TECHNICAL BID

1. Name of the Company.....
2. Name of the authorized person (who signs on the tender document).....
3. Address of the Company.....
.....
4. E-mail ID:.....
5. Phone No. (Mob.).....Fax.....

Eligibility Criteria for Selection:

Sl. No	Particulars	Proof Required	Attached at Pg. No.
1.	Tender documents (1 to 14 pages) duly completed and signed but without indicating the rates as a mark of compliance of the bid conditions.	To be filled and signed	
2.	The specification of items is required as per Schedule of Quantity as per Annexure "B" , must be attached along with Technical Bid.	Supporting Documents (i.e. Brochures/ Catalogues etc) in support of Technical Specification of the quoted item(s).	
3.	Earnest Money deposit Rs. 20,000 as per Annexure 'B' (Date of DD must be after the publication of tender)	DD Date: Amount:	
4.	Tender Cost demand drat/cash receipt for Rs. 200/- (Date of DD must be after the publication of tender)	DD/cash receipt No. Date: Amount	
5.	Copy of GST/Registration certificate	Registration no: Validity up to:	
6.	Copy of the PAN/TIN no. of the Firm	PAN/TIN No.:	
7.	Delivery Period (Maximum 45 days)		
8.	Copy of two Purchase Order for supply of similar type of Mannequins & Dress forms items in at least two Govt. organizations/PSU/ Central Autonomous organization/institute for value not less than 2.0 lakh each in last 3 years.	Proof Required	
9.	catalog of quoted items		
10.	Authorization dealer certificate	Copy of certificate must be attached	

Seal of the Company/Firm:

SIGNATURE OF TENDERER



Tender No.: Tender No: NIFT/Srinagar/Pur/Mannequins & Dress forms/2018-19

Annexure 'B'

Schedule of Quantity (Technical Bid)

(Technical Specification)

S. No.	Particular	Specification	Brand	Compliance, if any	Qty
	Mannequins for display & Dress Forms				
1	Female	Size 8			6
2	Male	1 No. Size 38 2. No. Size 40			3
3	Kids	8 years			2
4	Dress Form-Female Half-with Detachable sleeves (Collapsible)	Size 8			2
5	Dress Form-Male Half (Collapsible)	Size 40			2
	Total required EMD in Rupees Twenty Thousand only (Rs.20,000/-)				

Declaration: We hereby confirmed that the items quoted by us are as per the specifications mentioned above.

Note: 1. Make must be clearly mentioned in the technical bid. If they are not found in the technical bid, the bid shall be rejected.

2. Tenderer must have to quote each and every item in each categories, the consolidated rates will not be considered and tender will be rejected.

3. The supply order will be issued category wise separately to the lowest bidder. The Purchase order may also be split up for any items depending upon the rate quoted without prejudice/claim of any supplier.

4. Tenderer must be attached the authorization dealer certificate from the OEM for the quoted items.

5. Tenderer must ensure that all the items should be of same make/brand.

Seal of the Company/Firm:

The logo for NIFT (National Institute of Fashion Technology) is located at the bottom center of the page. It features the word "nift" in a stylized, lowercase, cursive font. A small red circle is positioned above the letter 'i'.

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Annexure 'C'
(PRICE BID)

S. No.	Particular	Brand & Model	Qty	Rate (In Rs.)	Total Value (in Rs.)
	Mannequins for display & Dress Forms				
1.	Female		6		
2.	Male		3		
3.	Kids		2		
4	Dress Form-Female Half-with Detachable sleeves (Collapsible)		2		
5	Dress Form-Male Half (Collapsible)		2		
	(Total value for the item)				

(Total cost in word Rupees _____)

Note:

1. Total price should be indicated clearly both in Figures as well as in Words with all taxes, duties and delivery charges. No Extra charges shall be paid over and above of quoted amount.
2. Tenderer must have to quote each and every item in each categories, the consolidated rates will not be considered and tender will be rejected.
3. The supply order will be issued category wise separately to the lowest bidder. The Purchase order may also be split up for any items depending upon the rate quoted without prejudice/claim of any supplier.
4. Tenderer must be attached the authorization dealer certificate from the OEM for the quoted items.
5. Tenderer must ensure that all the items should be of same make/brand.

Declaration: We hereby confirmed that the rate quoted by us in price bids are as per the specifications, make & model mentioned in our technical bid.

Seal of the Company/Firm:

SIGNATURE OF TENDERER